

**HOUSING AND NEIGHBORHOOD ECONOMIC
DEVELOPMENT FUND COMMITTEE
(UDAG)**

**Tuesday, March 28, 2023
2:00pm to 3:30m
Meeting was held solely via Zoom**

Members Present:	Members Absent:	City Staff:
Armijo, Frances (Chair)	Colonel, Gwen	Herrera, Jessica
Lopez, Jesse	Plaza, Andrea	Huval, Lisa
Lopez, Margaret	Vigil, Deacon Robert	Krantz, Yolanda
Nelson, Robert		Lujan, Anna Marie
Nordhaus, Richard		Monica Montoya
Senye, Kelle		Patricia Padrino
Guests:		
Diana Dorn Jones	Catherine Mexal	

Quorum for meeting was met.

I. Call to order

Meeting called to order at 2:04 PM.

II. Welcome

III. Changes/Additions to the Agenda

None

IV. Approval of Meeting Minutes

A review of the Minutes from the November 29, 2022 and the January 31, 2023 meeting was conducted.

- ❖ Kelly Senye motioned to approve the November 2022 minutes as presented. The motion was seconded by Frances Armijo and unanimously carried.
- ❖ Margaret Lopez motioned to approve the January 2023 minutes as presented. The motion was seconded by Frances Armijo and unanimously carried.

V. Committee Business

- a. Fiscal Report-
 - i. City staff reported there is a total of \$6,100,325 in the fund.

b. Community Meeting Summary-

i. Community meeting was held in February. There were ten attendees and four staff members present. The meeting went well and there was good discussion on how to expend the funds in housing and economic development.

ii. Robert Nelson would like to know why the economic draft plan specifically states that the RFP will be issued to a nonprofit. In the feedback Robert received from the community they would like to have small business included in the RFP as well. Robert asked if the City considered the guaranteed income program he suggested.

iii. City staff did discuss the guaranteed income program. The city would be unable to implement the program because it goes against the anti-donation clause.

iv. Robert would like the City to continue to consider the guaranteed income program.

v. City staff stated that the RFP does not have to be specifically issued to a nonprofit. The city would need to explore to understand how the RFP could be structured.

c. Draft Two Year Program-

i. City staff presented the proposed new two-year program. The entire amount of the housing fund would provide a home rehab program. Economic development fund would provide help to business owners.

ii. Richard Nordhaus believes the discussion on the rehab program during the community meeting was good and does support the program. Richard does think that the economic development portion is confusing and would like to hear from the City's staff on it.

iii. City staff does not know what will be done with the economic funding and can expand program parameters to include individuals and households to broaden the plan.

iv. Margaret Lopez would like to ensure the program parameters that have been discussed in previous meetings are included.

v. Program details will be included in the policies and procedures and the potential mortgage and note.

vi. Robert would like to know if the committee is interested in the guaranteed income program.

vii. Margaret thinks the program is an interesting idea to explore. Adjusting the parameters to include individuals and households so that if it is considered it would not hold up the process of approving the two-year plan.

❖ Richard Nordhaus motioned to approve the Two Year Program as amended. The motion was seconded by Margaret Lopez and unanimously carried.

VI. Announcements

None

VII. Public Comments

Diana Dorn Jones is interested in the guaranteed income program. Diana expressed she would like there to be deed restrictions on a property that has received funding. Diana will share information she has on programs that may be helpful.

VIII. Summary of Decisions and Assignments

City Staff will begin the development of scopes for a rehab program to present to the committee.

IX. Adjournment

With there being no further business, the meeting was adjourned at 2:49pm.

Next Meeting Date: April 25, 2023 at 2:00pm

DocuSigned by:

Frances Armijo

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Chairperson's Signature:

Prepared by: Jessica Herrera