

Balloon Fiesta Park Commission
November 10, 2015 – 6:00 – 8:00 PM
Meeting Location: Sid Cutter Pilots Pavilion & Banquet
Room / Balloon Fiesta Park
Draft Minutes

Meeting called to order : 6:00 pm

Members Present: Bill Nordin, Steve Wentworth, Alexandra Kiska, Dr. Steve Komadina, Edward Montoya for Chamisa Radford, Mark Haley, Frank Mezzancello, Tony Perry

Members Absent: Paul Garver, Jackie White, Justin Garcia, Mark Johnston, Elise Rogers

Others Present: Janie Jordan, Paul Smith,

City Staff Present: Susan Rice PRD, Madeline Silva PRD, Bart Farris EHD

CHANGES TO THE AGENDA – None

REVIEW / APPROVAL OF THE APRIL 2015 MINUTES and MAY 2015 NOTES NO QUARUM: Mr. Wentworth motion to approve – Mr. Mezzancello seconds the motion – Motion passed, No discussion.

1. PUBLIC COMMENT – None

2. INTRODUCTIONS OF NEW COMMISSION MEMBERS

- a. Status of members - Review of the Board and Commission Ordinance sections that concern the Board and other rules that we fall under.
 - i. Latest interpretation is that a commission member is to remain in his/her role until a replacement is found.
 - ii. Cancelled meeting are in the past and we need to move forward.
 - iii. Mr. Wentworth emailed copies of the ordinances - the Park Commission Ordinance and the City Boards and Commissions Ordinance. Section 2-6-1-5 in the Boards and Commission Ordinance was referred to indicating the Balloon Fiesta Park ordinance supersedes Boards ordinance regarding commission members. Not all positions are appointed by the Mayor's office. Mr. Wentworth states he believed the Open Meeting Act has been violated by Parks and Recreation as well; and the lease with AIBF should have been reviewed by the Commission.
 - iv. Mr. Wentworth stated – City staff cannot cancel meetings.
- b. Some people are in the process of being approved.

3. EVENTS & PRESENTATIONS

- a. **Past Events – Ms. Rice reported the following.**
 - i. Albuquerque International Balloon Fiesta Oct 3-11 – Attendance was 955,703 people. – Most successful event in 20 years.
 - ii. Climatec Road Show – HVAC equipment show Oct. 27 – Attendance 60 people
 - iii. Doggie Dash and Dawdle Nov. 1 estimated 4236 people

- iv. ABQ United Fall Soccer Classic Nov. 7-8 estimate 2800 – This event took place at the same time as the Bacon Fest.
- v. Bacon Fest. Nov. 7 –Attendance 6085 people – Increase over the attendance numbers when it was held at the Balloon Museum. The parking was good but not organized. Overall the event was successful.
- vi. Rebel Run for UNM Hospital Nov. 8 estimated 180 people
- vii. Mr. Nordin asked if there were any past events over the summer that had issues that Ms. Rice would like to bring up. – Ms. Rice did have an issue with Life in Color Concert in July – Event started set up at midnight – The morning of the event semi-truck and front loaders were parked on D6 – Damage to the grass that a private contractor had to come in and fix. The whole process of repair took weeks to complete. – Lesson was that no set ups without staff present. Princess and Pirates - Water events need to have tarps set up for people walking on the wet grass. Mr. Nordin inquired about the slide the city cancellation – ABCWUA would not sell them water. The City of Albuquerque was not the delay. The irrigation system for the park is reclaimed water however all other water sources in the park are City water and able to be used. – Mr. Wentworth stated that research should be done and possible signs posted about the different water types. He pointed out that other jurisdictions use purple colored non-potable water spigots and irrigation supply heads. He thought this was an environmental health requirement to protect the public.
- viii. Freedom 4th status – The event went well; the music level and fireworks were over the sound levels but were quickly lowered. Parking is always an issue. Mr. Wentworth indicated there were complaints about sound and traffic expressed by some neighbors.
- ix. Celtic Festival – Financial problems – The City of Albuquerque lowered some fees to assist the event. – Weather was an issue on the first day but the second day was successful.
- x. Wine Festival – Successful event – There were a couple of minor injuries that accident reports were completed.
- xi. Sid Cutter Event - BMX Awards event and a memorial event for a balloonist have been held in the facility. Both were small and very successful with no issues.

b. Future Events – Ms. Rice reports the following.

- i. Stop the Violence 5K Nov 15 estimated 200 people – New event – They did a tour of the course.
- ii. USATF Regional X Country meet – estimated 3000 people – 5 races and leads to the national cross country meet. This is the second year they use the park.
- iii. Jingle Bell 5k – Small event. About 200 people.

c. Events for Discussion – Ms. Rice reports the following

- i. No events at this time that are outside precedents that have been set

4. REPORTS / UPDATES

a. Department of Municipal Development - No staff present to report.

b. Albuquerque International Balloon Fiesta Mr. Smith reported the following

- i. 2015 Balloon Fiesta was one of the best events in 20 years.
- ii. Weather was expected to be an issue but only stopped 2 events and delayed a few events.
- iii. Field improvements 2015 – New pergolas installed at Gate 12 and 4. New wall was installed for Music Fiesta at the north end of the field. Sealing and asphalt sealing was done.

- iv. Parking issues for next year – NM mutual owns 5 acres at the North East corner of San Mateo and Balloon Fiesta Parkway - Construction on a new building to start this winter. MCT Industries owns 20 acres at the South East corner of the same intersection and we might not be permitted to use it for parking in 2016-when combined with the NM Mutual property there's a potential that 2,000-3,000 parking spaces will be lost for next year. This is about 25% of the available parking.
 - v. Discussions regarding moving the Tramway on ramp – AIBF has been informed that Federal Highway Administration (FHWA) will not agree to move it unless it is a permanent movement Sid Cutter Pilot's Pavilion – The A/C did not work well in the afternoons. Compliments on the bathrooms. Ms. Rice responded that the air conditioning has been fixed. As a group we need to learn how to use the facility.
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- c. Anderson Abruzzo Albuquerque International Balloon Museum – No representative available to report.**
- i. Past Events
 - ii. Future events
- d. Environmental Health Department – Bart Farris representing Paul Olson.**
- i. LA land fill went well – No issues. Gas extraction system improvements are being planned.
 - ii. Presidents Lot will undergo some testing soon.
 - iii. Mr. Nordin inquired update on the road – Mr. Farris reports no updates are available.
- e. Parks & Recreation – Ms. Kiska reported the following.**
- i. Verizon Project - Status of project and lighting fixture status – Entire project on hold. There is a legal battle between the lawyers regarding details of the project. Verizon in Arizona is next to respond.
 - 1. Mr. Wentworth follows up with the status – that the light fixtures on the top of the poles should be checked for possible replacement when the poles are replaced. He stated that this had been stated many times during past meetings and P&R staff has ignored the requests about checking into the replacement of the lighting fixtures on the poles.
 - ii. Income since last meeting FYTD / Since May
 - 1. BFP: \$36,842.00 / \$19,328.00
 - 2. EC: \$35,050.00 / \$17,500.00
 - 3. SPPP: \$31,500 / \$31,500
 - 4. Susan reaches out to the community to advertise the event center and is trying to get rentals during the week. Weekends are booked year round.
 - iii. Signage and way finding - Was there anything new for this year's Balloon Fiesta
 - 1. "Welcome to Balloon Fiesta Park" sign installed - Back side of the north restrooms by gate 1.
 - 2. All tanks have been repainted – Now the City of Albuquerque, Parks and Recreation, and Balloon Fiesta all have the logos on the tanks.
 - 3. Sign at the top of the hill now included Sid Cutter Pilot's Pavilion.
 - 4. Banners – Have been received but were not installed before Fiesta's. Install date is Thursday November 12.
 - 5. New Gate numbers will be added to all entry gates to the park now that 2015 AIBF is complete – Map was sent out to the Commission. Install date will be before the spring time.

- iv. Sid Cutter Pilot's Pavilion
 - a. Review of other costs to make this building (table, chairs, and storage area) – Ms. Kiska states that \$14,000 is still available to be spent – All tables and chairs were ordered and received. – Possible additional staging equipment is needed.
 - b. Sound system is very state of the art and worked well during Balloon Fiesta.
 - c. Mr. Smith suggested the possibility to obtain covers for the garage doors.
 - d. Mr. Mezzancello – Will the millings be replaced – In the future
- v. Ms. Kiska passed out the 2015 Balloon Fiesta Trading pin and trading cards were given out.

5. OLD BUSINESS: Mr. Nordin

- a. Annual Report – It needs to be updated. January deadline for the next session. Alex to send out to the group so that revisions can be started. State of NM funds are harder to receive this year.
- b. BFP daily guidelines – No updates.
- c. Past member recognition – Committee Mr. Wentworth, Mr. Mezzancello and Mr. Garcia
 - i. A modern Plexiglas so that changes can be made easily. Pricing needs to be discussed. Determinations need to be made on how to decide who should be recognized. December meeting it will be discussed further.
 - ii. Mr. Mezzancello stated the item in parking lot that honors past people involved with the park needs to be moved as well as damage needs to be repaired. Mr. Wentworth noted it was Parks and Recreation staff that damaged the obelisk years ago when it was moved to the current location.
 - iii. Ms. Kiska – Recommended that it be mentioned to Chris Green to be included in the landscape design.

6. NEW BUSINESS – None.

Meeting adjourned at: Mr. Mezzancello motions to adjourn, Dr. Komadina seconded the motion. – Motion passed – 7:21 PM

NEXT COMMISSION MEETING – December 8, 2015

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Parks and Recreation Department staff liaison at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Committee liaison at Parks and Recreation Department at (505) 768-5300 (Phone/Relay) if a summary or other type of accessible format is needed.