

**DRAFT MINUTES FOR THE  
OPEN SPACE ADVISORY BOARD MEETING  
MAY 10, 2016**

**Members Present**

Michael Jenson  
Loren Hines  
Janet Saiers  
Rene Horvath  
Alan Reed  
Chris Green

**STAFF**

Kent Swanson, Open Space Visitor Center Manager  
Naomi Andrade, Open Space Division

**OTHERS PRESENT**

Barbara Taylor, Director, Parks and Recreation  
Don Couchman, Interested Citizen  
Jeff Driggers, COA, Assistant City Attorney

Vice Chair Loren Hines called the meeting to order at 1:35 PM

Don Couchman stated that if the Board is going to have a discussion on establishing rules and procedures, it should be posted 14 days prior to the meeting.

After discussion by the Board, Barbara Taylor, Director of Parks and Recreation and Jeff Driggers, Assistant City Attorney, it was decided to discuss and establish a draft of rules and procedures for a Board member manual. Barbara Taylor stated that going forward, she recommends the Board follow City Ordinance 2-6-1 on Public Boards Commissions and Committees.

**APPROVAL OF AGENDA**

A motion was made by Alan Reed to move agenda item # 3 to item # 1. The motion was seconded by Janet Saiers. A vote was taken and the motion passed on a 6 to 0 vote.

**ELECTION OF OFFICERS**

A motion was made by Janet Saiers for Loren Hines to be the Chairman of the Open Space Advisory Board. The motion was seconded by Michael Jensen. A vote was taken and the motion passed on a 6 to 0 vote.

A motion was made by Alan Reed for Michael Jensen to be the Vice Chairman of the Open Space Advisory Board. The motion was seconded by Janet Sainers. A vote was taken and the motion passed on a 6 to 0 vote.

**WORK STUDY SESSION TO DISCUSS THE OPEN SPACE ADVISORY BOARD MEMBER MANUAL:**

After discussion by the board, it was determined to have the Agenda Style as follows:

1. Date
2. Location
3. Members
4. Call to order and Introductions
5. Action: Approval of Agenda
6. Action: Approval of minutes
7. Public comment on Open Space Topics
8. Announcements and Correspondence
9. Update and Discussion:
  - Real Property Report  
Open Space Exchange Lands etc.
10. Discussion: Land acquisitions in progress; Board may enter executive session
11. Discussion (Action): Subcommittee Reports
12. Discussion: Other Topics
13. Adjournment

Because of time restraints, the Board moved on to the next agenda item and will continue this topic at another special meeting in June.

**DISCUSSION OF THE MARCH 2016 REPORT “ANALYSIS: CITY OF ABQ’S REMAINING ELENA GALLEGOS EXCHANGE LANDS.”**

Alan Reed discussed the Sage Land Solutions report about remaining Elena Gallegos Exchange Lands.

It was requested by the Board that Don Britt contact the State Land Office.

After discussion, it was determined that the Board read about Edgewood properties and prepare for the May 24, 2016 meeting. Loren Hines also suggested a field trip in between meetings.

It was determined by the board that another special meeting will need to take place to continue discussions on all above topics. This meeting was determined to be held on Thursday, June 9, 2016 at the Parks and Recreation Administration Building at 1801 4<sup>th</sup> St. NW. In the conference room.

Meeting Adjourned at 3:40 PM