

Questions for Planning Department Personnel

Calling the planner early in meeting preparation is helpful to get background info on the project that may not be available in the project application.

Suggested questions are:

1. Ask for guidance on the project.
2. Am I asking the right questions?
3. This is the information I (the facilitator) have, is there other information that would be helpful?
4. Are there issues I should be aware of?
5. Is there anything else I should know?
6. Are there other parties involved that I should know about/Has anyone contacted you (the planner) about the project?