



1-65 METROPOLITAN COURT PROTECTION UNIT

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

2-83 Hospital Procedures and Rules

B. Form(s)

None

C. Other Resource(s)

None

D. Rescinded Special Order(s)

None

1-65-1 Purpose

The purpose of this policy is outline the rules and responsibilities for Metropolitan Court Protection Unit (MCPU) personnel.

1-65-2 Policy

It is the policy of the Albuquerque Police Department (Department) for Metropolitan Court Protection Unit personnel to collaborate with Bernalillo County Metropolitan Court personnel and to protect community members within the Bernalillo County Metropolitan Court and the court's facilities.

N/A 1-65-3 Definitions

A. Intergovernmental Agreement

An agreement between the City of Albuquerque, the Department, and the Bernalillo County Metropolitan Court that provides law enforcement personnel to conduct all necessary law enforcement functions as required by the Bernalillo County Metropolitan Court.

6 1-65-4 Rules and Responsibilities

A. A Metropolitan Court Protection Unit supervisor shall:



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1. Ensure minimum staffing levels of sworn personnel are maintained at the Bernalillo County Metropolitan Court in conjunction with the Court Executive Officer and the Department's chain of command; and
2. Work closely with Bernalillo County Metropolitan Court administration to ensure there is proper coverage.

B. Metropolitan Court Protection Unit personnel shall:

N/A

1. Comply with Department Standard Operating Procedures (SOP) and Special Orders and the Intergovernmental Agreement while working at the Bernalillo County Metropolitan Court;
2. Comply with all rules and regulations set by the Bernalillo County Metropolitan Court;
3. Provide law enforcement coverage during operational hours, special events, and weekend arraignments;
 - a. When requested, Metropolitan Court Protection Unit personnel shall respond throughout the Bernalillo County Metropolitan Court and adjoining property to take law enforcement action.

N/A

4. Be available to work off-site for specialty courts or other official court assignments;
5. Process and book all individuals arrested within the Bernalillo County Metropolitan Court into the Metropolitan Detention Center (MDC) holding facility that is located at MDC, the Bernalillo County Metropolitan Court's basement, or the Prisoner Transport Center (PTC);
6. Follow the orders of other courts who possess jurisdiction over individuals who are in custody or have been remanded into custody;
7. At a minimum, ensure that one (1) Metropolitan Court Protection Unit officer is posted at the rotunda to monitor the main entrance and assist the on-site security company that maintains access to the Bernalillo County Metropolitan Court;
 - a. If the Metropolitan Court Protection Unit officer who is posted at the rotunda needs to assist with a call for service or when they are called away from their post, they shall return or be replaced when they or another officer becomes available.

N/A

8. Maintain custody of individuals who are under arrest and need to be transported to a medical facility for medical treatment, consistent with SOP Hospital Procedures and Rules (refer to SOP Hospital Procedures and Rules for sanction classifications and additional duties); and



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N/A

- a. If the individual is admitted to the medical facility, sworn personnel shall follow the procedures outlined in SOP Hospital Procedures and Rules (refer to SOP Hospital Procedures and Rules for sanction classifications and additional duties).
9. Follow jurisdictional responsibility concerning individuals who are required to be restrained at the Bernalillo County Metropolitan Court as follows:
- a. Individuals who are in MDC's custody and are appearing for a court hearing while in restraints are the sole responsibility of MDC personnel; and
 - b. Individuals who are not in MDC's custody upon entering the Bernalillo County Metropolitan Court, but are later ordered by the judge to be detained are the responsibility of Metropolitan Court Protection Unit personnel.

REDLINED



1-65 METROPOLITAN COURT PROTECTION UNIT

Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):

A. Related SOP(s)

- ~~2-8 Use of On Body Recording Devices~~
- ~~2-52 Use of Force General~~
- ~~2-53 Electronic Control Weapon (ECW)~~
- ~~2-80 Arrest, Arrest Warrants and Booking Procedures~~
- ~~2-83 Hospital Procedures and Rules~~
- ~~3-13 Officer's Duties and Conduct~~

B. Form(s)

None

C. Other Resource(s)

None

D. Rescinded Special Order(s)

None

1-65-1 Purpose

The purpose of this policy is outline the rules and responsibilities for the Metropolitan Court Protection Unit (MCPU) is to provide a law enforcement unit personnel for the protection and collaboration to protect and collaborate with Bernalillo County of Metropolitan Court employees personnel, and the general public community members within the Bernalillo County Metropolitan Courthouse and the court's relative facilities, (Metro Court), plaza, parking facility, and educational center.

1-65-2 Policy

It is the policy of the Albuquerque Police Department (Department) for Metropolitan Court Protection Unit personnel to provide necessary law enforcement personnel to collaborate with Bernalillo County Metropolitan Court personnel and to protect community members within the Bernalillo County Metropolitan Court and the court's facilities as outlined in the Intergovernmental Agreement between the City of Albuquerque, Albuquerque Police Department, and the Bernalillo County Metropolitan Court.

N/A

1-65-3 Definitions



A. Intergovernmental ~~agreement~~ Agreement

An agreement ~~amongst~~ between the City of Albuquerque, the Department, and the Bernalillo County Metropolitan Court, ~~and the Department to that~~ provides a police law enforcement unit personnel to conduct all necessary law enforcement functions as required by the Bernalillo County Metropolitan Court.

6 1-65-4 ~~Rules and Responsibilities or Procedures~~

A. A Metropolitan Court Protection Unit MCPU S ~~Supervisors S~~ shall:

1. Ensure minimum staffing levels of sworn personnel are kept maintained to be able to respond to emergency situations at the Bernalillo County Metropolitan Courthouse ~~Courthouse~~ in conjunction with the Court Executive Officer and the Department's chain of command; and
2. Work closely with the Bernalillo County Metropolitan Court administration to meet the changing law enforcement needs ~~to ensure there is proper coverage.~~

B. Metropolitan Court Protection Unit MCPU ~~personnel~~ shall:

N/A A. ~~The MCPU o~~ Operates in collaboration with Metropolitan Court personnel to include, facilities, equipment, and plans/procedures.

~~Officers Sworn personnel shall be dispatched for calls for service throughout the Courthouse via Department radios and log onto calls via Mobile Data Terminal (MDT).~~

7 B. Comply with all Department Standard Operating Procedures (SOP)s and Special Orders and the Intergovernmental Agreement while working at the Bernalillo County Metropolitan Court ~~house.~~

1.
2. Comply with all rules and regulations set from by the Bernalillo County Metropolitan Court; house.

C. ~~The unit p~~ Provides law enforcement coverage during all operational hours, special events, and weekend arraignments.

3.

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7 a. When requested, Metropolitan Court Protection Unit personnel shall R ~~espond~~ through out throughout the Bernalillo County Metropolitan Court ~~house~~ and adjoining property, as needed when requested, to take law enforcement action ~~as needed.~~

N/A



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~~D. The unit Unit Sergeant shall work closely with the Metropolitan Court administration to meet the changing law enforcement needs of the court.~~

~~E.4. Officers Sworn personnel may be used available to work off-site for specialty courts or any other official court assignments.~~

~~F. Officers shall respond to the Felony Pretrial office as needed to take enforcement action as needed to include active felony arrest warrants.~~

N/A

~~G. Keep A minimum manning staffing level of four (4) sworn personnel officers shall be maintained in order to respond to emergency situations at the courthouse.~~

~~H. Officers shall affect Make arrests, enforce valid arrest warrants, take gather information and complete reports, conduct investigations, process court remands pursuant to Metropolitan Court orders, patrol the courthouse and Metropolitan Court property, and take any necessary police action as required.~~

~~I.5. Process and book All all persons individuals arrested within the Bernalillo County Metropolitan Courthouse shall be processed and booked into the Metropolitan Detention Center (MDC) holding facility that is located at MDC, in the Bernalillo County Metropolitan basement of the Courthouse's basement, or the Prisoner Transport Center (PTC), or the MDC.~~

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~~J.6. Officers shall also follow the orders of other courts who possessing jurisdiction over individuals that who are under arrest in custody, or have been remanded into custody.~~

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~~K. The unit shall provide Department law enforcement services to the Metropolitan Court and adjoining parking lot.~~

~~7. At a minimum, ensure that one (1) Metropolitan Court Protection Unit Officer shall Officers shall be is posted at the rotunda to monitor the main entrance and assist the on-site security company that maintains the entrance access to the Bernalillo County Metropolitan Courthouse.~~

N/A

~~L.a. If the Metropolitan Court Protection Unit officer on post who is posted at the rotunda needs to assist on with a call for service or is when they are pulled called pulled away from their post, officers sworn personnel they shall return or be replaced when they or another officer becomes available.~~

N/A

~~8. Officers shall maintain custody of individuals who are under arrest who and need to be transported to a hospital medical facility for medical treatment, consistent with SOP Hospital Procedures and Rules (Refer to SOP Hospital Procedures and Rules for sanction classifications and additional duties); and~~

N/A

~~M.a. If the individual is admitted to the hospital medical facility, officers sworn personnel shall follow the procedures outlined in follow act consistent with SOP Hospital Procedures and Rules (Refer to SOP Hospital Procedures and Rules for sanction classifications and additional duties).~~



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N/A

~~1-9.~~ Follow jurisdictional responsibility concerning individuals who are required to be restrained ~~in~~ at the Bernalillo County Metropolitan Court~~house~~ as follows:

~~1-a.~~ Individuals who are in MDC's custody and are appearing for a court hearing while in restraints while in court and are in the custody of MDC personnel are the sole responsibility of MDC personnel; and

N/A

~~2-b.~~ Individuals, who are not in MDC's custody upon entering the Bernalillo County Metropolitan Court~~house~~ Court, but are later ordered by the court judge to be detained are the responsibility of ~~MCPU~~ Metropolitan Court Protection Unit officers personnel.

REDLINED