FINAL PLAT CHECKLIST

This checklist must be completed in black or blue ink by the Surveyor preparing the Plat and submitted with a copy of the Plat to the City Surveyor for final review and approval.

SUBDIVISION ________________________________________________

SUBDIVIDER ________________________________________________

SURVEYOR ___________ AGENT ___________ PHONE___________

RESERVED FOR CITY STAFF USE

CHECKED BY ________________ DATE ________________

____ ACCEPTABLE
____ UNACCEPTABLE
____ ADDITIONAL INFORMATION REQUESTED

A. IDENTIFICATION

1. Title of Plat ____________________________________________
2. Date of Plat ___________________________________________
3. Scale, Equivalent and Graphic ______________________________
4. North Arrow __________________________________________
5. Zone Atlas Index Number _________________________________
6. Location Map. Scale and North Arrow ______________________
7. Reference to:
   a. Federal Section ______________________________________
   b. Projected Section ____________________________________
   c. Land Grant _________________________________________
   d. Albuquerque Geodetic Reference System_________________
8. Purpose of Plat _________________________________________
9. Solar note _____________________________________________
10. Bulk Land Variance note ________________________________
B. MONUMENTS

1. Interior Subdivision Control Monumentation
   a. Street Centerline Monumentation ____________________________
   b. Letter of Assurance and 8 ½” x 11” copy of final plat ________

2. Tie(s) to Permanent Survey Monument (Albuquerque Geodetic Reference System)
   a. Name of AGRS Monument(s) _________________________________
   b. X and Y Coordinates (NM Coordinate System NAD 83) _______
   c. NMCS Reference Zone ______________________________________
   d. Delta Alpha (mapping angle) _________________________________
   e. Combined Ground to Grid Factor ______________________________
   f. Reference to NAD 1983 datum ________________________________

3. Bench Marks
   a. Name of AGRS Monuments(s)_______________________________
   b. NAVD 1988 elevation (orthometric height) _________________
   c. Reference to NAVD 1988 datum _____________________________

C. PERIMETER

1. Written Description, Metes and Bounds _________________________
2. Bearings in Degrees, Minutes and Seconds _____________________
3. Distances in Feet and Hundredths of a Foot _________________
4. Record Distances and Bearings ______________________________
5. Total Gross Acreage of Subdivision _________________________
6. Basis of Bearings : NMSP Grid or Rotation Factor to Grid _______
7. Property Corners Found or Set ______________________________
8. Property Lines Eliminated Shown as Dashed Line ______________

D. BLOCK AND LOT

1. Block Identification _________________________________________
2. Lot Identification __________________________________________
3. Bearing of Non-Radial Lines _________________________________
4. Bearing of Non-Perpendicular Lines __________________________
5. Lot Perimeter Distances ___________________________________
6. Lot Area in Acres or Square Feet ____________________________
E. ADJACENT LAND

1. Location and Dimension of Streets Adjacent to or Intersecting Subdivision Boundary

2. Reference to Recorded Subdivision Plats or Adjoining Lands by Recorded Name, File, date or Book and page Number

3. Graphic Presentation by Dashed Lines of Lots Contiguous to Subdivision Boundary

F. STREET RIGHT-OF-WAY

1. Name of Street(s)

2. Designation

3. Quadrant

4. Right-of-Way Width

5. Centerline Street Data, Tangent: Bearings and Distances

6. Centerline Street Data, Curve: Radius, Delta, Arc Length

7. Mileage of Streets Created: Total, Full-Width, Half-Width

8. Street Vacation Application Number

9. Private Street or Access Easement Designation

10. Private Way or Street Documentation Describing Affected Lots and Maintenance Responsibility

G. EASEMENTS

1. Definitive Statement Regarding Easements of Record, or Basis of Easements Shown on Plat

2. Location by Bearing and Distance

3. Dimension

4. Purpose

5. Proposed: Dashed Lines and Labeled

6. Existing: Dashed Lines and Labeled with Recording Data

7. Vacated: Ghost Lines and Labeled

8. Apparent: Shown and Labeled

9. Limitations
H. DRAINAGE RIGHT-OF-WAY
   1. Location ________________________________
   2. Dimension ______________________________

I. PUBLIC AREAS
   1. Location ________________________________
   2. Dimension ______________________________
   3. Purpose _________________________________

J. FREE CONSENT
   1. Statement that Subdivision is with Free Consent and in Accordance with Desires of the Owner(s)
      ________________________________________

K. DEDICATION
   1. Signed statement by Owner Dedicating street and drainage right-of-way and other appropriate lands for public use in fee simple and granting required easements for public use
      ________________________________________
   2. Statement granting Private Ways (Streets) as Permanent Access Easement
      ________________________________________

L. ACKNOWLEDGMENT
   1. Acknowledged in the manner required for the acknowledgment of deeds
      ________________________________________

M. SURVEYOR CERTIFICATION
   1. Certification by the Land Surveyor that the Subdivision meets the minimum requirements for monuments and surveys of the Albuquerque Subdivision Ordinance and that it complies with Surveying Standards as established by the State Board of Licensure for Engineers and Surveyors.
      ________________________________________

Rev. 10/10