City of Albuquerque Municipal Golf advisory Board Agenda 19, May 2022, 3:00-4:30 pm Los Altos Banquet Room

- 1. Meeting is called to order and roll taken (3:00-3:01)
- 2. Introductions (3:02-3:03)
- 3. Review of minute (last meeting April 21, 2022) (3:04-3:05)
- 4. Public Comments (3:06-3:10)
- 5. Golf Management reports and updates (3:11-3:30)
 - a. Personnel updates
 - b. Rounds and Revenue Report
 - c. Current Projects
- 6. Concessionaires Comments (3:31-3:35)
- 7. Advisor Board Comments (3:36-4:00)
- 8. Old Business (4:01-4:20)
 - a. Rates 9 hole/Senior
 - b. Senior/Youth Representatives
 - c. Women's City Championship
- 9. New Business (4:21-4:25)
- 10. Next Meeting- June 16, 2022 Arroyo Del Oso Cafe

City of Albuquerque Municipal Golf Advisory Board Minutes Meeting Held 4/22/2022

Location: Ladera Banquet Room

In attendance			
Denise Foor	ADO Women's	Dave Salas	COA, Golf Management
Dan Hedges	ADO Men's	Henry Rodarte	COA, Golf Management
Dan Turnham	Los Altos Men's	Gabriel Moreno	COA, Golf Management
Karla DeGroft	Los Altos Women's	Melissa DeHerrera	COA, Golf Management
Cris Grover	Ladera Women's	David Simon	Director/PRD
Tommy Borst	Ladera Men's		
	PDS Women's		
-	PDS Men's	Ellen Dunn	Public
	Youth Golfers		
	Senior Golfers		
Deb Thrall	At Large		
	PDS Concessionaire		
	Los Altos Concessionaire		
Bill Harvey	Ladera Concessionaire		
	Arroyo Del Oso Concessionaire		

Meeting was called to order at 3:00pm by Deb Thrall

Introductions

Deb Thrall opened the Golf Advisory Board (GAB) meeting dialogue. We went around having self-introductions of everyone in attendance which included: Board Members and City Staff.

Minutes

Minutes were reviewed from the last meeting. In the minutes for 03/17/2022, Regine Dubay comments did not make sense and will be revisited and revised.

Approval of revised minutes

Mark and Denise seconded.

Public Comments

Ellen Dunn reported: A gentleman by the name Jim Crane mentioned the new trees at Ladera need to be watered. Dave responded that they were going to put bubblers on them.

Golf Management Reports and Updates

Personnel Updates

Dave Salas reported:

Irrigator:

Roger Martinez starts on 04/25/2022.

Utility Repairer Ladera:

Waiting on interviews

Utility Repairer PDS:

Waiting on interviews

Park Maintenance Worker: Matthew Baca starts on 04/25/2022

Dave stated the future projects are:

Capital Outlay - LD Plan and design of: 525k

Cantina, new exit door at Proshop, Electrical to gazebo, Night range lighting-Still in Planning

PDS Plan and design of: 100k

Building improvements, Outdoor seating improvements-Still in Planning

Los Altos plan and design of: 50k

Outdoor seating improvements, Still in Planning

GO Bond IM

Golf course equipment Purchased 500k - 2 Turf Aerators, Bunker & Field rake, back hoe, compact utility tractor has been submitted for purchasing. Delivery is TBD. Roof ADO café, Roof LD Shop Scheduled, Netting #14 and #16 LA, Parking lot lights LA in Planning, Parking lot lights PDS In Planning, Range lights PDS In Planning

Current Projects:

Quotes for ADO wreck In Planning, new wreck at ADO, Spring Aeration LD, PDS and LAcomplete, drain at LD cart barn Vince waiting on B&D camera, LA Culvert along #8 drain Culvert is lacking backfill, Intrusion Alarms ADO, LA and PDS, New, more secure Road gate at ADO, 40 new trees planted.

Completed Projects:

Herbicide Apps for Brassbutton

Rounds and Revenue

Gabe Moreno reported: Needs correct #'s

For monthly comparisons from February 2022 to March 2022 we were up 53% in rounds, up 55% in green fee revenue, up 51% in pass revenue, and down 54% in total revenue. Comparing FY22 to FY21, we are up 3.8% in rounds, up 6.5% in green fee revenue, up 24.3% in pass revenue, resulting in us being up 8.2% in total revenue.

For monthly comparisons from January to February 2022 we were down 49.22% in rounds, down 61.27% in green fee revenue, up 16.03% in pass revenue, and down 50.05% in total revenue.

Comparing FY22 to FY21, we are up 5% in rounds, up 7.50% in green fee revenue, up 29% in pass revenue, resulting in us being up 9% in total revenue.

For FY22 through March 2022 golf Revenue was \$3,971,739.04 minus Expenses \$2,820,445.37 = \$1,151,293.67 net profit.

Concessionaire Comments

Bill Harvey of Ladera – Complimented the grounds keeping staff on the top dressing. He said it was the best he has seen.

Golf Advisory Board (GAB) Member Comments

Denise Foor reported: There are bare spots at ADO on the back 9 and 15 going towards par 3, par 5. Dave stated that they were spraying and seeding. The cart paths on the dam 9 are looking good. Played the executive course at LA and noticed a lot of damage in front of the greens. There were no complaints from the ladies.

Mark Holeman reported: asked about gift cards and how they get awarded in tournaments. What is the split difference with the Golf administration and concessionaires and if they can be used at all the golf courses. Dave/Gabe replied that yes, the gift cards can be used at all the courses and there is a percentage of the cards that get split up when reconciled for greens fees and the concessionaires.

Dan Hedges reported: Stated the putting green at LA #8 netting may need to be added. The culvert does leak and suggested pouring concrete to fix issue. Dave let him know that Lorenzo was aware and was going to add cobblestone. Mentioned that the Brassbutton kill was successful and now is a good time to fill the holes with sand. There is a slow recovery on the back of 17 but just might be weather related.

Dan Turnham reported: Stated the putting green at LA #8 netting may need to be added. The culvert does leak and suggested pouring concrete to fix issue. Dave let him know that Lorenzo was aware and was going to add cobblestone. Mentioned that the Brassbutton kill was

successful and now is a good time to fill the holes with sand. There is a slow recovery on the back of 17 but just might be weather related.

Karla DeGroft reported: That she got compliments on the restrooms and food service area. Wondering if there could be more signage at the entrance noting that the course is for golf only so we can enforce at LA. There was an incident with the public causing a nuisance on the fairway. This is a safety concern. Dave suggested the best option is to call APD. She was concerned about the mistletoe up in the trees at Ladera. Was told by various that the mistletoe will not harm it has been in the trees for many years.

Tommy Borst reported: Played the 9 holes on Tuesday and said the greens were in good shape. Had an issue with maintenance workers on the greens while he was trying to play. Wondering if the workers should wear hard hats for any safety equipment. Dave suggested no due to them understanding and are trained on how to be knowledgeable about safety when on the field. What type of OSHA training do they get? Stone markers are not correct, but funding is needed to fix this. Discussed options on how to pay for it. Noted that Henry had stated the stone markers had been updated. They do have the split tee colors on them now, but the yardage is not adjusted.

Cris Grover: She noted that the restrooms, both on the course and in the clubhouse, need to be cleaned regularly. Field restrooms look bad, Deb requested that Dave get the paperwork for the actual date as to when the restrooms were upgraded.

Deb Thrall reported:

- 1) Changes in Agenda
 - a. Addition of Current Projects to Mgmt. Report is well received
 - b. Addition of Suggested Time Allotment to the agenda needs to be adjusted so that the Board can spend more time on talking about how they can share positive project information with the public and get public support for more funding.
- 2) Review of finances
 - a. Set up meeting with (505) 768-5321 Joey Rowe in July
- 3) Written Reports
 - a. To make it easier for Melissa to incorporate comments in the minutes and facilitate less time spent during meeting. Also, Dave can respond to reports prior to meeting if needed to also lessen time discussing during the meeting.
- 4) Parks and Rec Advisory Board need to work cooperatively with this Board as per our directive.

Concerns:

I – Non-safety/health concerns – Public Information Requirement – Dave said he sent to new city PIO for posting

- 1) Post agendas
 - a. 2021 Oct, Nov
 - b. 2022 Jan, Feb, March, April
- 2) Post Minutes for
 - a. 2020 November is only minutes posted for that year

b. 2021 – April and June are only minutes posted for that year c.2022 – Need Jan, Feb and March

II - Issues resolved from 3/17/22 report

- 1) Schedule maintenance of drainage for Ladera near the cart barn. (10/15/21)

 Sewer system is being investigated for a more permanent fix with a snake being run through it.
- 2) Appropriate signage for Los Altos, PDS and Ladera on fences. (11/15/21) Signs have been posted but need more around the course as public still enters from all sides.

Dave Simon: reported that he would like to attend meetings as often as he can and thanked everyone for their help. Talked about the importance of the GAB in sharing information with the members back at their courses, the public and elected officials. Talked about the funding received and how it will be spent. Spoke about the lifetime passes and that they are not guaranteed or an entitlement. Lifetime passes is based on multiple factors. These passes need to be advertised more by the city as many don't know about it. Was informed of the request by Maintenance workers at LA in terms of sharing parking with Animal Control as per moving large equipment around.

Old Business

Rates - Discussion was brought up if 9-hole rates should be raised. Tabled until next meeting. Denise recommended change for Disc Golf. What are the changes?

Senior/Youth Representatives-Proposed Senior representative Barbara Lail and Youth representative Cal Lanouette. Dave has talked to constituent services and she was going to move to the next step but has not been introduced in the council for approval yet. Board was encouraged to call Helen Maestas 505-768-3322 Director of Public Affairs to offer support

Women's City Championship – Karla reported that Save the Date had been sent. Deb reported that they have chosen the Dreamcenter/Harbour House Charity for the tournament which supports resources for homeless teenagers. They are waiting on official confirmation from the city. The next meeting of the committee will be Thursday May 12th at 2 pm at Ladera.

New Business

Consent Agenda -To give more time for Member Input, Board agreed to consent agenda for next meeting for the Fiscal and Personnel Reports. We will receive these ahead of the meeting so that the Board will have time to go over them.

GAB Members Notes - Board members will send in notes to Melissa for the agenda. **Golf App** - New Golf app for teetime signups progress

Meeting adjourned at 4:52 pm - Denise Motioned, Karla second

Deb Thrall/ Denise Foor

FY 2022 Golf Management Division - Rounds and Revenue

100011144	Total EV22		June	way	April	And City (Closed ZZ-Z3 Snow)	March (Closed 2-6, 17, 24 Snow	Echanical	December (Closed 25(h)	November	Nomber	September	August	Ann	Fiscal Year 22	!	
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\$ 1,241,353					\$ 137,080	\$ 108,481	\$ 69,526	\$ 87,578	\$ 77,127	\$ 120,999	\$ 142,803	\$ 147,448	\$ 168,566	\$ 181,745	Revenue	Green Fee	
\$ 83,009		1		-	,	\$ 13,057	\$ 10,705	\$ 10,824	\$ 15,995	\$ 4,714	\$ 2,714	\$ 8,033	8,343	8,624	Revenue	Golf Pass	
55,930					6,120	5,371	3,512	4,219	3,520	5,360	6,046			7,609	Rounds		
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\$ 3,195,368 \$	4			\$ 354,698	\$ 280,397	\$ 178,760	\$ 218,977	\$ 185,552	\$ 299,242	\$ 374,404	\$ 389,291	\$ 446,331	\$ 467,716	Fee Revenue	Total Green		
\$ 394,957 \$			2	\$ 47,629	\$ 49,986	\$ 34,038	\$ 50,600	\$ 31,524 \$	\$ 26,471	\$ 25,457 \$	\$ 29,067	\$ 44,048 \$	\$ 56,138	Pass Revenue	Total Goff		
\$ 3,590,325	-	6	0	\$ 402,326	\$ 330,383	\$ 212,798	\$ 269,577	\$ 217,076	\$ 325,714		64		63		& Green Fee	Total Golf Pass	

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														6,711	\$ 180,641	\$ 68,096	\$ 248.737
											MTD Comp	Comparison from Prior Month	rior Month	31.59%	40.04%	\rightarrow	33
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Fiscal Year 21	Rounds	Green Fee Revenue	Golf Pass	Rounds	Green Fee	Golf Pass		Green Fee	Golf Pass	,	Green Fee	Golf Pass	Golf Pass		Total Green	Total Golf	Total Golf Pass & Green Fee
July	10.217	\$ 175,245	\$ 13,900	8.065	\$ 115.284	\$ 10.976	7084	SCE CUF S	lά	10	Кечепие	N N	Revenue	Total Rounds	Fee Revenue	Pass Revenue	Revenue
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September	8.535				102 053	- 1	6.644	30 KS	1	4,569			\$ 1,048	30,181		34,171	
October	7,913	-			89 579		6077		1			-	\$ 1,529	25,945		27,719	\$ 422.037
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December (Closed 1 & 25)	3,537	\$ 58,159	\$ 7,886		46 131	- 1	2 957			1,0/0	18,148	-	4	9,967		-	\$ 165,012
January (Closed 26-28 Snow)	4,670	-	\$ 8,438		54 951		2 374		1		20,080	\$ 2,267	45	11,616	157,203	\$ 22,171	
February (Closed 14-18 Snow)	4,680					\$ 2552	3 224		9 12,328					14,052	\$ 202,945	-	
March (Closed 24 Snow)	6,919		\$ 21.800		20	\$ 10814	4 000	8 6	4 10,000		811,62	-	\$ 3,010	13,762			\$ 223,601
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May			- 1			1	0,014	\$ 00,41Z	9 /,533	3.244	\$ 39,930	\$ 4,057	\$ 7,371	23,667	346,946	\$ 47,505	
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