

**City of Albuquerque**  
**Municipal Golf Advisory Board**  
**Agenda**  
**20, October 2022, 3:00-4:30 pm**  
**Ladera Banquet Room**

1. Meeting is called to order and roll taken (3:00-3:01)
2. Introductions (3:02-3:03)
3. Review of minute (last meeting June 23, 2022) (3:04-3:05)
4. Public Comments (3:06-3:10)
5. Golf Management reports and updates (3:11-3:30)
  - a. Personnel updates
  - b. Rounds and Revenue Report
  - c. Current Projects
6. Concessionaires Comments (3:31-3:35)
7. Advisory Board Comments (3:36-4:00)
8. Old Business (4:01-4:20)
  - a. Rates – 9 hole/Regular
  - b. Senior Representative
  - c. Women's City Championship
9. New Business (4:21-4:25)
  - a. Golf Etiquette – Education
10. Next Meeting- Los Altos November 17th, 2022

**City of Albuquerque**  
**Municipal Golf Advisory Board Minutes**  
**Meeting Held 9/15/2022**  
**Location: Arroyo Del Oso Banquet Room**

In attendance			
Denise Foor	ADO Women's	Henry Rodarte	COA, Golf Management
Dan Hedges	ADO Men's	Melissa DeHerrera	COA, Golf Management
Dan Turnham	Los Altos Men's	Gabriel Moreno	COA, Golf Management
Karla Degroft	Los Altos Women's		
	Ladera Women's		
Tommy Borst	Ladera Men's		
Regine Dubay	PDS Women's		
Mark Holman	PDS Men's		
	Youth Golfers		
	Senior Golfers		
Deb Thrall	At Large		
	PDS Concessionaire		
	Los Altos Concessionaire		
	Ladera Concessionaire		
Tony Hildago	Arroyo Del Oso Concessionaire		

Meeting was called to order at 3:00pm by Deb Thrall

### **Introductions**

Deb Thrall opened the Golf Advisory Board (GAB) meeting dialogue. We went around having self-introductions of everyone in attendance which included: Board Members and City Staff.

### **Minutes**

Minutes were reviewed from the July meeting. In the minutes for 07/15/2022 it was discussed there cannot be Voting via Zoom. No minutes for August due to no quorum. No changes therefore minutes are accepted.

## **Public Comments**

**No Public comments**

## **Golf Management Reports and Updates**

### **Personnel Updates**

#### **Henry Rodarte reported:**

M14 Los Altos Supervisor: Vacant / Job Description Reposted  
Utility Repairer Ladera: Pending  
Utility Repairer PDS: Filled as of 08/15/2022  
Park Maintenance Worker Interviews scheduled

Henry stated the future projects are:

**Capital Outlay** – Still in planning– no movement on Award

LD Plan and design of: 525k

Cantina – Concept moving forward, new exit door at Proshop, Electrical to gazebo, Night range lighting-Still in Planning

PDS Plan and design of: 100k

Building improvements, Outdoor seating improvements-Still in Planning

Los Altos plan and design of: 50k

Outdoor seating improvements, Still in Planning, no movement

#### **GO Bond IM**

Roof ADO café In Progress, Roof LD Shop in Progress, Parking lot lights LA in Planning-have been surveyed, waiting on brackets, Parking lot lights PDS – contractor onsite today.

#### **Current Projects:**

Quotes for both ADO wreck Quotes at Risk Management for scheduling repair have been signed off on, LA Culvert along #8 drain is lacking backfill, Intrusion Alarms ADO, LA, Ladera and PDS.ADO and LA wired just waiting on some components.

#### **Completed Projects:**

ADO Cart Barn Roof

Ladera Reroofed

Received \$50,000 for LA Cantina Concept

## **Rounds and Revenue**

**Gabe Moreno reported:**

### **Info from the September 15<sup>th</sup> Golf Advisory Board Meeting at Arroyo Del Oso**

For monthly comparisons from July 2022 to August 2022 we were down **3.64% (1,094)** in rounds, down **7.86% (\$37,907)** in green fee revenue, down **19.77% (\$9,895)** in pass revenue, and down **8.98% (\$47,802)** in total revenue.

Comparing FY23 to FY22, we are up **2.14% (1,236)** in rounds, up **1.39% (\$12,677)** in green fee revenue, down **9.95% (\$9,967)** in pass revenue, resulting in us being up **0.27% (\$2,711)** in total revenue.

For FY23 Golf Revenue as of August was **\$1,114,719.24** minus Expenses **\$572,277.26** = **\$542,441.98** net profit.

### **Info for Spreadsheet for Upcoming October 20<sup>th</sup> Golf Advisory Board Meeting at Ladera**

For monthly comparisons from August 2022 to September 2022 we were down **11.86% (3,435)** in rounds, down **TBD** in green fee revenue, down **18.63% (7,481)** in pass revenue, and down **TBD** in total revenue.

Comparing FY23 to FY22, we are up **2.40% (1,982)** in rounds, up **TBD** in green fee revenue, down **4.91% (6,352)** in pass revenue, resulting in us being up **TBD** in total revenue.

For FY23 Golf Revenue as of August was **TBD** minus Expenses **TBD** = **TBD** net profit.

**NOTE: Net Profit Amount is estimated since Journal Entries are needed the following month after month end to correctly adjust COA and Concessionaire splits.**

## **YOC**

Nothing to report

## **Concessionaire Comments**

**Tony Hildago reported:** finished with the Men's City tournament and the course looked good and it went well. The Woman's is coming up and the course looks to be in good shape. High School golf has started back up for the Fall season all courses have around 3 high schools and not sure about the middle schools. The leagues for PDS and ADO are done for the year and the tee times are starting to open up from 4:30pm-5:30pm until daylight savings time changes. YOC and organized schools are separate.

Balloon Fiesta is coming up and he talked about parking to view and landing in parking lots

## **Golf Advisory Board (GAB) Member Comments**

**Mark Holman reported:** Asked about the #9 & #4 and if the heads can be changed. Also inquired if there is going to be a smart use survey, Henry replied that the survey has not been done yet. Would like new irrigation on the course. #1 & #2 putting green did not look too good. Concerned about a lot of dead spots but to his understanding the irrigation circuit board failed. Mark was also inquiring about the chickweed growth and spraying options and priorities with John Allen. He also noticed that the pothole on #7 was filled. Was nice to see the parking lot was being redone.

**Denise Foor:** ADO woman's league had no complaints and seem to be satisfied. Denise did not have a chance to look in the restrooms but was told that the floors got stripped and cleaned.

**Regine Dubay reported:** Inquired about the cart path from #6 to #7 a mound had formed, Mark chimed in and stated that the #7 pot hole was filled and agreed about the mound on #6 to #7.

**Dan Turnham reported:** Dan stated on the back #14 tee box on the LA the greens are coming except for the putting green.

**Tommy Borst reported:** Brown spots on the #9 at Ladera. Henry assured Tommy that heads go out and it happens at every course, it will get fixed and the brown spots will change. Questioned about the hole signs and what is the process of getting them changed. Henry noted that no advertisement is allowed on signs. Tommy was inquiring about new equipment and had spoken with Moe Maestas and then to Elaine Romero when all money got appropriated to purchase and when did the money appropriate for the new lights for the range. Henry stated that the GO Bond money went to Equipment and the Capital money went towards the Cantina.

**Karla DeGroft reported:** No comments from the Women's league.

**Deb Thrall reported:** Deb had questions on the new POS system for the tee time booking. What about more staffing within Golf? Deb also mentioned that Deputy Director Dennis Velasquez raved how Dave and Henry were doing a wonderful job at the golf courses. Deb wanted to let everyone know that all the agendas for 2022 are on the website and up to date and as soon as the PIO is on line we will get the 2022 minutes added to the website. Deb was wondering why the entire Board was not getting e-vites to open meetings and celebrations. Melissa did some investigation and Deb will need to respond to the sender to put the board on the distribution list. Deb is pleased to see there is a lot of progress and movement in the agenda. Deb also asked about the signs to be placed and if the paperwork has been signed off on. Was told that Management has still not signed off on the plan so signs cannot be hung.

## **Old Business**

**Rates –** Tommy proposed rated in half and \$1 dollar less for executives. The second proposal from Mark was \$13 -\$13 or \$15-\$11 and executive course rates. PDS \$15-\$1, equivalent on weekends and without the cents added. LD \$12 LA \$10. Disc Golf rates will be moved forward as written on the FY 23 Ball Golf Rates Spreadsheet with a 6-1 vote. The board voted to move forward the rate schedule previously proposed for disc golf.

**Senior Representative - Sr Representative is currently undergoing background background check.**

**Youth Representatives-** not present

**Women's City Championship –** 46 sign ups and 4 more days to enter for the Women's City. This year we are supporting a charity, Harbor House, and are looking for sponsors for the Tournament. The Harbour House works to get youth off the street and unavailable for Human Trafficking, fliers were handed out to the Advisory Board members so that they could share with their organizations.

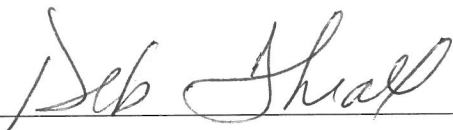
## **New Business**

Golf Etiquette/Education will be tabled until next meeting 10/20/2022, 7-0 vote

### **GAB Members Notes –**

Meeting adjourned at 4:33 pm – Dan Turnham Motioned, Mark Holman second

Next Meeting will be held at Ladera: 10/20/2022

Approved by: \_\_\_\_\_

Deb Thrall/ Denise Foor