



# Department of Municipal Development Construction Coordination Section

Office (505) 924-3400

*Excavation and Temporary Traffic Control Permit Application*

*Send completed form and supporting documents to [dmdccs@cabq.gov](mailto:dmdccs@cabq.gov) at least 5 business days in advance*

*Incomplete forms will be rejected*

1. Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_
2. Applicant Phone Number: \_\_\_\_\_ Applicant Email: \_\_\_\_\_
3. Contracting Company Name: \_\_\_\_\_
4. Work Site Address/Location Description: \_\_\_\_\_  
\_\_\_\_\_
5. Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_
6. Description of Work/Activity: \_\_\_\_\_  
\_\_\_\_\_
7. Facility Owner: (circle one) City, Water Authority, NMGAS, PNM, Century Link, Comcast,  
Other: \_\_\_\_\_
  - a. Barricade Company: (circle one) Advantage Barricade, Highway Supply,  
Southwest Safety, Other: \_\_\_\_\_
  - b. Work Zone Dimension: Length(ft.): \_\_\_\_\_ Width (ft.) \_\_\_\_\_
  - c. Lane Closure/Detour Description: \_\_\_\_\_  
\_\_\_\_\_
  - d. Striped Bike Lane Closure: Yes / No
  - e. Sidewalk Closure: Yes / No
  - f. Multi-Use Path Closure: Yes / No
8. Road pavement cut: Yes / No Dimension (ft): \_\_\_\_\_
9. Sidewalk construction: Yes / No Dimension (ft): \_\_\_\_\_
10. Wheelchair ramp construction: Yes / No Quantity: \_\_\_\_\_
11. Asphalt path construction: Yes / No Dimension (ft): \_\_\_\_\_
12. Drive pad construction: Yes / No Quantity: \_\_\_\_\_
13. Curb Cut : Yes / No Quantity: \_\_\_\_\_
14. Curb/Valley Gutter Construction: Yes / No Length (ft.): \_\_\_\_\_
15. Building Permit Number: \_\_\_\_\_
16. Work Order Number: \_\_\_\_\_
17. Is this work/activity City or NMDOT funded: Yes / No
18. Project Name: \_\_\_\_\_

## Notes to Applicants

1. Issuance of this Temporary Traffic Control Permit (TTCP) is conditional on compliance with the following items, and may be revoked for any reason deemed appropriate by the City of Albuquerque. Any applicant who violates any provision of the "Street Excavation and Barricading Ordinance of the City of Albuquerque, New Mexico (6-5-2-1)" may be subject to suspension of the privilege of acquiring excavation permits for up to 365 days and a \$500 fee.
2. ALL excavation activities must be inspected by the Construction Coordination Section. Call 924-3416 and schedule an inspection when the site is ready for paving at least one (1) day prior to the scheduled date of pour/paving operation.
3. If this work/activity impacts a major road (i.e. road striping exists), a Traffic Control Plan (TCP) drawn by a licensed barricade company shall be submitted with this application. A TCP is not required for residential streets (i.e. no road striping, speed 25 MPH or less).
4. New curb cuts require a site plan approved by the Planning Department - Transportation Development Section, (505) 924-3991, 1<sup>st</sup> floor of Plaza Del Sol.
5. Traffic control devices must be placed near the permitted work area(s) to give adequate warning to vehicular and pedestrian traffic all in accordance with the following:
  - a. Standards and requirements set forth in the MUTCD, latest edition.
  - b. Sections 19, 1200, and 2800 of the City of Albuquerque Standard Specifications for Public Work Construction.
  - c. The City of Albuquerque Traffic Code, latest edition.
  - d. The City of Albuquerque Code of Ordinance, Section 6-5-2-1.
6. The City of Albuquerque, Construction Coordination Section (CCS) reserves the right to have traffic control devices adjusted in the field in the interest of public safety. The traffic control plan (TCP) shall be updated and resubmitted to CCS showing any modifications the following business day. CCS shall be notified in writing, 48 hours prior to any traffic control changes made by the contractor.
7. A safe ADA compliant pedestrian and MUTCD compliant bike path/route shall be maintained. Pedestrian and bike path/route detours shall be shown on the TCP. If pedestrians and bicyclists are not impacted, it must be stated on the TCP.
8. Contractor may not create inadequate sight distance with vehicles, construction equipment, or temporary traffic control devices.
9. The CONTRACTOR shall notify ALL businesses, residents, and public facilities directly affected by the street and/or lane closure with a printed flyer at least two days prior to closure (per Section 1200.5.3 of the COA Standard Specifications for Public Works Construction), and must comply with all other requirements of Section 1200.5.

*REMINDER: New Mexico State Law requires excavators to contact NM ONE-CALL two (2) working days prior to excavating.*

## CONTACTS FOR STREET AND LANE CLOSURES

APS Transportation: 880-3989

Aviation: 244-7700

Cultural Services: 768-3556

Emergency Management: 833-7393

Fire Department 768-9300

Parks and Recreation 768-5300

Police Department 768-2200

Solid Waste: 761-8100

Street Lights: 857-8689

Street Signs: 857-8693

Traffic Signals: 857-8035

Transit: 724-3100

For More Information contact the Construction Coordination Section 924-3400 or visit our website at the address below:

<https://www.cabq.gov/municipaldevelopment/architects-engineers-contractors/construction-services>