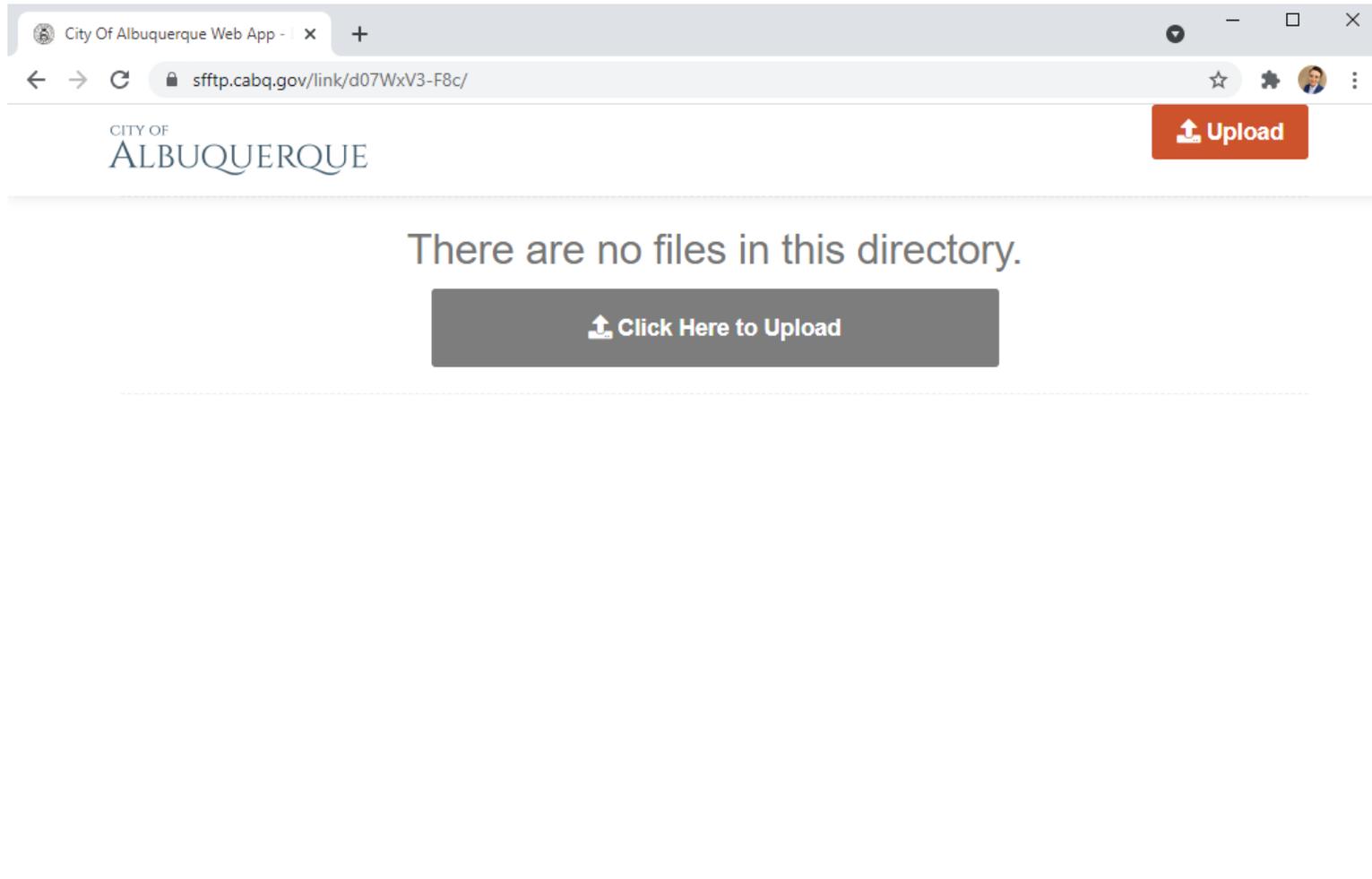


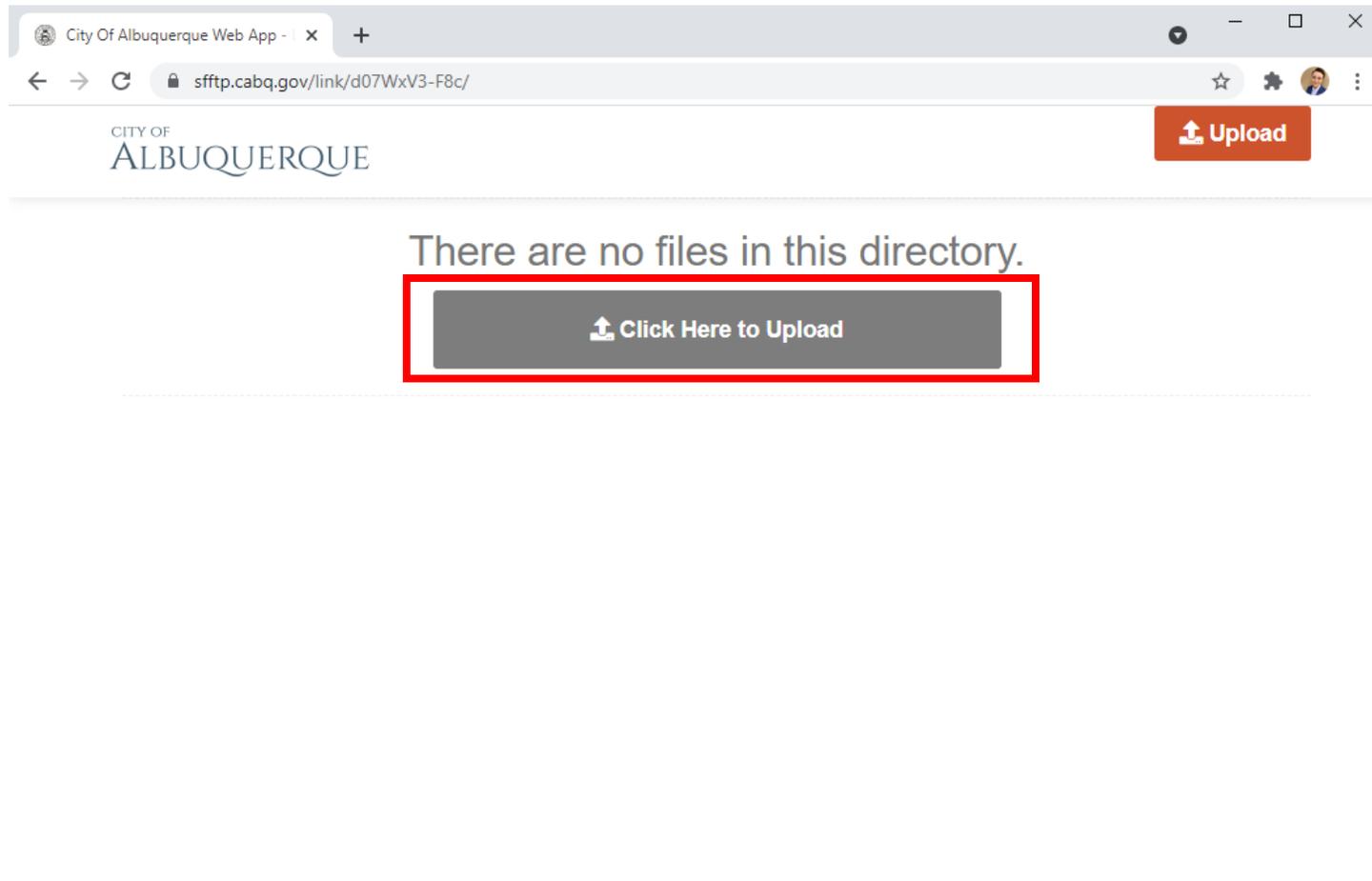
Exhibit H – SFFTP Response Upload Instructions

Step 1



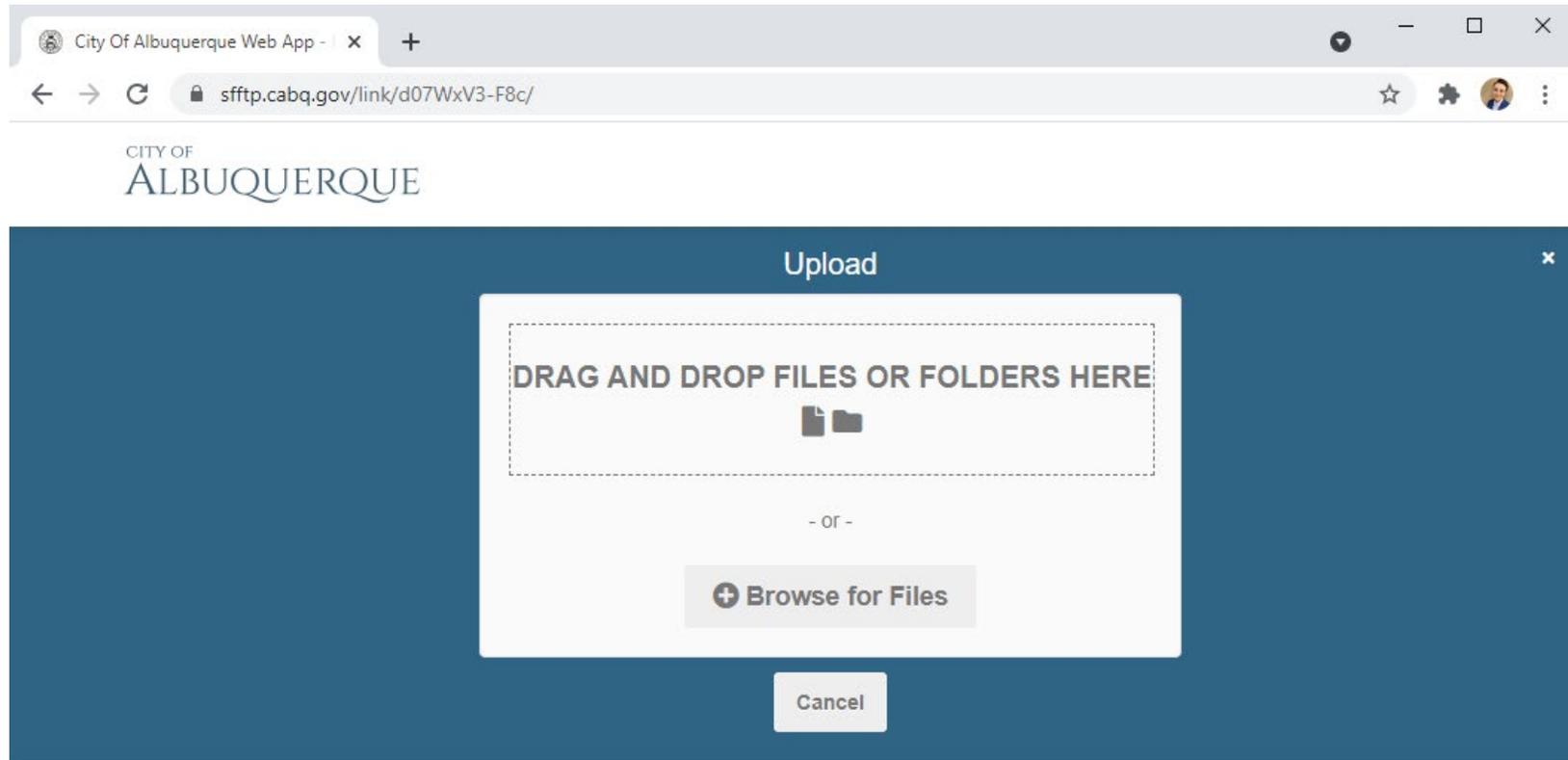
This is how the view file directory will appear when you open the link.

Step 2



Click "Click Here to Upload" to begin.

Step 3



You may either drag and drop files into the dashed line area, or browse your file directory.

Step 4

The screenshot shows a web browser window with the City of Albuquerque logo and a URL. An 'Upload' dialog box is open, displaying a table of files. The table has columns for 'Filename', 'Status', 'Size', and 'Remove'. One file is listed: 'Downtown Housing RFP Response - GenericDeveloperLLC.pdf' with a status of '0%' and a size of '390 kb'. Below the table is a dashed box with the text 'DRAG AND DROP FILES OR FOLDERS HERE' and a folder icon. Below that is a '- or -' separator and a '+ Browse for Files' button. At the bottom of the dialog box is a large 'UPLOAD' button. Below the dialog box is a 'Cancel' button.

Filename	Status	Size	Remove
Downtown Housing RFP Response - GenericDeveloperLLC.pdf	0%	390 kb	+

DRAG AND DROP FILES OR FOLDERS HERE

- or -

+ Browse for Files

UPLOAD

Cancel

Once you have successfully selected the Response, it will appear in the “filename” directory. Repeat Steps 2 and 3 to upload all relevant documents, such as excel files.

Step 5

City Of Albuquerque Web App - X

sfftp.cabq.gov/link/d07WxV3-F8c/

CITY OF ALBUQUERQUE

Upload

Filename	Status	Size	Remove
Downtown Housing RFP Response - GenericDeveloperLLC.pdf	0%	390 kb	✖
Exhibit E. Excel Financial Summary - GenericDeveloperLLC.xlsx	0%	20 kb	✖

DRAG AND DROP FILES OR FOLDERS HERE

- or -

+ Browse for Files

UPLOAD

Cancel

Once all documents are successfully listed in the Filename directory, click "Upload." **If you do not click upload, or navigate away from this page prior to upload completion, your documents will not be saved to the directory and you will be deemed nonresponsive.**

Step 6

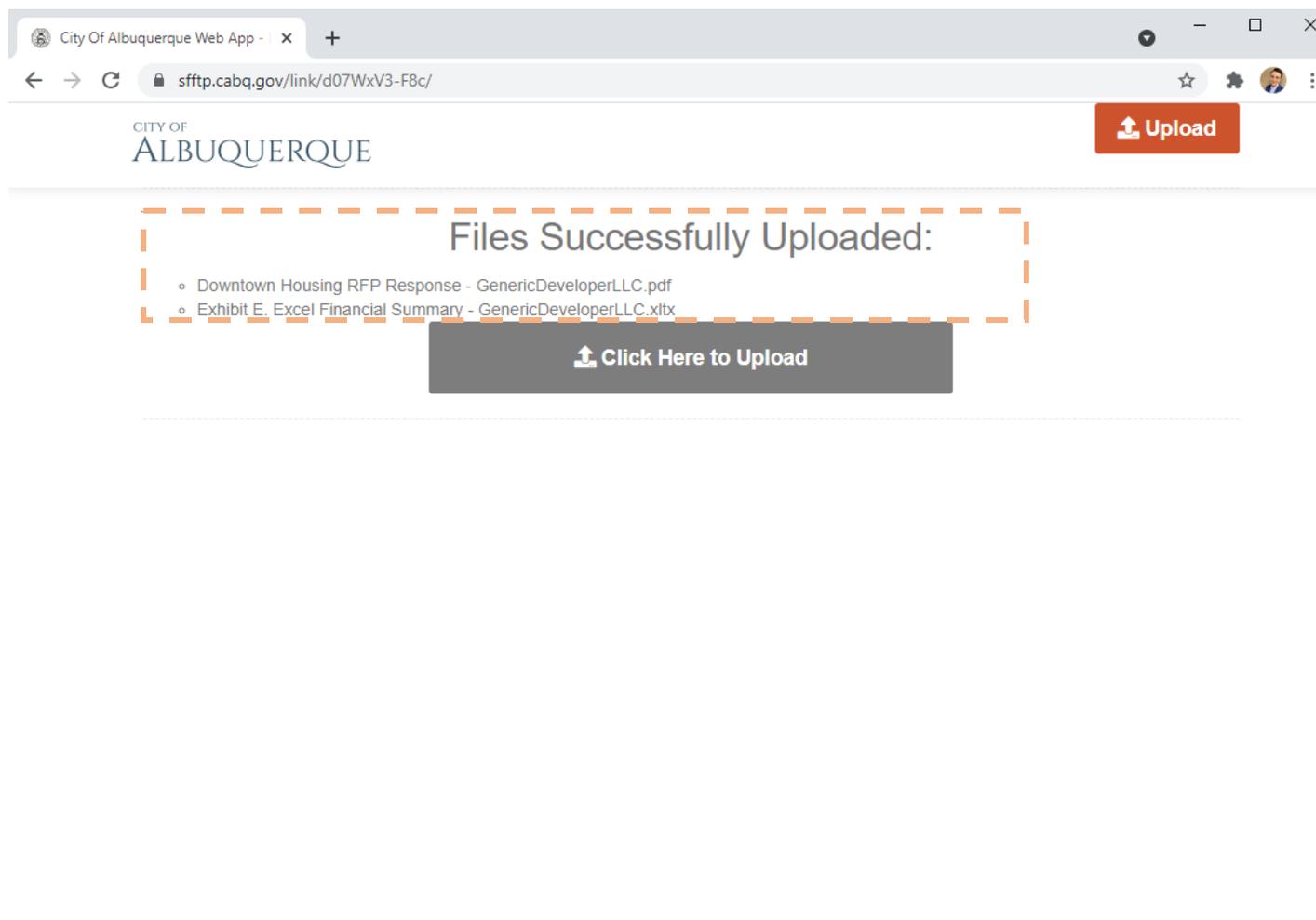
The screenshot shows a web browser window with the City of Albuquerque logo and an 'Upload' modal window. The modal contains a table with the following data:

Filename	Status	Size	Remove
Downtown Housing RFP Response - GenericDeveloperLLC.pdf	100%	390 kb	
Exhibit E. Excel Financial Summary - GenericDeveloperLLC.xlsx	81%	20 kb	

A red dashed box highlights the 'Status' column in the table. Below the table is a 'Cancel' button.

The “status” bar will indicate the progress of your uploads. Do not hit cancel or navigate away from this view.

Step 7



Once your files have completed uploading, the page will automatically change and provide this upload confirmation. The file directory will appear blank or “empty” after successful upload, in order to prevent Respondents from viewing or downloading competing parties’ Responses. It is now safe to navigate away from this page. If you have forgotten to upload a required document, you may repeat this process again.