



Albuquerque Skate Parks Rental Policies and Agreement

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Contact Information

Event Date: _____

Event Organizer: _____ Event Name: _____

Address: _____

Phone: _____ Email: _____

Alternate Contact Name: _____

Alternate Contact Phone: _____ Alternate Contact Email: _____

Event Information Skate Park Hours: Summer (May-August) 7am-11pm Winter (September-April) 9am-10pm

Skate Park Requested: _____ Approximate Number of Attendees: _____

Time of Event: Set up: _____ Start: _____ End: _____ Cleaned Up: _____

Description of Event:

Public Event: ☐ Yes ☐ No

Charging Admission: ☐ Yes ☐ No

Non-Profit: ☐ Yes ☐ No

Merchandise Sales: ☐ Yes ☐ No

All vendors/businesses are required to be registered with the State and the City to do business in Albuquerque and the State of New Mexico.

Food Service: ☐ Yes ☐ No

Environmental Health permits will be required for all cooking facilities for an event where food will be sold by vendors or sponsors of the event. No permit from Environmental Health is required for private parties, picnics, bake sales, etc.

Tent or canopy use: ☐ Yes ☐ No

Stakes are strictly prohibited for tents and canopies. Blocks, sandbags and water filled barrels are to be utilized. If the tent area exceeds 400 square feet, a zoning permit and Fire Marshal inspection are required.

Fencing: ☐ Yes ☐ No

Stages: ☐ Yes ☐ No

Amplified Sound: ☐ Yes ☐ No

If yes, the applicant will ensure that any amplified sound is kept to a minimum and will remain within the guidelines of the City Noise Permit. **A sound permit will be required.**

Traffic and parking control needed: ☐ Yes ☐ No

If yes, the applicant will provide traffic control and directional signage at the event.

Ordinances and Regulations

Please Initial

- _____ All City of Albuquerque facilities are designated as NO SMOKING areas. NMSA 1978, § 3-17-1
- _____ Alcohol is strictly prohibited in City of Albuquerque skate parks. § 6-5-2
- _____ Wearing a helmet is mandatory for any person under 18 years of age. Other protective gear -- knee pads, elbow pads, wrist & ankle protection -- is strongly recommended. NM Stat § 32A-24-3
- _____ No engaging in dangerous amusement (e.g. throwing or propelling objects such as hard balls, stones, arrows, javelins, model airplanes, and roller skating) in areas that have not been designated for that use. § 10-1-1-7
- _____ Vending and Peddling: Except as a licensed concessionaire by City and under the authority and regulation of the Mayor. § 10-1-1-8
- _____ No Advertising: Except as licensed concessionaire and under the authority and regulation of Mayor. § 10-1-1-8
- _____ No Signs: No posting of signs, except as licensed concessionaire and under the authority and regulation of Mayor. § 10-1-1-8
- _____ Only service animals are allowed at events. NMSA 1978, §§ 28-7-3, 28-11-1 et seq.
- _____ No Vandalism § 10-1-1-8
- _____ No glass containers (except for use in immediate emergency treatment) § 10-1-1-4
- _____ Park must be left clean and trash hauled away. All trash cans must be emptied and the waste removed from the park. § 10-1-1-4
- _____ Portable restrooms must be provided. One restroom per 250 participants, including 1 handicap restroom per 1000 participants. The restroom must be placed on asphalt, dirt, or concrete.
- _____ Jumpers/Bounce Houses are NOT allowed in association with the special event.
- _____ Usage of the park may be coordinated with other activities
- _____ It is the applicant's responsibility to conform to the current laws and requirements throughout the entire event, and assure the event has all the necessary permits.
- _____ **Failure to comply with the requirements suggested by the City departments can result in a shutdown of the event with possible legal ramifications.**

Insurance Requirements

The City requires liability insurance of \$2,000,000 with the City of Albuquerque named as the certificate holder and as additional insured.

- An endorsement page must also accompany the certificate.
- A note on the certificate is required that indicated: "Should any of the above described policies be cancelled or modified before the expiration date thereof, the issuing company will mail 30 days prior written notice to the certificate holder named to the left"

Declaration

I do hereby declare that the enclosed scheduled event will be conducted in accordance with the requirements and recommendations made by the Parks and Recreation Department. I understand that violations of ordinances or statutes will not be encouraged or permitted. I also understand that this permit, if approved, may be revoked by the Parks and Recreation Department, Albuquerque Police Department or Fire Department, if in their opinion, the event becomes a public nuisance, or violations of statutes or ordinances are committed by any participant or any of the recommendations herein referred to as the "EVENT PERMIT" are not met.

I also acknowledge that I have reviewed the current Fee Schedule and I understand the fees and charges for use of the park.

The event is not approved until the Parks and Recreation Department returns this agreement signed to the event sponsor.

Print Name

Signature

Date

Parks & Recreation Facility Representative

Date

☐ Approved ☐ Denied

Fee Schedule

One day rental	\$375
One day rental if the event is No charge to participants	\$ 35
Damage Deposit	\$250

- A full day rental of the park: **May – August:** 7:00am – 11:00pm
September – April: 9:00am – 10:00pm
- Non-Profit entities will need to provide proof of their 501(c)(3) status in order to get the discounted rate.
- If there is no charge for admission, only the application fee will be collected.
- The Damage Deposit is fully refundable after the event if no damage is done to the park and the facility is left clean.

Checklist

- _____ Completed Park Rental Policies and Agreement Form
- _____ Paid all necessary fees. (e.g. application fee, park usage fee, damage deposit)
- _____ Provided a list of vendors for the proposed event.
All vendors must be registered with the City and State.
- _____ Provided a detailed layout map of the event.
- _____ Completed City of Albuquerque Special Event Application/Permit (if needed)
For events including amplified sound, significant number of participants, street closures, trash pickup, barricading, or use of a major portion of the park, the City Community Events Committee (e.g. Police, Fire, Traffic, Environmental Health, Zoning, Neighborhood Coordination, etc.) will review your event. Contact number for scheduling an appointment: 505-768-3580.
- _____ Insurance certificate provided
- _____ Pre-event meeting scheduled _____

Received on: _____ Initials: _____

Payments

ITEM	AMOUNT	DATE PAID	SUBTOTAL
Application Fee	_____	_____	_____
Facility Rental Fee	_____	_____	_____
<i>Additional fee notes:</i>			
		TOTAL	_____
Damage Deposit	_____	_____	(_____)

Alamosa

6900 Gonzales Rd SW

Designed for use with BMX bikes, skateboards, and in-line skates.

Features

35,000 square feet of skate able area
Concrete Course
Plaza style stairs with hubbas

Street course and 2 bowls
12 foot bowl with full pipe
Double sets with hubbas



Los Altos

9930 Lomas Blvd NE

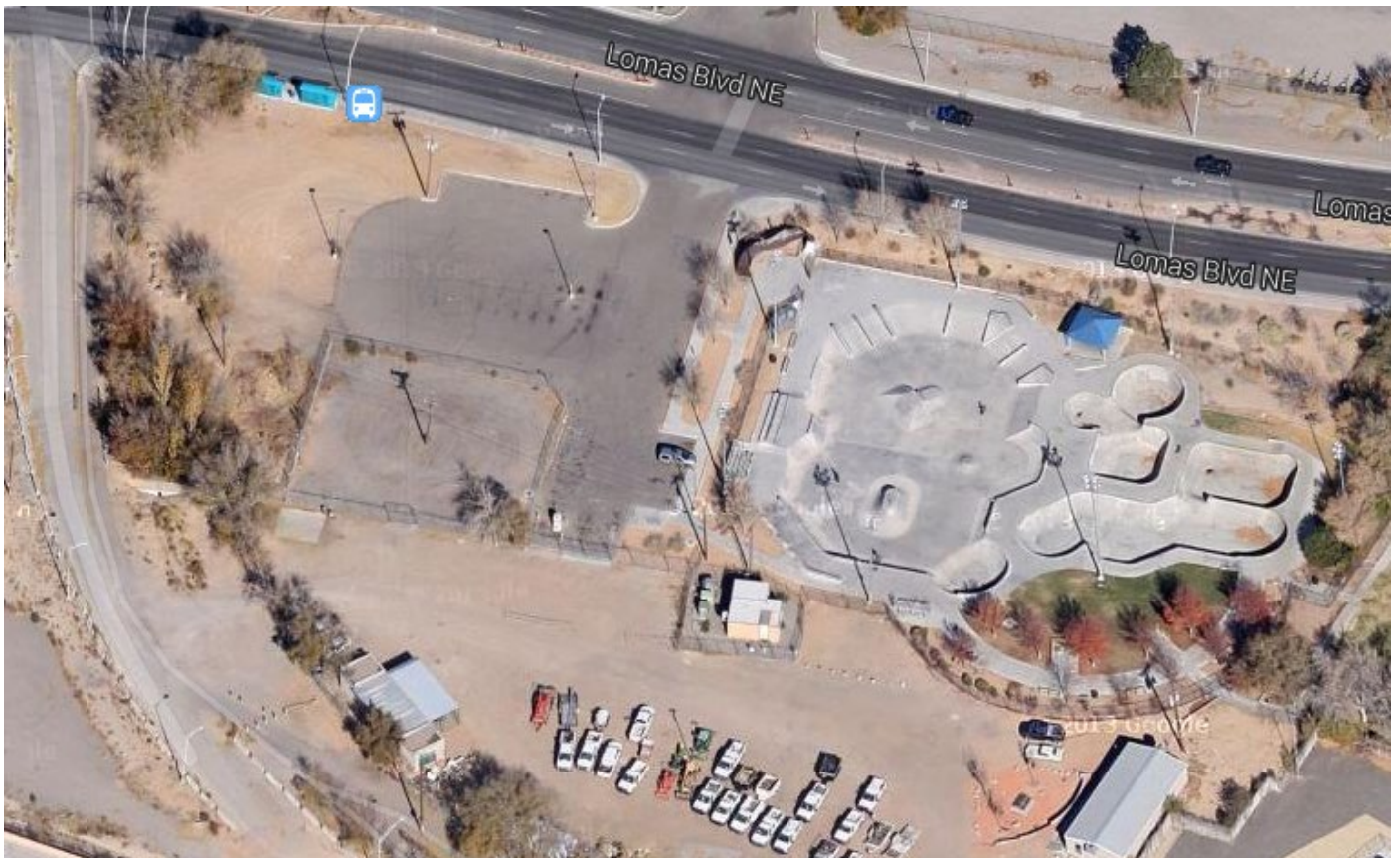
The park is designed for BMX bikes, skateboards and in-line skates. Night lighting is provided

Features

Concrete Course
5 stair grind structures
Tables
Bleachers

Next to Los Altos Swimming Pool and Softball Complex
Clover bowl, combination bowls, a banked street course

A street course and two bowls
Benches
Picnic shade structures



North Domingo Baca

7521 Carmel Ave NE

The park is designed for BMX bikes, skateboards and in-line skates. Night lighting is provided.

Features

Half-concrete and half-fixed modular structures
Quarter pipes, steps, ramps, ledges, banks, hubbas, and rail
3-foot to 5-foot streetpipe, flat bars, 5-foot metal half pipe, euro gap
Picnic tables covered
Newly installed playground equipment

2-foot to 4-foot steep banks
Benches
8 stair handrail and hubba
Next to Dog Park
Restrooms



North West Modular

01201 Coors Bypass NW

Designed for use with BMX bikes, skateboards, and in-line skates.

Features

Half concrete and half modular
3-foot Quarter pipe
Curve grind rails
Benches
Picnic shade structures

5-foot half bowls
Pyramid with hubba
Flat bar
Tables



Tower

726 86th St. SW

The park is designed for BMX bikes, skateboards and in-line skates. Night lighting is provided.

Features

Modular Course
Rain bowl rail
Fun box
Benches
Picnic shade structures
Next to Dog Park

5-foot half pipe
Pyramid with hubba
Roll-in with 5-foot quarter pipe
Bleachers
Walking trail around Skate Park

