



**1-16 AUTO THEFT UNIT**

**Related SOP(s), Form(s), Other Resource(s), and Rescinded Special Order(s):**

A. Related SOP(s)

- 2-60 Preliminary Follow-Up Criminal Investigations (Formerly 2-24)
- 2-86 Investigation of Property Crimes (Formerly 2-26)
- 2-88 Bait Car Program (Formerly 2-58)

B. Form(s)

None

C. Other Resource(s)

ROA 1994, §§ 7-7-1 to 7-7-99 City of Albuquerque Wrecker Ordinance

D. Rescinded Special Order(s)

None

**1-16-1 Purpose**

The purpose of this policy is to outline the responsibilities of the Albuquerque Police Department's (Department) Auto Theft Unit when completing auto theft investigations and investigations related to the Bait Car Program; to outline operations for property crime reduction and wrecker services; and to outline the responsibilities for auto theft prevention training for Department personnel and outside agencies.

**1-16-2 Policy**

It is the policy of the Department for the Auto Theft Unit to detect, identify, investigate, apprehend, and prosecute individuals involved in auto thefts.

**N/A 1-16-3 Definitions**

None

**6 1-16-4 Rules and Responsibilities**

A. Auto Theft Unit personnel shall investigate:

1. Auto theft cases where follow-up investigation is needed;
2. "Chop shop" investigations;



ALBUQUERQUE POLICE DEPARTMENT  
GENERAL ORDERS

**SOP 1-16 (Formerly 5-11)**

**P&P Draft 07/12/2023**

3. Bait car activations and investigations, consistent with SOP Bait Car Program;
4. Undercover operations and surveillance;
5. Vehicle Identification Number (VIN) inspections; and
  - a. Auto Theft Unit personnel shall assign New Mexico-issued VINs when applicable.
6. Tow yard inspections and/or investigations.

**B. Towing Services**

1. Auto Theft Unit personnel shall:
  - a. Enforce the provisions of the City of Albuquerque Wrecker Ordinance;
  - b. On a quarterly basis or as directed by the Auto Theft Unit Sergeant, conduct yard inspections of wrecker companies on the rotation list;
  - c. Maintain a file of tow yard inspections documenting findings and actions taken;
  - d. Check the vehicles that are towed by the participating wrecker companies through the National Crime Information Center (NCIC) database; and
    - i. The participating wrecker companies maintain a log of towed vehicles for seventy-two (72) hours.
  - e. Recover and remove vehicles from the NCIC database that are reported as being stolen and towed by wreckers on the rotation list, consistent with SOP Investigation of Property Crimes.

**N/A**

**C. Auto Theft Call-Out Procedures**

1. Field Services Bureau (FSB) personnel shall conduct a preliminary investigation for auto thefts; including interviews with all involved parties (refer to SOP Preliminary and Follow-Up Criminal Investigations for sanction classifications and additional duties).
2. FSB personnel shall determine whether a follow-up investigation for an auto theft is required.
  - a. If it is determined that a follow-up investigation is required, FSB personnel shall notify their supervisor.
  - b. The FSB supervisor shall contact the on-call Auto Theft Unit Detective and brief the detective about the incident.
  - c. The Auto Theft Unit Detective shall determine whether the incident meets the call-out criteria based on:
    - i. Whether the complexity of the case requires a response by a specialized unit because it goes beyond the capabilities of FSB personnel; and
    - ii. Whether a warrant is required.

**N/A**



3. If there is a disagreement between the FSB supervisor and the Auto Theft Unit Detective, the Auto Theft Unit Sergeant shall make the final determination for a call-out.

D. On-Call Status

1. Auto Theft Unit personnel shall be on-call at all times.
2. The Auto Theft Unit Sergeant shall prepare the on-call schedule.

E. Training

1. Auto Theft Unit personnel shall:
  - a. Conduct auto theft-related training for Department personnel, as directed by Department unit supervisors, and outside law enforcement agency personnel; and
  - b. Provide auto theft prevention training and events for the community.

REDLINED



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