

Office of Inspector General

David T. Harper
Inspector General



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Office of Internal Audit

Lawrence L. Davis
Acting City Auditor

September 6, 2017

Open Letter

To: Gerald E. Romero, Budget Officer, Department of Finance & Administrative Services
Mary L. Scott, Director, Department of Human Resources

RE: Movement of Unclassified Personnel to Classified Positions

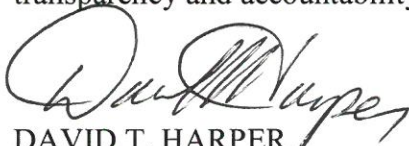
It has come to the attention of the Inspector General and Acting City Auditor that individuals in unclassified positions have obtained or may be in the process obtaining classified employment. In some cases, it has been proposed that new positions be created with the intent to move individuals from unclassified positions to classified positions. Without proper support and justification, this practice has the potential to have negative impacts on the City's budget and operational environment.


The Inspector General and Acting City Auditor are jointly concerned with this practice and intend to bring transparency to the movement of unclassified employees to classified positions. The missions and purposes of our offices are to ensure accountability, transparency and ethics are a part of City governance.

The Ordinances for both the Inspector General and Office of Internal Audit have provisions that state, "all city officials, employees and contractors shall provide the Inspector General ["City Auditor" in AGO Ordinance] full and unrestricted access to all city offices, employees, records, information, data, reports, plans, projections, matters, contracts, memoranda, correspondence, electronic data, property, equipment and facilities and any other materials within their custody."

To ensure transparency and accountability, the Inspector General and Acting City Auditor request the Department of Finance and Administrative Services and the Department of Human Resources to provide all records associated with the movement of individuals from unclassified to classified positions. Records should include but are not limited to documented communication (emails, memos, approvals, etc.), staffing studies, position description creations and modifications, and any other related documents to support or justify the movement of individuals unclassified to classified positions. Please provide all associated records from April 1, 2017 through November 30, 2017. Records for movement after the date of this request should be provided when initiated or received by either Department.

We appreciate the cooperation of both Departments and believe this request is essential to ensure transparency and accountability to Citizens of Albuquerque.


DAVID T. HARPER
Inspector General


LAWRENCE L. DAVIS
Acting City Auditor