City of Albuquerque Municipal Golf advisory Board Agenda 21, April 2022, 3:00pm Ladera Café

- 1. Meeting is called to order and roll taken (3:00-3:01)
- 2. Introductions (3:02-3:03)
- 3. Review of minute (last meeting March 17, 2022) (3:04-3:05)
- 4. Public Comments (3:06-3:10)
- 5. Golf Management reports and updates (3:11-3:30)
 - a. Personnel updates
 - b. Rounds and Revenue Report
 - c. Current Projects
- 6. Concessionaires Comments (3:31-3:45)
- 7. Advisor Board Comments (3:46-4:00)
- 8. Old Business (4:01-4:15)
 - a. Rates
 - b. Senior/Youth Representatives
 - c. Women's City Championship
- 9. New Business (4:16-4:25)
- 10. Next Meeting- May 19, 2022 Los Altos/Zoom

City of Albuquerque Municipal Golf advisory Board March 17, 2022 Minutes Meeting Held 3/17/2022

Location: Arroyo Del Oso Banquet Room/Zoom

In attendance			
Denise Foor	ADO Women's	Dave Salas	COA, Golf Management
Dan Hedges	ADO Men's	Gabriel Moreno	COA, Golf Management
Dan Turnham	Los Altos Men's	Melissa DeHerrera	COA, Golf Management
Karla DeGroft	Los Altos Women's	Mark S. Chavez	Asst. Deputy Director/PRD
	Ladera Women's		1133t. Deputy Director/1 ND
Tommy Borst	Ladera Men's		
Regine Dubay	PDS Women's		
	PDS Men's		
	Youth Golfers		
	Senior Golfers		
Deb Thrall	At Large		
	PDS Concessionaire		
Colby Reddoch	Los Altos Concessionaire		
	Ladera Concessionaire		
	Arroyo Del Oso Concessionaire		

Meeting was called to order at 3:00pm by Deb Thrall

Introductions

Deb Thrall opened the Golf Advisory Board (GAB) meeting dialogue. We went around having self-introductions of everyone in attendance which included: Board Members, City Staff and Commissionaires.

Minutes

Minutes were reviewed from the last meeting. Denise mentioned the next meeting date should be 3/17/2022 instead of 4/14/2022 meeting, this needs to be amended. Karla mentioned that her response for October 11, 12 and 13 was not noted and needed to be amended to state that it was the Albuquerque City Women's Golf Championship tournament. Deb said she would forward her minute changes in word form to be added to the minutes.

Approval of revised minutes

Karla approved and Denise seconded.

Public Comments

There were no public comments.

Golf Management Reports and Updates

Personnel Updates

Dave Salas reported:

Irrigator:

Roger Martinez paperwork was sent to HR for internal transfer.

Utility Repairer Ladera:

Closed waiting on applications.

Utility Repairer PDS:

Closed waiting on applications.

Park Maintenance Worker: Matthew Baca & Gabriel Beltran paperwork was sent to HR for

internal transfer & external new hire.

Dave stated the future projects are:

- 1) We received \$525,000 in Capital Fund money to begin the plan and design for extending a cantina by the restaurant facility and the planning design of a new exit door at the pro shop at Ladera. Bill's idea is to try to clear up traffic flowing, like Arroyo, in one door out the other. Electrical updates are needed to the gazebo and on the west/east side of the building, so we're going to go out and bring that back online. There is a possibility of night range lighting at Ladera. For Puerto, we received a \$100,000 for the planning design for building improvements and outdoor seating improvements. Los Altos received \$50,000 planning and design for outdoor seating improvements. There will be irrigation repair at ADO and utility repair at PDS and LA.
- 2) Golf department received \$1,000,000 in the Geo Bonds and will be working on a list of items for equipment and capital improvements. The parking lot at PDS was not approved for repair at this time. We will be breaking down golf course equipment needs, redo the roof at the ADO café, and redo the roof at Ladera maintenance shop. We are going to be constructing the netting at 14 at Los Altos as well as replacing the entire netting on number #16. There is money for lighting for the Los Altos parking lot. We were asked to add 3 to 4 lights at Puerto on the Golf course side due to a dark area between the parking lot and the driving range so we're going to have a vendor come out and do a survey for the placement of solar lamps along Puerto driving range. We have already started the work on backlighting Puerto to upgrade all of the incandescent lighting to LED on the big overheads for the night range.
- 3) Current projects: We are working with risk management, Department of Municipal Development/DMD and insurance company on the vehicle accident that occurred at ADO to repair all the damages to the building and the bollards and fences. There was a request to allow a walk way through this area, so part of the quote to get the damages fixed include a walk path for walkers to come thru.

We are working on scheduling herbicide application for the brass button on and around green complexes and tees and in T boxes. We will schedule those 21 days prior to the upcoming aeration. We're all scheduled for Spring aeration, if anyone needs a copy of that for their associations please let Dave know so that he can get it to you. Dave mentioned that we had access to the digital board along the interstate by Los Altos. Dave mentioned that the shoe brushes were replaced beside the Ladera Café. Dave said the drain at Ladera had been cleaned out and the culvert for #8 at Los Altos has been ordered. The ruts on the Dam 9 have been fixed. Lights on the Proshop have been ordered.

Rounds and Revenue

Gabe Moreno reported:

For monthly comparisons from January 2022 to February 2022 we were down 25% in rounds, down 22% in green fee revenue, down 52.5% in pass revenue, and down 26% in total revenue. Comparing FY22 to FY21, we are up 5% in rounds, up 7.5% in green fee revenue, up 29% in pass revenue, resulting in us being up 9% in total revenue.

For monthly comparisons from January to February 2022 we were down 49.22% in rounds, down 61.27% in green fee revenue, up 16.03% in pass revenue, and down 50.05% in total revenue.

Comparing FY22 to FY21, we are up 5% in rounds, up 7.50% in green fee revenue, up 29% in pass revenue, resulting in us being up 9% in total revenue.

For FY22 through February 2022 golf Revenue was \$3,418,785.99 minus Expenses \$2,373,390.76 = \$1,450,395.23 net profit.

Concessionaire Comments

Colby Reddoch reported: There was another break in at LA. Would like deadbolts on metal door and metal shades on all door and windows, there was a meeting with Men's, women's, Jr golf concerning the tee markers. Golf - Needs help with this, YOC - can advertise on the billboard on I-40, Colby is to talk to Mike Houston about YOC

Golf Advisory Board (GAB) Member Comments

Denise Foor reported: Had no complaints from the ladies on the 18-hole course. Was glad to see the ruts on the Dam 9 were being worked on. She has not played the reg course lately but did play at Los Altos. Denise mentioned the tee boxes on Par 3 were a little bit chopped up. Reported the women's restroom toilet paper holder and soap dispenser were broken. She spoke to Crystal, and it was fixed.

Dan Hedges reported: Dan was disconnected from the Zoom so he emailed his questions. 1. Dan asked a couple of meetings ago about the excessive number of beer signs displayed around the gazebo in front of the restaurant. I had a parent of a mid-school player ask if it was necessary to have so many beer signs in that common area. The board did not discuss this issue.

2. What is the policy at all of the courses regarding the early play of the back nine? With the time change is there a rule regarding how long after sun up one can play the back nine? It seems that the pro shop at various courses is rather arbitrary in deciding how long the option is available each morning. The board did not discuss this issue.

Dan Turnham reported: Tee sheets at Ladera for Red and Yellow/Gold or Silver are incorrect. There are incorrect yardage markers at Ladera on number 18 between the forward and the lady's tees. Pars on #4. It was decided to defer this discussion until the next meeting as it is a recurring

issue and the board will do more investigation about this issue. Deb will go to Ladera next Monday, meet with Vince and look at the tee boxes. This issue will also be addressed when the new golf app goes on line.

Karla DeGroft reported: Los Altos was great and currently has 63 members. Karla did not like the idea of key pads at the restrooms due to changing out passcodes each week and becoming locked in one of the restrooms for over 2 hours. The lock talk will be removed from the concern list.

Tommy Borst reported: Nothing to report, just asked if the lifetime passes process for 85+ members could be made easier? Dave replied no they still need to go thru the current process. He also mentioned that he got on the USGA site for Los Altos and it's only showing blue white and gold. Colby stated he will look into it. Tommy is still inquiring about the signs on the granite at Los Altos.

Regine Dubay reported: Nothing to report and has not played at PDS lately. She was excited about the new seating. Regine asked about the back up and Dave responded still having issues on finding out where the backup is but Jeff, Vincent and Prisser are working on that, hopefully we'll get that result soon on culvert #8. Couplers were ordered and Lorenzo is expecting them tomorrow. All ruts have been regraded out.

Deb Thrall reported:

- 1) Changes in Agenda Explained the rationale behind adding these two items. The Board agreed that it would be of added value to the meetings.
 - a. Addition of Current Projects to Mgmt. Report
 - b. Addition of Suggested Time Allotment to the agenda
- 2) Future strategic planning
 - a. GAB directive: Recommend to Mayor and Council Policies for overall development of Golf Courses to include plans for additional facilities, and ways and means of financing improvements. Mark Chavez discussed how the GAB will be included in the planning of the expenditures of the new monies.
- 3) Review of finances
 - a. Set up meeting with (505) 768-5321 Joey Rowe It was decided to delay this until July
- 4) Written Reports Requested of Board Members and Concessionaires
 - a. To make it easier for Melissa to incorporate comments in the minutes
- 5) Parks and Rec Advisory Board Deb will now attend to coordinate with this board
 - a. Seek input and work cooperatively with this Board

Concerns:

- I Two issues that need to be addressed immediately due to safety/health concerns.
 - 1) Put keypad locks on the restrooms at all courses to prevent damage and misuse. (1/20/22) The board decided that this was not an issue so this will not be addressed.
 - 2) Maintenance shed at PDS has leaks in the roof of the workroom/exterior lights not working. (2/17/22) This issue will be taken care of with some of the new monies.

III - Non-safety/health concerns - Public Information Requirement - The new PIO will be responsible for getting these documents posted.

- 1) Post agendas
 - a. 2021 Oct, Nov
 - b. 2022 Jan, Feb, March
- 2) Post Minutes for
 - a. 2020 November is only minutes posted for that year
 - b. 2021 April and June are only minutes posted for that year
 - c. 2022 Need Jan and Feb

II - Issues resolved from 2/17/22 report

- 1) Schedule maintenance of drainage for Ladera near the cart barn. (10/15/21)
 - a. The sewer system has been cleared out by the cart barn.
 - b. Sewer system is being investigated for a more permanent fix.
- 2) Appropriate signage for Los Altos, PDS and Ladera on fences. (11/15/21)
 - a. Signs have been received as of 2/17/22, but are not up yet The signs are still not posted. There was discussion of the addition to "no dogs allowed" to the prior signage as this is becoming a bigger problem.
- 3) All outside lights around PDS Proshop need maintenance. (11/15/21)
 - a. LED lighting has been purchased for this, but not installed yet This issue was discussed in David's comments above.

Old Business

Rates - Discussion was deferred to the next meeting as there were some opinions that due to the increase in the number of golfers, there may not need to be a rate increase.

Women's City Golf Championship - Karla told of the progress made on this tournament and that flyers had been posted around the city. Deb asked that the rest of the GAB also help with the tournament. The tournament may have sponsorship and include a charity event.

Senior/Youth Representatives-

Proposed Senior representative Barbra Lail and Youth representative Cal Lanouette were discussed and Dave said he has talked to constituent services and they were going to move to the next step, but has not been introduced in the council for approval as of yet.

New Business

Mark Chavez: Mentioned that we hired a new PIO by the name Drew Ayotte and would like to get schedules from the concessionaires about tournaments so that they can be advertised to the public. He told us that the Bond Money must be spent within a year from signature and that they are hoping to do the construction projects during the winter. Thought it would be a good idea for the GAB members to play a round before the next GAB meeting and thinks it's a good idea to attend some of the PRD board meetings. Deb offered to attend these meetings as that is a requirement of the stated duties and powers of the GAB Board.

Meeting adjourned at 4:32 pm – Denise Motioned, Karla second

Next Meeting will be held Ladera Banquet Room: 4/21/2022

Approved by:

Deb Thrall/ Denise Foor

FY 2022 Golf Management Division - Rounds and Revenue

		Arroyo del Oso	Oso		Ladera			Los Altos		Puerto de		1 Sol Local	CHO				
Eigen Verse		Green Fee	Golf Pass		Graen Fee	Golf Dage		7			Fuerto del Sol	301	GMD				Total Coll
July 22	Kounds	R	Rev	Rounds	Revenue	Revenue	Rounds	Revenue	Revenue	Bounds	Green Fee	Golf Pass	Golf Pass	!	Total Green	Total Golf	& Green Fee
August	9.540	\$ 168 566	200	7,609		\$ 15,538	2200	\$ 111,775	\$ 18,190	4,334	\$ 56.934	NBN S	^ z	Total Rounds	86 R	BSS A	
September	8,365	\$ 147,448	_	6.541	\$ 96 424	\$ 11,567		\$ 109,207	1 1	4,121	1390	\$ 3,600		28,500	\$ 446,716	\$ 56,138	0 60
November	7,880		65	6,046	91,940	.1	6 190	\$ 94 409	\$ 3,010	3,379	9 836	5	69	24,776			\$ 418.357
December (Closed 25th)	7,006	1.	8	5,360	76,496			\$ 69,365	\$ 8.286	3,314	\$ 45,251	0 40		23,430			64 6
January	5.494		5	3,520	45,279	\$ 3,319	3,384	2000		1684	\$ 20,303	\$ 3,314		19,903		\$ 26,471	€9
February (Closed 2-6, 17, 24 Snow)	4 202		0 60	4,219	55,877	\$ 11,133		SECTION S	.1	1.973	39 23	0		13,338			69
March (Closed 22-23 Snow)	6.630	\$ 108 481	A 44	3,512	47,468	1 1		1883		1,494	\$ 19.297	\$ 3,00/	4 800	15,567			69
April	0,000	100,401	13,05/	5,3/1	\$ 74,683	\$ 12,024		\$ 64,674	\$ 15,676	2,556	1200	\$	\$ 9,229	19.284	\$ 280 397	\$ 34,038	9 69
May						200 00								0		\$ 45,500	\$ 330,383
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Total FY22	63.878	\$ 1104273	\$ 83,000	10 040		20 700								C		69	69
			00,000	43,010	\$ 719,Z13	60C'90 ¢	47,329	\$ 685,294	\$ 101,095	25,328	\$ 331,891	\$ 15,995	\$ 58,719	186,345 \$	\$ 2,840,671 \$	\$ 347,328	\$ 3,187,999
													_		FY22 v	FY22 vs. FY21	
														Rounds	Green Fee Revenue	Total Golf Pass Revenue	Total Revenue
													FY22	186,345	2,840,671	\$ 347,328	\$ 3.187.999
													FY21	179,465	2,667,782		
											YTD Compa	YTD Comparison FY22 to FY21 FINAL	FY21 FINAL	3.83%	6.48%	24.33%	8.17%
														6,880	\$ 172,889	\$ 67,972	\$ 240,861
											(FEBRUAR)	(FEBRUARY 2022 to MARCH 2022)	for Month	52.55%	54.78%	50.59%	54.17%
		Arroyo del O	S										2022)	7,009	101,637	15,948	117,585
			30		Ladera			Los Altos	S		Puerto del S	Sol	GMD				
Fiscal Year 21	Rounds	Green Fee Revenue	Golf Pass Revenue	Rounds	Green Fee			Green Fee	Golf Pass		Green Fee	Golf Pass	Golf Pass		Total Green	Total Golf	Total Golf Pass
August			\$ 13,900	8,065	-	\$ 10,976	7.084	\$ 102.328	\$ 13.023	Kounds 4 746	Revenue	Revenue	Revenue	Total Rounds	1000	Pass Revenue	Revenue
September		183,071	1.	8,203	-	\$ 14,357		\$ 105,837	- 1	4 569	\$ 61,013	3,000		30,112	-	-	\$ 497,312
October	7913	-			102,053	10,971					\$ 49.714		1,048	30,181		34,171	
November (Closed 16-30)		58.096	\$ 5410		39,572	10,324	6,077 \$	87,048		3,357				23.585	STREET, SQUARE,	27,719	
December (Closed 1 & 25)		58,159		3.487	\$ 46 131	\$ 1048		33,284			18,148			9,967	148.321		\$ 165,010
February (Closed 26-28 Snow)		79,369	\$ 8,438		54,951	5,414	3374 \$	43 659	\$ 12.37	1,035	20,080	2,267		11,616	157,203	22,171	\$ 179,374
March (Closed 24 Snow)		/6,/04			51,464	2,552		40,677			_			14,052	202,945	27,752	
April	0,313	9 113,991	\$ 21,800	5,602	\$ 74,859	\$ 10,814	4,900 \$	60,794			-	1048	2010	20.745	193,963	29,638	
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	3,120 \$	69,984	\$ (17.800)	ä	The second second second	į			\$ 79580	8		2				-	

Grand Total 4512009 - PR-Puerto Del Sol-GF 4512008 - PR-Los Altos-GF 4512006 - PR-Arroyo Del Oso-GF 4512007 - PR-Ladera-GF 4511001 - PR-Golf-Strategic Support Sum of MONETARY_AMOUNT Row Labels COMPLETE_FUND COMPLETE_ACCOUNT ACCOUNT_TYPE_DESCR COMPLETE_PROGRAM Column Labels 110 - General Fund 4500018 - PR-Golf Program Revenue
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 Grand Total

 (229,497.70)
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FY22 Rev. Through Mar. 22 3,971,739.04

FY22 Exp. Through Mar. 22 3,971,739.04

FY22 Exp. Through Mar. 22 2,820,445.37

FY22 Net Prof.; # 1,151,293.67

Sum of MONETARY_AMOUNT Row Labels 4511001 - PR-Golf-Strategic Support 4512005 - PR-Golf Courses-GF 4512006 - PR-Arroyo Del Oso-GF 4512007 - PR-Ladera-GF 4512007 - PR-Los Altos-GF 4512009 - PR-Puerto Del Sol-GF Grand Total	FISCAL_YEAR COMPLETE_FUND COMPLETE_PROGRAM ACCOUNT_TYPE_DESCR COMPLETE_ACCOUNT
Column Labels 202108 202109 202110 202111 202112 202101 202202 20202 port \$ 52,106.19 \$ 58,086.99 \$ 61,924.60 \$ 45,438.74 \$ 48,339.11 \$ 50,547.01 \$ 50,888.50 \$ 43,839.50 \$ 43,839.50 \$ 55,505.82 \$ 61,550.59 \$ 56,283.69 \$ 47,088.28 \$ 47,088.28 \$ 42,158.93 \$ 282,665.00 \$ 67,325.47 \$ 83,784.32 \$ 83,784.32 \$ 82,546.50 \$ 67,325.47 \$ 83,784.32 \$ 83,784.32 \$ 64,135.73 \$ 70,088.87 \$ 42,932.45 \$ 46,761.70 \$ 45,620.85 \$ 33,524.33 \$ 36,510.12 \$ 31,101.47 \$ 31,103.47 \$ 51,163.14 \$ 64,916.06 \$ 28,462.28 \$ 27,683.29 \$ 124,794.63 \$ 47,233.40 \$ 49,833.98 \$ 253,110.19 \$ 396,626.15 \$ 400,473.83 \$ 332,125.79 \$ 301,164.95 \$ 304,068.97 \$ 289,948.32 \$ 233,005.70 \$ 283,005.70	2022 110 - General Fund 4500018 - PR-Golf Program Expense (All)
202203 202204 Grand Total \$ 49,521.80 \$ 4,775.52 \$ 465,467.96 \$ (148,733.84) \$ 13,580.18 \$ 160,191.03 \$ 2,386.72 \$ 858,939.85 \$ 87,333.01 \$ 3,186.52 \$ 439,014.97 \$ 77,505.62 \$ 4,570.67 \$ 589,069.74 \$ 64,103.85 \$ 1,175.98 \$ 470,468.08 \$ 289,921.47 \$ 16,095.41 \$ 2,836,540.78	

2,836,540.78 Fortill Apr.

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