

Confused by design standards in new/updated Sector Development Plans?

Need feedback on how your drawings comply with architectural requirements?

Do you desire advice on how to fit a square-peg-building into a round-hole-site?

Ready to submit for building permit, but want to confirm your drawings will make it through plan review?

If you answered “yes” to any of the above questions, then a new service from the Planning Department, the Design Review Team, may be just what you need.

Design Review Team

The DRT is similar to the Pre-Application Review Team (PRT), but is wholly focused on design and helping designers and applicants to understand and meet the City’s various architectural and site layout standards.

- DRT will be for design assistance; process questions/issues will continue to be handled at the Pre-Application Review Team (PRT) meetings.
- The DRT will meet on the **first** and **third Wednesdays** of each month with three appointment slots at **1:45 pm, 2:45 pm, and 3:45 pm.**
- Team members will include representatives from:
 - Long Range Planning;
 - Current Planning;
 - Code Enforcement (as needed); and
 - Other agencies, Departments or Planning Dept. staff as needed or requested.
- When appropriate, the DRT may stamp and sign-off that some final drawings (site plan, building elevations, landscaping plan) are “Reviewed and Compliant with Design Standards” in order to relieve front-counter staff from this task, and potentially expediting building permit review. Grading and Drainage Plans and Traffic Circulation Layouts will still be reviewed by City Hydrology and Transportation Development Services.
- Appointments to be made similar to PRT’s, via the receptionist on the third floor on a first come basis by the Friday prior to the DRT date.
- DRT appointments to begin Wednesday, May 15, 2013.

Make an appointment today by contacting the Planning Department at (505) 924-3860.

