

**HOUSING AND NEIGHBORHOOD ECONOMIC
DEVELOPMENT FUND COMMITTEE
(UDAG)**

Tuesday, May 24, 2022

3:00pm to 4:30pm

Meeting Took Place Using Zoom

Members Present:	Members Absent:	City Staff:
Armijo, Frances (Chair)	Nelson, Robert	Chacon, Briana
Colonel, Gwen	Plaza, Andrea	Delgado, Omega
Lopez, Jesse	Vigil, Deacon Robert	Krantz, Yolanda
Lopez, Margaret	Senye, Kelle	Montoya, Monica
Nordhaus, Richard		Padrino, Patricia
Sanchez, Pat		
		Guests:
		Dorn-Jones, Diana

Quorum for today's meeting was met.

I. Welcome and Introductions

Introductions of committee members, City staff and guests were done.

II. Changes/Additions to the Agenda

There were no changes to the meeting agenda.

- ❖ The agenda was unanimously approved.

III. Approval of Meeting Minutes

A review of the Minutes from the April 26, 2022 meeting was done. There were no changes to the minutes.

- ❖ A motion was made by Pat Sanchez to approve the minutes and seconded by Jesse Lopez, the minutes were unanimously approved.

IV. Committee Business

a. Review of HNEDF Ten Year Draft Plan

- i. City staff stated that at the previous meeting it was decided that City staff would provide the committee with a draft of the plan and the committee would provide City staff with any redlines or input on the draft plan. City staff stated that they only received redlines from one committee member and they would review those redlines now.

- ii. City staff stated that once the draft plan is approved it will need to be routed to City Council and because they take a break in the summer it would not get approved until August or September.
- iii. City staff added on page 2 of the draft plan that Jesse was also part of the subcommittee.
- iv. Richard asked that the committee go through the plan as a whole before they recommend it. City staff pulled up the draft plan and went through the redlines one by one.
- v. City staff stated the section about the POP and the need for services within that pocket was clarified to explain that the need was throughout the POP and not specific to certain neighborhoods.
- vi. City staff mentioned the section that details how the ADHOC committee will be broken down to review possible projects will be comprised of staff and no more than 1/3 of committee members with the 1/3 being voted on by the committee.
- vii. Richard asked how that will work because the Mayor signs off on who sits on the ADHOC Committees?
- viii. City staff stated that once an RFP is out or about to be out City staff will meet with the committee to discuss who will sit on the ADHOC group. Once the committee makes that selection City staff will then present the RFP ADHOC committee selection to the Director who will then sign off on it.
- ix. City staff mentioned that the RFP's will be applicable to every neighborhood and won't focus on certain neighborhoods because they don't want the neighborhoods to actively compete for the funds because the data provided by the consultant only provided neighborhood data in quadrants.
- x. Margaret asked what the difference was between start up business and entrepreneur and if there is not that is redundant. It was mentioned that entrepreneurs typically take more risks than just the average business.
- xi. Richard mentioned that he asked for transcripts of the interviews/focus groups that the consultant conducted with community members and he still hasn't received anything from them. He also asked if a mention or link could be provided in the appendix to allow people to review those items without having to place them in the plan.
- xii. City staff stated that they never received transcripts from the meetings and will reach out to the consultant for those items. City staff stated they did ask for those documents previously and will follow with them to obtain it.
- xiii. Richard asked if those documents could be placed on the City website. City staff stated that they could put those documents on the website as long as they don't contain privileged information.
- xiv. HR&A email City staff back during the meeting and stated that they had provided the City with all of the documentation they had from the interviews/focus groups and they didn't have transcripts from those meetings. City staff stated that they had already incorporated those documents into the plans appendix.
 - ❖ A motion was made by Richard Nordhaus to recommend the 10 year plan Margaret Lopez seconded the recommendation. The motion was unanimously approved.

V. Announcements

- City staff and committee members thanked everyone for their time and input in getting the plan approved because it's been a long process.
- Jesse Lopez mentioned that the last Sunday in July San Ignacio Church will be having their fiestas.

VI. Summary of Decisions and Assignments

- City staff will prepare the legislation documents to present the plan to City Council. They should hopefully be submitted by the next meeting on June 28, 2022.
- The City will provide a fiscal report to the committee.

VII. Public Comments

- Omega Delgado asked if balancing funding recipients was geographically based or based on the population of the neighborhoods. City staff stated that no the funds will not be balanced based on population, geographic size, or the quadrants the consultants created because they were an accurate measure of the neighborhoods need for funding.
- Diana Dorn Jones mentioned that the data analysis is flawed and when the committee asked for a better analysis of that data the consultant did not provide it. She mentioned that if the lack of data is causing issues now it will cause more issues later on why doesn't it just get removed from the plan. She also mentioned that for scoring typically the organizational capacity is a criteria that is used but it's not reflected on the plan. City staff mentioned that the scoring criteria is not specific in the plan because it will vary based on the type of RFP that is issued. City staff also stated that the scoring criteria will also incorporate the administrative requirements which organizational capacity is part of.

VIII. Next Meeting Date

The next committee meeting will be June 28, 2022 at 3:00pm; City staff will send out the Zoom link to the committee prior to the meeting.

<p>DocuSigned by: <i>Frances Armijo</i> 44825818495B4E5...</p>
<p>Chairperson's Signature: _____</p>
<p>Prepared by: <u>Briana Chacon</u></p>