

**Mental Health Response Advisory Committee
(MHRAC)
Meeting Minutes
Tuesday, February 17, 2015
Facilitated by Co-Chair
Caroline Bonham and Anita Briscoe**

Meeting was started with a welcome from Caroline Bonham and meeting attendee introductions.

Anita Briscoe gave an overview of the handouts which were a mind-map of organizations and thoughts on processes, Summary of APD/DOJ Task Force Duties, and a breakout of task force duties and APD duties. She re-phrased the DOJ mandates to make them more measurable.

Anita described the report which is due in September and will be a work product of this committee.

Lt. Glenn St. Onge will give monthly updates on APD's progress addressing all of the items in the DOJ/ Albuquerque settlement agreement. Lt. St. Onge clarified the DOJ guidelines and the timelines.

The goal for tonight's meeting is to set ground rules and structure for conducting the meetings. Although it is not necessary to follow the open meetings act for this Advisory Committee, the intention is that all meetings will be made as open and as transparent as possible.

Suggestions for ground rules were as follows:

1. No cross talking
2. Explain acronyms (i.e. COAST is Crisis Outreach and Support Team; CIT is Crisis Intervention Team etc.). A list of acronyms for all State Agencies for Mental Health will be provided by one of the attendees at the next meeting.
3. Roberts Rules of Order?
4. Respectful language
5. Consumer or Peer Friendly
6. Full disclosure if anyone is recording the meeting
7. Do not use persons names; paraphrase comments
8. Be mindful of the wisdom in the room
9. Speak up so everyone can hear
10. To speak, raise your hand and wait to be recognized by the Chair
11. Recognize stigma of mental health
12. Send meeting minutes ahead of time and have a process to review and accept the minutes.

MHRAC Meeting Minutes continued

Meeting venue was discussed. Current meeting was held at the Cesar Chavez Community Center in SE Albuquerque. Group felt that a downtown location would be better as there are more options for transportation.

Break

The meeting resumed with lengthy discussion around the size of the group. As discussed in previous meetings with information from other cities who have had similar mandates, the core group would be around 16. It was recommended to have four representatives from each of the following constituencies: consumers, advocacy groups, providers, APD/ Albuquerque. From this group of total group of 16, separate subcommittees can form that would be focused on specific deliverables. The steering committee can then reach out to various communities for input and bring that information back to the core group for action.

Comments on Pros and Cons of this structure included:

1. Discussion regarding the time it takes to be part of this process and sticking with it.
2. Concern that group is too large but even with 16 or 18 this leaves out a lot of people.
3. A core group of 16 with guest speakers on various topics of interest to the Committee.
4. Balance needed in structure by being inclusive.
5. As discussed in last meeting, the member's commitment is more than just one meeting a month. A time commitment of 2 hours a week or more may be needed.
6. Smaller groups could meet more frequently than once a month.

Meeting adjourned.

Next meeting will take place at Family Advocacy Center to ensure location is accessible.