

REQUEST FOR ON-STREET PARKING

Per Section 14-16-3-1(E)(6)(d) of the Zoning Code, where parking spaces are provided on a public street and abut the property, one half of the parking may be counted toward the off-street parking requirement of a building or use on such property provided the on-street parking spaces are approved by the Traffic Engineer, in conjunction with a site plan approval for off-street parking.

Notification Requirement: The Planning Department, by regular mail, shall notify all residents within 250 feet of the property for which on-street parking credit is sought. Such residents may submit written comments to the Planning Director or his designee, regarding the request for on-street parking credit within 15 days from the date the notice was mailed.

Comments received by the Planning Director that meet the requirements of Section 14-16-3-1(E)(6)(d) shall be considered by the Traffic Engineer prior to the final determination of whether to grant credit for on-street parking.

Applicant/Agent _____

Address: _____

Project No. (if available) _____

ROUTING

1. Staff Planner or Plan Checker

Name **Date**

2. Initial Review and Determination by Traffic Engineer

Project does does not qualify for consideration of on-street parking.

Traffic Engineer **Date**

3. Notification

Date notices were mailed out

Property Researcher

4. Final Action by Traffic Engineer

The request for ____ on-street parking spaces is Approved Denied

Traffic Engineer **Date**