

Balloon Fiesta Park Commission

Feb 11, 2014 6:00pm Balloon Fiesta Park Commission

Meeting location: Fiesta on the Green

Meeting called to order 6:05pm

Members Present: Bill Nordin (Chair), Steve Wentworth (VC), Sandy Cohen, Dave Downey, Mark Haley, and Elise Rogers

Members Absent: Rick Treadwell, and Dr. Steve Komadina, Frank Mezzancello, Mark Johnston, Barbara Baca, and Justin Garcia

Others Present: Janie Jordan, Paul Smith, Lee Gamelsky, Nicole and Heather with Fetch-N-ReLeash event

City Staff Present: Alexandra Kiska, Susan Rice, Hannah Grey, Billie Gallegos

There was no quorum for this meeting

2. REVIEW/APPROVAL OF THE FEBRUARY 2014 MINUTES:

4. EVENTS & PRESENTATIONS

Past Events –

New Mexico Rush Soccer Tournament 2/1,2,8,9

- Ms. Rice: Went very smooth overall, 2nd year, little issue with Friends and Lovers Balloon Rally-weather caused balloons to inflate and take off later than planned. Tournament started 30 minutes late.
- Mr. Smith: It worked out. Work on times in future.
- Mr. Nordin: Rush to 1 weekend next year.

Friends and Lovers Balloon Rally 2/8-9

High School Rugby Tournament 3/8-9

- Ms. Rice: Very smooth. No problems with AAAA. Only problem was they had a gate key card and let more cars on field than allowed. No damage to field. Has been written up and will not be handled that way again if they come back.

AAAA Balloon Rally 3/9

- Ms. Rice: No issues

Future Events –

Blacklight 5K 3/15

- Ms. Rice: Repeat event. Evening color run. Using roads of park, using D4 as part of setup as well. Event lasts to 10pm. Last year had field cleared by 10:30 so should have no problems. Also going to open south gates to help alleviate traffic flow after race. Coordinating with APD for traffic problems.

- Commission - OK

Great Strides 5K 3/22

- Ms. Rice: Small event. Nothing unique.

- Commission - OK

Borzoi Club Event 4/5

- Ms. Rice: Dog show event. 1 panel of grass.

- Commission - OK

Elen Reavis Race for Autism 4/5

- Ms. Rice: Two events know about each other. Meet with dog group next week to plan for going across walkers for 2 hours of overlap.
- Mr. Wentworth: Do event sponsors bring spray to neutralize grass?
- Ms. Rice: They are bringing dog bags and combing park. Eric did not have issue with dog pee because of area of event compared to size of park. They are responsible for picking up every bit.
- Mr. Wentworth: One event a few years ago had spray to neutralize ammonium to keep the grass from turning yellow.
- Ms. Rice: Will bring that up.
- Ms. Rogers: Watering really good after does better than any spray.
- Ms. Rice: Will be watering Sunday night, event is Saturday.
 - Commission - OK

Fetch-N-Release-May 31-June1

- Ms. Rice: Presenters Heather and Nicole are here. Area of use: D7, 3000 people, first time, afternoon, no alcohol, porta potties because of size of event, dog rescue event, sponsored by the City of Albuquerque, set up May 31st
Brought to Commission because of number of people and dog event.
- Heather and Nicole: Great Dane Rescue, bring animal shelters and animal rescue groups. Very optimistic with 3000 people. Hope to have 28 rescues, 51 vendors. All animals must be fully vaccinated, microchips will be recorded. Hope to have food vendors. Family friendly event. Family dogs must also be spayed and neutered.
- Mr. Nordin: Proceed on and will confirm later.

Children's Freedom Fest

- Ms. Rice: Small event, gathering of first responders, 2 times before, teach children respect for freedom in United States and for how it was established. 500 people at most. In the past had BCSO helicopter land on D3. A1 helicopter. No porta-potties because only 500 people.
- Mr. Nordin: Will confirm later.

High School Cross Country Meet- Aug 28

- Ms. Rice: Repeat event of last year but scaled down. Local/regional invitational with up to 60 teams (10-15 runners/team). Will close down entire park. 5K course. First race at 5pm, last race at 7:30pm. Will be porta-potties to accommodate 2000 people. Will be charged for time Golf Training Center is closed and for north field.
Before commission because of number of attendants.
- Mr. Nordin: Did AMAFCA sign off?
- Ms. Rice: They know about it. They signed off last time. Will not proceed without AMAFCAs permission.
 - Commission - OK

Celtic Festival - May 15-16

- Ms. Rice: Repeat event. No sheep this year. Two music stages on D7 on grass about 3 feet above grass. Eric says since stages are not on grass it should not damage grass. Will have a beer garden and full security. Will be going to city permit meeting next week. Pony ring on sand on D7.
- Mr. Wentworth: Tents on asphalt because of wind?
- Ms. Rice: They put up large tents and will water barrel them this year. Anything larger than 20x20 needs to be secured in ground. Eric has layout of where all pipes are. Will be in same area as Balloon Fiesta has some tents.
- Ms. Kiska: Go out in advance and spray paint where all pipes and everything is.

- Ms. Rice: They understand the damage deposit will be hit if all holes are not filled. They have a \$5000 deposit.
- Mr. Wentworth: There is a \$2000 penalty clause if they damage asphalt and did not repair anything.
- Mr. Smith: Existing canopy is no longer there.
- Mr. Nordin: All in favor.
 - Commission - OK

5. REPORTS / UPDATES

Department of Municipal Development

Albuquerque International Balloon Fiesta

- Mr. Smith: Nothing new to report. Concerned about the condition of Main Street, but cannot seal this year because it takes a month to sink in and they do not get the field until September. Would need to seal 1st of August. Look into sealing it for 2015.
- Ms. Rice: If events could use north parking lot would that be something we can do? Could flag off Main Street.
- Mr. Nordin: In August we have a couple runs.
- Ms. Rice: Nothing using Main Street. All color runs subject to where approved. Could change course.
- Following discussion: Would need porta-potties because people would not have access to restrooms.
 - Main Street is vendor's row.
 - Nobody could come in from East. Only could enter park from North or South.
 - Last done at least 5 years ago.
 - Can anticipate this every 5 years.
 - Ideal: city resurfacing
 - Check for other types of seal coating. Millings instead of asphalt.
 - Is there a way to do it so people can park on East and still come in and do that part in September?
 - Mr. Smith: Will look into it. Could do southern half August 1st and northern half August 15th and work around it.
 - Will be recurring, plan for future. Mostly millings, very little asphalt.
 - Can use Nazareth for testing if needed.

Anderson Abruzzo Albuquerque International Balloon Museum

- Mr. Cohen: Awarded \$277,111 by state legislature for preservation projects. Plan to use money to deal with light problems in exhibit areas, new HVAC in storage facilities. New artwork in tribute area very soon. Sky portal, public art piece, supposed to be up by July.
- Mr. Nordin: Official unveilings?
- Mr. Cohen: Yes, thinking about if it will be during Fiesta or not. Maybe a smaller one before and a larger one during Fiesta.

Environmental Health Department

- Mr. Gallegos: Welcome Paul Olsen. Will be doing some small repairs at landfill, will be offzone for balloonists. Hold on Nazareth.
- Ms. Jordan: Any more thefts or vandalism?
- Mr. Gallegos: 2 thefts-cut fence but nothing was taken

Parks & Recreation

- WRI / Verizon update
- Ms. Rice: They will be providing updated drawings of site proposal next week. Similar to what they have but trying to accommodate what they took away from meeting. Will send out before next meeting. Discuss at next meeting.
- Digital Sign update
- CPU mailed to Florida, plug in wire at ground level

Park Annual Report progress

- Mr. Nordin: Worked with Alex on annual report. Couple ways to look at it.
- Ms. Kiska: Put together draft. Look at and give feedback over next month. Find councilman (Brad Winter) to sponsor presentation of annual report or get executive communication through parks and recreation.
- Mr. Nordin: Already set up with council.
- Ms. Kiska: Will send out electronically in the next day or 2. Will have discussion at next meeting. Only section not included is Balloon Museum. Blank page is where that will go. Information from commission minutes, previous employee reports.
- Mr. Nordin: Discussed having similar thing in 2-3 pages with bullet points. Summary sheet. Think about what direction to go.
- Ms. Kiska: A lot of information that needs to be shared. Bullet points are good but longer narrative is also important. Maybe both. Need feedback next month. 3 weeks to send feedback so it can be updated by next meeting.
- Mr. Wentworth: Need to have bullet points as executive summary then have longer narrative. Old one was very comprehensive and had bound set of attachments. More bullet points and headings.

Signage for park – Committee meeting 4:30pm 3/11

- Ms. Kiska: Discussion and presentation from Design Concern US, Jamie Jetwalker. Where to go as far as professional signage at park. Same company that did red and gray signs at UNM campus. Signs that comply with ADA, safety, creates theme, brands area, and sets it apart from rest of community. Also have flow that is easy to understand. In the discussion phase. Need to get approval from parks and recreation for assessment to be done. Over years phase different steps of signage process because it will be over \$100,000. Signage of gates, permanent structures. Very impressed with presentation. Good way to set it apart as special event park.
- Ms. Rogers: What will origin be of branding? City department?
- Ms. Kiska: Would come from design company as part of the whole package. Would tie into ballooning and would distinguish it from the rest of the parks. Brand incorporated in signage.
- Ms. Kiska: One of end results would be a manual that would go along with park to identify signs, theme, color.
- Mr. Nordin: Scope very large. Started on Alameda. Start bringing it in from far parts. Way finding.
- Ms. Kiska: Look at and identify milestones.
- Ms. Rogers: Company would go to different groups to determine needs before putting entire package together.
- Mr. Nordin: Same company did UNM, Presbyterian, and downtown signs.
- Mr. Wentworth: Any discussion on needed signs for activities on park? Liability issues with kids on park and people bringing dogs.

- Mr. Nordin: Today was focused on what company could do. On field signs would be a different meeting.
- Mr. Wentworth: On field signs need to be looked at.

6. OLD BUSINESS:

Capital Improvements to the Park

- Ms. Rice: Updated versions of pavilion handed out. Also sent electronically.
- Mr. Wentworth: Development in neighborhood needs to provide plans and information. Got packet of information. Wants to submit to EPC on April 10th but board has not approved yet.
- Mr. Nordin: Raised height. Is that a concern?
- Mr. Smith: New height ok to balloon fiesta. Anything over 26 feet is east of eastern most edge of E1 and no less than 195 feet from center line of the north edge of E1. That gives balloons enough time to climb and clear pavilion. Cannot tell just by eyeballing it.
- Mr. Nordin: Is this something we would like them to come talk to us next month about?
- Mr. Wentworth: Suggest they come to next meeting with full presentation. Should have come to board earlier.
- Mr. Nordin: Next commission meeting is April 8th. EPC meeting is April 10th.
- Mr. Wentworth: Not enough time to make changes between meetings. Can delay EPC 30 days.
- Mr. Nordin: Cannot approve tonight with no quorum. Would not be done in time to go to EPC before the 10th.
- Mr. Wentworth: Postponing by 30 days would allow time for review and changes. Entire quorum needs to be there. AIBF needs to review and check heights. Ordinance gave commission standing to address EPC. This needs to go through process.
- Mr. Nordin: Mail packet to members not at meeting. Invite to next meeting.
- Mr. Wentworth: Suggest sending letter to EPC to request deferring for 30 days.
- Mr. Nordin: EPC can make changes too. Going to EPC in April could be a beginning step, gives them a chance to give ideas and ask questions too. Allow them to go ahead even though changes may be made.
- Ms. Kiska: 2 weeks to review and have a special meeting with architects in 2 weeks. Still allows time for EPC review. Would need to have quorum at meeting.
- Mr. Wentworth: Ordinance gave standing to appear before EPC. Do this in deliberate manner and need entire board here. Allow comprehensive presentation.
- Ms. Kiska: Would everyone be able to come back in 2 weeks for special meeting?
- Mr. Nordin: Would 2 weeks allow time to make changes? 30 days would allow time.
- Mr. Wentworth: City project needs to go through city processes. Would like to see board have time to look at this.
- Mr. Wentworth: Section F of Ordinances. Part of charge of commission is to review these things.
- Mr. Nordin: Delay by 30 days. Have Lee come to April 8th meeting with presentation. Make sure to have anticipated quorum.
- Mr. Nordin: Need to adjust if no quorum anticipated. Advertise that we need everyone at next meeting and get commitment. Ask that it gets delayed 30 days.

Park Policies & Park Funding Priorities

How to recognize past Board / Commission members

7. NEW BUSINESS

- Ms. Jordan: Presbyterian Hospital staff has moved into building. Traffic has increased significantly. May be appropriate to have San Diego Street open permanently.
- Ms. Jordan: AMAFCA is allowing the Paseo del Norte construction project to begin hauling dirt from their land north of the Balloon Fiesta Park. Dirt will be hauled through the North Parking lot from 7:00pm – 5:00am daily for approximately 3 weeks.

Ms. Rogers motion to adjourn, Mr. Haley 2nd, passed unanimously 7:25pm

NEXT COMMISSION MEETING – April 8, 2014