



# City of Albuquerque Parks & Recreation

## 2026 Summer Softball Registration Check List

Each item listed below must be completed in order for your team to participate. Teams who do not turn in the required paperwork on time and completed will NOT receive a schedule and will forfeit games until such time all paperwork is properly filled out and turned in to the City Sports office. The Sports office will not accept emailed, faxed or any other electronic paperwork.

**REGISTRATION FEES ARE NON-REFUNDABLE ONCE REGISTRATION CLOSES.**

Complete and turn in Team Registration Form to Jerry Cline Recreation & Tennis Center **by March 20, 2026, 5:30pm**. Spots are first come first serve and fill up fast. You will be put on a waitlist if the division and night you sign up for is full.

Pay the \$990 Team Fee at the Jerry Cline Recreation and Tennis Center at the time you turn in your registration form. Forms of payment accepted: cash, check, credit card. Your registration form will not be accepted without payment. We do NOT hold spots without payment.

Pay the \$50 USSSA sanction fee at <http://www.rctipif.org>. Please ONLY go through this website to pay your COA sanction fee. All other USSSA website registrations are not valid for the City of Albuquerque leagues. This fee is required once per year and covers spring summer and fall. If you change your team name during the year – you will need to register that team separately.

Turn in ORIGINAL completed team roster with all signatures and ID numbers filled in, USSSA waiver form, Code of Conduct signed by each individual player and bring proof of your USSSA sanction fee payment for 2026 no later than **April 9, 2026**. Bring all completed forms to the Jerry Cline Recreation and Tennis Center. Incomplete forms will not be accepted. **All players must sign a new USSSA waiver and Code of Conduct for each season.**

Managers or their representative must attend the Rules & Conduct meeting at Jerry Cline on April 8<sup>th</sup> or April 9<sup>th</sup> @ 5:30pm.