



City of Albuquerque

Department of Health, Housing and Homelessness

Timothy M. Keller, Mayor

Ellen Braden, Acting Director

HOUSING AND NEIGHBORHOOD ECONOMIC DEVELOPMENT FUND COMMITTEE

ZOOM: <https://cabq.zoom.us/j/89640329667>

Members Present:

- Frances Armijo, Chair
- Jennifer Facio Maddox
- Aaron Nieto
- Onastine Nunez Jaramillo
- Catherine Mexal
- Sonora Rodriguez, Co-Chair
- Kelle Senyé

Others Present:

- Crystal Avila, Sr. Admin. Assistant
- Yolanda Krantz, Management Analyst II
- Patricia Padrino, City Attorney
- Monica Montoya, Community Services Division Manager
- Virgil Looney, FUSE Fellow
- Christina Rogers, Guest
- Jennifer Brokaw, Guest

MINUTES

TUESDAY, NOVEMBER 25, 2025

2:00 P.M.

- I. Call to order
 - a. The Housing & Neighborhood Economic Development Fund Committee Meeting of November 25, 2025, was called to order by chair Armijo at 2:01 p.m.
- II. Review and approval of agenda for Tuesday, November 25, 2025
 - a. Motion to approve the agenda was made by Catherine Mexal, seconded by Jennifer Maddox. All in favor and approved unanimously 7-0.
- III. Review and approval of minutes from Tuesday, September 30, 2025
 - a. Motion to approve the minutes was made by Sonora Rodriguez, seconded by Jennifer Maddox. All in favor and approved unanimously 7-0.
- IV. Public Comment
 - a. Christina Rogers provided holiday greetings and no additional comments.
- V. Housing Rehabilitation Program Update and Economic Development Update
 - a. City staff reported on the Housing Rehabilitation Program:
 - a. All scoring by the ad-hoc committee has been completed, a recommendation memo has been submitted to the department director. No further committee action is needed until the director makes a decision, after director approval, the recommendation will proceed to City Council.
 - b. City staff reported on the Economic Development Activities:
 - a. A Memorandum of Understanding (MOU) with the Economic Development Department (EDD) is now fully executed, allowing implementation of the five approved programs: commercial loans, small business loans, the windows program, job training assistance, and workforce development. A new AGIS mapping tool has been created to verify business eligibility within the Pocket of Poverty.
 - b. City staff added that EDD has provided a supplemental MOU for the Job Training Assistance program in partnership with CNM, which will offer \$15,000 in training support for eligible businesses located in the Pocket of Poverty. Quarterly reports from EDD will track program activity, outreach, and training outcomes.

VI. Annual Planning Meeting

- Meeting schedule
 - a. A consensus was reached, continue with the current schedule: last Tuesday of every other month, 2:00pm-3:30pm. Members expressed flexibility to adjust if needed.

- Platform transition options
 1. **Zoom Webinar.** This will allow you to continue to meet remotely or hybrid and allow for public participation if your board takes public input during your meetings.
 2. **In person.** Your board or commission can choose to return to an in-person meeting option that will still allow for public participation during an in-person meeting if your board takes public input.
 3. **Zoom and YouTube.** GovTv can provide a training to show you how to remotely stream your zoom meeting to our YouTube page. This would make your meeting public but would not allow for public input during your meeting.
 - a. Unanimous decision, 7-0, for transitioning to Zoom Webinar, primarily for improved security.

- Chair and Co-Chair Elections
 - a. Chair: Catherine Mexal nominated Jennifer Maddox, seconded by Frances Armijo. Jennifer Maddox accepted the nomination. All in favor and approved unanimously 7-0.
 - b. Co-chair: Aaron Nieto nominated Sonora Rodriguez, seconded by Jennifer Maddox. Sonora Rodriguez accepted the nomination. All in favor and approved unanimously 7-0.

VII. Adjournment

- a. The meeting adjourned at 3:40 p.m.

Approved: _____
Signed by:
Jennifer Facio Maddox
A83D29CC5AE9414...

Date: 3/9/2026 | 11:45 AM MDT