



2-44 TRAFFIC AND ROADWAY SERVICES

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

2-48 Towing and Wrecker Services

B. Form(s)

None

C. Other Resource(s)

None

D. Rescinded Special Order(s)

None

2-44-1 Purpose

The purpose of this policy is to provide Albuquerque Police Department (Department) personnel with the guidelines to be used while providing traffic and roadway services.

2-44-2 Policy

It is the policy is to ensure that appropriate action is taken in a safe and timely manner in all cases where the Department is asked to provide general or emergency assistance to motorists.

N/A 2-44-3 Definitions

None

7 2-44-4 Procedures

A. Assisting Motorists

1. When Department personnel provide general assistance to motorists, they shall:
 - a. Reasonably attempt to provide aid to motorists in need of mechanical assistance, such as providing jumper cables, fuel, or to assist with tire changes, if possible; and
 - b. Contact the Emergency Communications Center (ECC) to request the on-call wrecker service on behalf of the motorist, after explaining to the motorist that the motorist will be responsible for all towing charges.



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2. Department personnel shall not attempt to push-start vehicles with their Department-issued vehicle.
3. Department personnel shall not attempt to unlock vehicles using a "Slim Jim" or other unlocking devices, unless necessary to retrieve a child or an animal locked in a vehicle.
 - a. Department personnel may contact the ECC to request a locksmith at the motorist's request, or call a third party who has access to an extra key for the vehicle.
4. When assisting stranded motorists, Department personnel may transport the stranded motorist to the nearest service station to obtain fuel.
 - a. When workload conditions permit and when no undue delay is anticipated, Department personnel may transport the motorist back to the vehicle.

B. Hazardous Highway/Roadway Conditions

1. Department personnel shall take the following actions upon noticing or being advised of a traffic hazard:
 - a. Department personnel shall contact the ECC to request the appropriate City of Albuquerque Department resources;
 - b. If necessary, an on-duty supervisor may contact the ECC to request the appropriate agency or company to deploy warning barricades and/or lights in place;
 - i. If barricades or warning lights are necessary, Department personnel shall remain at the scene to alert drivers of the potential hazard and to provide traffic direction until the condition has been corrected and/or the warning lights or barricades have been placed at the scene.
 - c. Non-uniformed sworn personnel in unmarked cars who notice a traffic hazard shall call for a uniformed officer or a Police Service Aide (PSA) with a marked Department-issued vehicle to respond to the scene to assist with traffic control;
 - d. Department personnel who respond to vehicles found parked or abandoned on or near the roadway shall follow the procedures outlined in SOP Towing and Wrecker Services (refer to SOP Towing and Wrecker Services for sanction classifications and additional duties);
 - e. Department personnel who respond to animals and/or livestock on the roadway shall:
 - i. Engage emergency lights and use any means available, such as their sirens, horn, public address (PA) system, to ensure the animal vacates the roadway;
 - ii. Call or have the ECC call the City of Albuquerque Animal Welfare Department and, if needed, the New Mexico Livestock Bureau at (505) 841-

N/A



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4000, if the animal does not leave the roadway to advise them of the situation; and

- iii. Contact the City of Albuquerque Animal Welfare Department if the animal or livestock is injured or deceased.

2. When a vehicle is stalled on the roadway, Department personnel shall:

- a. If feasible, given traffic and weather conditions, position their vehicles to provide safety for the motorist;
- b. Engage emergency lights; and
- c. Ensure removal of the vehicle from the roadway as soon as possible.

3. Department personnel shall not leave the scene until it is safe to pass on the roadway.

D. Closure of Interstate Highways

1. On-scene Department personnel shall notify the ECC whenever an interstate highway is closed.

- a. On-scene Department personnel shall advise the location of the closure, the reason for the closure, and the expected length of the closure, if the information is available.

2. The ECC shall notify New Mexico State Police dispatch of the closure.

E. When Department personnel need to provide traffic direction and control to ensure safe and efficient movement of vehicles, they shall:

1. During events that require the manual use of traffic control devices (traffic box), for Department personnel who have been trained and issued keys, be assigned to work the traffic box; and

2. Conduct extended traffic direction and control shall wear their safety reflective vest or jacket at all times while engaged in such duties.

- a. Department personnel shall not leave the scene until it is safe to pass on the roadway.



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Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

2-48 Towing and Wrecker ~~and Wrecker~~ Services

B. Form(s)

~~PD X Form Title~~ None

C. Other Resource(s)

~~(Placeholder. For example, Collective Bargaining Agreement between the City of Albuquerque and the Albuquerque Police Officers' Sworn personnel' Association)~~ None

D. Rescinded Special Order(s)

~~SO X Subject~~ None

2-44-1 Purpose

The purpose of this policy is to provide Albuquerque Police Department (officerssworn personnel and Police Service Aides (PSAs) Department) personnel with the guidelines to be used while providing traffic and roadway services.

2-44-2 Policy

It is the policy of the ~~Albuquerque Police Department (Department)~~ to is to ensure that appropriate action is taken in a safe and timely manner in all cases where the Department is asked to provide general or emergency assistance to motorists.

N/A 2-44-3 Definitions ~~(if applicable)~~

None

~~The title of defined word or unit.~~

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~~Describe terminology used.~~

~~The title of defined word or unit.~~

~~Describe terminology used.~~

2-44-4 Procedures



A. General AssistanceAssisting Motorists

~~A.1. When Department P personnel P provide General-general Assistance-assistance to Motorists-motorists, Tthey Sshall:~~

~~a. OfficersSworn personnel and Police Service Aides (PSAs)Department personnel willshall Reasonably attempt to provide aidassistance to motorists in need of mechanical assistance, such as providing jumper cables, fuel, or to assistanceassist with tire changes, if possibleavailable, and;~~

~~1. OfficersSworn personnel and PSAsDepartment personnel willshall not attempt to push-start vehicles with their Department-issued vehicle.~~

~~2.b. OfficersSworn personnel and PSAsDepartment personnel willshall summon eContact the Emergency Communications Center (ECC) to summonrequest a the on-call wrecker service at the requeston behalf of the motorist, after explaining to the motorist that the motorist willshallwill be responsible for all towing charges;~~

2. Department personnel shall not attempt to push-start vehicles with their Department-issued vehicle.

3. Unless necessary to retrieve a child or an animal locked in a vehicleS, officerssworn personnel and PSAsDepartment personnel willshall not attempt to unlock vehicles using a "Slim Jim" or other unlocking devices, unless necessary to retrieve a child or an animal locked in a vehicle.

a. OfficersSworn personnel and PSAsDepartment personnel may contact the ECC to summonrequest a locksmith at the motorist's request, or call a third party who has access to an extra key for the vehicle.

~~3.~~

B. When assisting Sstranded mMotorists,

4. Sworn personnel and PSAsDepartment personnel may transport the stranded motorist to the nearest service station to obtain fuelWhen requested by a stranded motorist;

1.a. officerssworn personnel and PSAs may transport the motorist to the nearest service station to obtain fuel. When workload conditions permit and when no undue delay is anticipated, Department personnel may transport the motorist may be returned transported back to the vehicle.

2. Motorists requesting shelter services willshall be referred to the appropriate agency.



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~~C~~B. Hazardous Highway/Roadway Conditions

1. ~~Department personnel shall take the following~~ Appropriate actions to be taken upon noticing or being advised of a traffic hazard:

- a. ~~The officer Sworn personnel or PSAs~~ Department personnel will shall contact the ECC to request the appropriate City of Albuquerque Department resources.
- b. ~~If necessary, an If warning barricades or lights are necessary, the officer Sworn personnel or PSAs~~ On-duty supervisor shall may contact the ECC to request will shall contact the appropriate agency or company to put deploy warning barricades and/or lights in place. If warning barricades or lights are necessary
- i. If barricades or warning lights are necessary, the officer or PSA Department personnel shall remain at the scene to alert drivers of the potential hazard and to provide traffic direction until the condition has been corrected and/or the warning lights or barricades have been placed at the scene.
- ~~e~~ Non-uniformed officers sworn personnel in unmarked cars, who notice a traffic hazard, will shall call for a uniformed officer or a Police Service Aide (PSA) with a marked Department-issued car vehicle to respond to the scene to assist with traffic control.

N/A

N/A

- c. ~~Sworn personnel and PSA's~~ Department personnel who respond to
- ~~d~~ Vehicles found parked or abandoned on or near the roadway will shall be handled as outlined inconsistent with refer to act consistent shall follow the procedures outlined in with SOP Towing and Wrecker Services (refer to SOP Towing and Wrecker Services for sanction classifications and additional duties).
- d. ~~Sworn Personnel or PSA's~~ Department personnel who respond to
- e. Animals and/or livestock on a the roadway shall:
- i. ~~Officers Sworn personnel or PSAs~~ Department personnel will shall engage emergency lights and use any means available, such as their sirens, horn, public announcement address (P=A) system, to ensure the animal vacates the roadway.
- ii. If the animal does not leave the roadway, Sworn personnel and PSAs Department personnel shall officers sworn personnel or PSAs will shall call or have Emergency Communications Center (the ECC) call the City of Albuquerque Animal Welfare Department animal control and, if needed, the New Mexico Livestock Bureau at (505) 841-4000, if the animal does not leave the roadway, if needed, to advise them of the situation; and
- iii. Department Personnel shall Contact the City of Albuquerque Animal Welfare Department if the animals or livestock are is injured or deceased, animal control will shall be called to remove them from the roadway.
- iv. ~~Officers Sworn personnel or PSA's~~ Department personnel will shall not leave the scene until safe passage on the roadway is secured attained.

2. Roadway and roadside vehicle hazards



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~~3.2.~~ When a vehicle is stalled on the roadway, Sworn personnel and PSAs ~~Department personnel shall take the following actions. When a vehicle is stalled on the roadway, officers, sworn personnel and PSAs will take these actions:~~

- a. If feasible, given traffic and weather conditions, position their vehicles to provide safety for the motorist.
- b. Engage emergency lights; and
- c. Ensure removal of the vehicle from the roadway as soon as possible.

~~Department personnel shall not leave the scene until it is safe to pass passage on the roadway is attained.~~

3.

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D. Closure of Interstate Highways

~~1. The on-scene sworn personnel officer~~ Department personnel will ~~shall~~ notify the Emergency Communications ECC whenever an interstate highway is closed.

~~1.a.~~ On-scene Department personnel ~~and will~~ shall advise the location of the closure, the reason for the closure, and the expected length of the closure, if the information is available.

2. The Emergency Communications CC ~~will~~ shall ~~notify the New Mexico State Police~~ dispatch of the closure.

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~~E. When circumstances arise that require~~ Department personnel need to provide ~~Traffic direction and control to ensure safe and efficient movement of vehicles, they shall do the following:~~

~~E.~~

~~1. Circumstances may arise when officers, sworn personnel~~ Department personnel ~~will be required to provide traffic control and direct traffic to ensure safe and efficient movement of vehicles. These duties may be performed by either officers, sworn personnel or PSAs.~~

~~2.1.~~ During events that require the manual use of traffic control devices (traffic box), for only officers, sworn personnel and PSAs Department personnel ~~who have been trained and issued keys, by traffic engineers will~~ shall ~~be assigned to work the control traffic box, and~~



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2. ~~All officers, sworn personnel and PSAs~~ Department personnel ~~conducting~~ extended traffic direction and control shall wear their safety reflective vest or jacket at all times while engaged in such duties ~~;~~ ~~and~~.

3-a. ~~Department personnel shall not leave the scene until it is safe~~ ~~passage~~ on the roadway is attained ~~to pass on the roadway~~.

REDLINED