



**CITY OF ALBUQUERQUE
CODE ENFORCEMENT DIVISION
APPLICATION FOR VACANT BUILDING REGISTRATION**

The City of Albuquerque Uniform Housing Code Ordinance requires the registration of certain buildings that are about to become vacant or are vacant per Council Bill number O-04-34 Enactment number 0-2004-045.

A vacant building is defined as follows: An apartment house, dwelling, dwelling unit, efficiency dwelling unit, habitable space, residential building, rooming house or structure lacking the continuous habitual presence of human beings who have a legal right to be on the premises for a period of 60 days or longer.

NOTE: This registration is valid for one year only and needs to be renewed each year the building is vacant.

PLEASE TYPE OR PRINT. COMPLETE ALL SECTIONS.

APPLICANT INFORMATION:

NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

FAX: _____

PROPERTY TO BE REGISTERED:

ADDRESS: _____

LOT(S) / TRACT(S): _____ BLOCK(S): _____

SUBDIVISION: _____

UNIFORM PROPERTY CODE: _____

Is this property listed with a licensed real estate agent? _____ No _____ Yes – if yes, a vacant building registration is not required.

Is the property within a gated community? _____ No _____ Yes – if yes, gate information will be required.

Is the property in compliance with the Uniform Housing Code? _____ Yes _____ No

(Note: if the property is in violation, the fee will be processed and a separate application will be required when the corrective action has occurred.)

Send application and fee to:

600 2nd ST NW, Suite 500, Albuquerque, NM 87102

Activity/Account #469099/4919000 Fund 110

Fee \$100 (non refundable)

Revised 04/12