

# City of Albuquerque

## Project Funding Request Application

Project Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Capital Amount Request: \_\_\_\_\_  
Department Contribution: \_\_\_\_\_  
Simple Payback: \_\_\_\_\_  
Estimated Annual Savings: \_\_\_\_\_

### **Instructions:**

**Attached you will find a copy of the Council Bill #FSO-02-70 Ordinance. Please read the Ordinance in its entirety, specific attention should be placed on the two areas listed below. Each of these items listed must be answered in a written proposal to the Energy Conservation Council (ECC) Technical Committee. A project self evaluation form is attached to this packet, this form needs to be filled out and returned with your application and written proposal. Upon receiving the application, proposal and self-evaluation the ECC Technical Committee will evaluate the project to determine possible funding. Departments will be contacted should further information be required and notified of the final status of the application.**

#### Page 4 Ordinance/Capital Expenditures

- 1) Anticipated capital cost of project
- 2) Anticipated source of capital funds for project
- 3) Estimated annual operating cost or savings for project
- 4) Estimated completion date of project
- 5) Adopted Plan or Policy project would help implement
- 6) Viable alternatives that were considered for project and reasons the proposed project is the most cost-effective and practical alternative for meeting the stated objective
- 7) Project rankings in whatever sequencing/priority-setting system is used as a basis for proposed programming
- 8) Impact of proposed capital improvements on user rates for enterprise fund projects
- 9) Percentage allocations of project as “growth”, “rehabilitation”, “deficiency”, and “mandate”, which categories are defined in Bill NO F/S R-37 (Enactment 118-2000), establishing priorities for the 2001 Capital Improvement Plan
- 10) Capital projects of the enterprise funds shall be evaluated by the Capital Improvements Program staff, in a similar manner as those for the General Fund.

#### Page 5 Ordinance/Criteria

- 1) Capital expenses of a project should be regained from energy savings generated from the project within 10 years, using average cost per unit for an energy resource. The cost per unit will be derived by averaging the cost for the energy source that will be conserved, over the previous three fiscal years prior to the submission of the application.
- 2) If a proposal is for construction of installation the scope of the project shall only be for energy conservation.
- 3) The monetary amount distributed to any one project shall not exceed 40% of the funding available in the 1% Energy Conservation Set-A-Side.
- 4) The project shall be consistent with the requirements set forth in Paragraph D; Educate citizens, city employees, professional groups, the business community, builders, educators, elected officials, community organizations, and other key persons about energy conservation.

\*Attach Relevant Engineering Studies

\*Attach Cost Estimate for Project