

**HOUSING AND NEIGHBORHOOD ECONOMIC
DEVELOPMENT FUND COMMITTEE
(UDAG)**

**Tuesday, February 23, 2021
3:00pm to 4:30pm
Zoom Meeting**

| Members Present: | Members Absent: | City Staff: |
|-------------------------|------------------------|--------------------|
| Colonel, Gwen | Lopez, Jesse | Chacon, Briana |
| Nelson, Robert (Chair) | Lopez, Margaret | Krantz, Yolanda |
| Nordhaus, Richard | Miera, Bernadette | Lovato, Megan |
| Plaza, Andrea | Sanchez, Pat | Lujan, Anna Marie |
| Senye, Kelle | | Montoya, Monica |
| | | Padrino, Patricia |
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| | | |
| | | Guests: |
| | | Bober, Collin |
| | | Dorn-Jones, Diana |
| | | Rogers, Cristina |
| | | |

Quorum for today’s meeting was met.

I. Welcome and Introductions

Introductions of committee members and City staff were done.

II. Changes/Additions to the Agenda

No changes were made to the agenda.

- ❖ A motion was made by Robert Nelson to approve the agenda. Kelle Senye moved to approve the agenda. Richard Nordhaus seconded the motion and the agenda was unanimously approved.

III. Approval of Meeting Minutes

A review of the Minutes from the January 26, 2021 meeting was done. There were no changes to the minutes.

- ❖ A motion was made by Robert Nelson to approve the minutes. The motion was approved by Kelle Senye and seconded by Richard Nordhaus. The minutes were unanimously approved.

IV. Committee Business

a. Consultant Agreement Update

- i. City staff provided the HNEDF committee with an update on the consultant agreement. The agreement has been signed by the consultant and the FCS Director. The agreement is now with purchasing’s legal department and just got to that queue today. Once the agreement is signed off by them it will then be routed to have a purchase order completed. City staff stated that there isn’t a timeline for when those things will be completed but if we notice that the contract is sitting in someone’s queue for a while we will nudge them to move the agreement along.

- ii. City fiscal staff mentioned that before purchasing could move it through their process fiscal staff had to set up some activities on the general ledger and now that the Director approved the requisition purchasing can move through with what they need to do.

b. Subcommittee Update

- i. City staff asked for an update on the subcommittee. City staff had received the committee's questions, compiled them and emailed them to the committee.
- ii. The subcommittee has not reached out to the consultant because the agreement is not finalized.
- iii. The subcommittee is thinking that they will just forward the questions to the consultant and have an informal discussion about them.
- iv. The committee asked if they can anticipate that the agreement will be signed before the next meeting in March because there are five Tuesdays in March. City staff stated that they can't promise that the agreement will be done by then but think it's possible it will be.
- v. City staff will let the committee know when the agreement is finalized.
- vi. Robert noticed that some of the committee member's appointments to the committee are on the agenda for upcoming City Council meetings. He asked the City if there were any updates on that. City staff stated that there are no new updates just that they are being processed at the City's Boards and Commissions department.

V. Announcements

- i. Kelle stated that GAHP broke ground on the Luminaria development for a 92 unit senior apartment complex.
- ii. Diana mentioned that the State legislature has a few bills that are being heard that will aid in forbearances and rental assistance.
- iii. Richard mentioned that the Brown Property has a couple of submitted proposals that are currently being reviewed so hopefully in about a year's time a project will be underway.

VI. Summary of Decisions and Assignments

- i. City staff will continue to provide the committee with updates on the consultant agreement and once it's finalized the subcommittee will contact the consultant to have a brief meeting.

VII. Public Comments

None

VIII. Next Meeting Date

The next meeting will be March 30, 2021 at 3:00pm, City staff will send out the Zoom link to the committee prior to the meeting. The link can also be found on the Family and Community Services' website in accordance with the open meetings act.

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| Chairperson's Signature: |  <small>DocuSigned by: B00005E9138B427</small> | 7/6/2021 10:28 AM PDT |
| Prepared by: | Briana Chacon | |