

TAX PREPARER AND CONSUMER RIGHTS ORDINANCE NOTICE

TO WHOM IT MAY CONCERN:

On February 1, 2021 the Albuquerque City Council passed the Albuquerque Tax Preparers and Consumer Rights Ordinance. The Ordinance will be effective 5 days after it is published. Watch the City website for an announcement. The Ordinance applies to any person or business organization who prepares a personal income tax return for compensation. It also applies to any person who represents themselves as providing tax preparation services.

Based on information available, you have engaged and may still engage in tax preparation services as a tax preparer within Albuquerque. The Ordinance does not apply to attorneys, certified public accountants, or volunteer tax assistance programs. § 13-20-1-3.

A summary description of tax preparer obligations can be found in the enclosed document, "**Tax Preparer FAQ.**" However, it is important that you to consult the Ordinance for all provisions and requirements.

You may find the Ordinance on the CABQ.GOV website. The Consumer Bill of Rights and model disclosure forms will be posted online in both English and Spanish at cabq.gov/taxpreprights in the next few days.

At the end of each year, the tax preparer is required to file a Certificate of Compliance with the City. § 13-20-1-11. The Certificate of Compliance form will be available on-line. Also, please remember, if you are doing business in Albuquerque you are required to comply with the City's Business Registration Ordinance. You can learn more about registering your business online at cabq.gov.

Thank you for your attention to this matter.

Consumer Financial Protection Initiative
City of Albuquerque Legal Department

Enclosures (1): Tax Preparer FAQ