



## **Albuquerque Energy Council Meeting Minutes**

Department of Municipal Development  
Facilities Conference Rm., Wednesday,  
July 15, 2015, 8:00 am -10:00am

**Albuquerque Energy Council (AEC) Chair:** Wes Wilson

**Members:** Jim Desjardins, Wesley Wilson, Matt Higgins, Boone Birdsell, Barbara Madaras, Holly Carey, Michael Cecchini

**Members in Attendance:** Jim Desjardins, Matt Higgins, Boone Birdsell, Holly Carey, Michael Cecchini

- **Meeting called to order – Boone Birdsell at 8:15 a.m.**

- Approval of July's Agenda - motioned by Boone, seconded by Jim
- Approval of May's Minutes (No minutes distributed for June's meeting due to cancelation due to no quorum.)– Motioned by Holly, seconded by Jim

- **Energy Performance Contracting EPC Program Presentation - Boone Birdsell, YESCO**

No cost or obligation. **LOA Phase** - Determine if there is a project. **PDA Phase** - Development project and IGA. IGA cost is rolled into the project. Potential cost for PDA Phase.

**Implementation Phase** - Construction begins once the financing is secured. This phase will be completed within a 6 month window or less. Savings Banked. 18 months before first payment is done. No change orders. Savings are banked.

FEMD Tony to review Letter of Authorization (LOA) with Purchasing and Senior Administration next week.

- **West Mesa Aquatics Lighting Upgrade (Project Update) - Saif Ismail FEMD**

Tony reported the project cost is \$296,000 and is 75% - 80% completed.

The project including lighting in the parking area will be completed by late June or mid-July. Currently all interior lighting has been completed with the exception of the Olympic Pool area. Due to electrical inspectors request a letter from the manufacture approved pendant mounting was requested prior to proceeding with installation over the Olympic Pool area. Issues with lighting over the pool, fixtures had a total of 72 hours of burn time before they started to fail. Manufacturer claimed that the lights were a bad batch and were replaced. Tony requested a different fixture.

- **Westside Animal Shelter Lighting Upgrade (Project Update) - Saif Ismail FEMD**

Saif reported project is close to 99% done. Project is divided into three areas Administration, the Clinic and the Kennel. Five (5) fixtures need to be replaced. Estimated completion is next week.

- **Annual Report committee revision session - AEC Council Members**

Electronic version of draft annual report to be sent to AEC Council for input and finalize report for next AEC meeting in August.

**-Copy of FY2014 Annual report**

**- FY2015 Project List with Energy Data**

- **Update on the COA 3% for Energy Active Projects – Tony Gurule, FEMD**

Tony summarized the current projects in construction and projects being developed for FY16. He also provided an explanation with delay in implementing more projects to meet 3% CIP committed goal of 1,8 mil expenditures annually. The delay is getting a Purchase Order cut by Purchasing was attributed to the number of projects implemented. Tony stated that the Purchase Orders took about 120 days for approval from the Purchasing Office before the project could be awarded. 3% Total expended for FY15 amounted to \$945,378 with an additional \$296,000 in float for next years \$1.8mil commitment.

- **Sandia Swimming Pool Solar Thermal / Boiler Project Update - Tony Gurule, FEMD**

Tony reported that the project BID drawings and specifications have been completed. The project scope and scheduled BID date are being reviewed with hopes of going to BID by late July.

- **Sandia Swimming Pool Lighting Upgrade Site walk-through - Saif Ismail/ Tony Gurule, FEMD**

The Council was pleased to see the after installation results and received good feedback from pool staff. Tony highlighted the planned Solar Thermal/ Boiler project concept which will increase energy conservation at the facility.

- **Announcements –**

Jim Desjardins stated that the New Mexico Solar Association meeting is on Thursday at 6:00 p.m. Presentation on Solar Market Development Tax Credit by Mark Gaiser, Clean Energy Manager for Energy Minerals & Natural Resources for the state of New Mexico

- **Motion to Adjourn:** At 9:30 a.m. motioned by Michael Cecchini, second by Holly Carey