



# CITY OF ALBUQUERQUE

## Planning Department

### Building Safety

#### DEMOLITION PERMIT APPLICATION PROCEDURES

PERMIT #: \_\_\_\_\_

- If fences or rails are required or if pedestrian traffic is to be rerouted, provide Transportation Development with a site plan showing location of canopies, fences or rails and method of rerouting.
- Obtain fugitive dust permit and asbestos notification from Environmental Health Department.
- Prior to commencement of work, insure disconnection of all gas and electric supply systems by Public Service Company of New Mexico and Gas Company of New Mexico.
- Confer with Albuquerque Bernalillo County Water Utility Authority (ABCWUA) when a fire hydrant will be employed during the demolition (505-768-3647).
- Demolition of sidewalks or drive pads requires permits from Construction Coordination Division, Plaza Del Sol, 8th floor, room 800.
- For further pertinent information, please refer to the following codes: National Fire Protection Association and International Building Code, "Protection of Pedestrians during Construction or Demolition".
- All demolition and salvage activities are confined to the subject address private property.
- Provide all information below.
- Applicant needs to walk application to the various divisions / departments for approval.
- All approvals required prior to permit issuance.

ADDRESS: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SUBDIVISION \_\_\_\_\_

ZONE: \_\_\_\_\_ ZONE MAP: \_\_\_\_\_

DESCRIPTION OF DEMOLITION: \_\_\_\_\_

COMMERCIAL

RESIDENTIAL

SIZE OF BUILDING: \_\_\_\_\_ Sq. Ft., # OF STORIES: \_\_\_\_\_ HEIGHT OF BUILDING: \_\_\_\_\_ Ft.

OWNER NAME: \_\_\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTRACTOR COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

CONTRACTOR'S LICENSE #: \_\_\_\_\_ STATE CRS TAX ID #: \_\_\_\_\_

& CITY BUSINESS LICENSE #: FA \_\_\_\_\_

Time period in which demolition work is to be performed: \_\_\_\_\_

Statement of measures to be used to control or prevent particulate matter from becoming airborne: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NO PERSON SHALL DEMOLISH ANY BUILDING WITHOUT FIRST OBTAINING A PERMIT FROM THE BUILDING SAFETY DIVISION. APPROVALS BY THE FOLLOWING CITY OF ALBUQUERQUE AGENCIES ARE REQUIRED PRIOR TO ISSUANCE OF PERMIT.**

**ENVIRONMENTAL HEALTH DEPARTMENT, Soil Disturbance Division**  
1 Civic Plaza, City/County Building – 3<sup>rd</sup> floor, room 3047.  
Call Charles Aragon @ 505-238-1186 or Damon Reyes @ 505-768-1958 for an appointment.

**APPROVED                      DISAPPROVED**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ENVIRONMENTAL HEALTH DEPARTMENT, Asbestos / Dust Control Division**  
1 Civic Plaza, City/County Building – 3<sup>rd</sup> floor, room 3047.  
Call Chris Luna @ 505-205-3900 or Damon Reyes @ 505-768-1958 for an appointment.

**APPROVED                      DISAPPROVED**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**FIRE MARSHALL'S OFFICE, Plan Review Division**  
Plaza Del Sol Building – 4<sup>th</sup> floor.

**APPROVED                      DISAPPROVED**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PUBLIC WORKS DEPARTMENT, New Services Division**  
Plaza Del Sol Building, ground level – west side.  
Call for pre-approval @ 505-924-3920.

**APPROVED                      DISAPPROVED**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLANNING DEPARTMENT, Historic Preservation Division**  
Plaza Del Sol Building, 3<sup>rd</sup> floor.  
Office hours: 9am – 5pm.

**APPROVED                      DISAPPROVED**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLANNING DEPARTMENT, Transportation Development Division**  
Plaza Del Sol Building, ground level – west side.

**APPROVED                      DISAPPROVED**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLANNING DEPARTMENT, Zoning Enforcement Division**  
Plaza Del Sol Building, 5<sup>th</sup> floor.

**APPROVED                      DISAPPROVED**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_