

Americans with Disability Advisory Council (ADAAC) Minutes

Date: Monday, November 13, 2023

Time: 5:30 p.m.

Location: Zoom

Council Members Present:

Manuel Baca, Chair
Roger Robb, Vice Chair
Olivia Fadul
Kerry Houlihan

City Staff Present:

Leigh Brunner, ADAAC Attorney
John Craig, Director of General Services
Amanda Trujillo, Executive Assistant
Alex Colbert-Taylor, ADA Title II Coordinator

Council Members Not Present:

All members were present

Members of the Public:

Santana Chavez, ASL Interpreter
Cynthia, ASL Interpreter
Karen Cushnyr
Nat

I. Call to Order

- a. The meeting was called to order at 5:38 p.m. by Chair Baca.

II. Approval of the Agenda

- a. Chair Baca moved to approve the agenda. The motion was seconded by Council Member Fadul. Other council members unanimously approved the motion.

III. Approval of Minutes from June 6, 2023 Meeting

- a. Chair Baca moved to approve the June 6, 2023 minutes. The motion was seconded by Co-Chair Robb. Other council members unanimously approved the motion.

IV. Introductions

- a. All Council members, and City employees who were present introduced themselves.

V. Public Comments

- a. No public comments

VI. Discussion on scheduling retreat

- a. Chair Baca stated that the members of this Council joined so they could “have an effect on state policies regarding ADA users and ensure that the city does give us everything that we need to run this council.” To ensure this can happen, he wants to proceed with members of the Council holding a retreat. The members of the Council discussed their availability and agreed tentatively to hold this retreat at a location to be determined on January 26, 2024. A vote on this issue was proposed for the next meeting of the Council.
- b. Chair Baca wants to schedule a meeting with the members of the ADAAC council and the Mayor in order to discuss the retreat and “make sure that the city is behind us and that the Mayor is behind us.” John Craig stated he could facilitate organizing a meeting with the Mayor. Alex Colbert-Taylor volunteered to reach out to the Council members about their availability for such a meeting.

VII. Discussion and vote to change monthly meeting date and time

- a. In order to ensure availability of all council members to participate in future meetings, the Council determined that it will need to change the date and time of its meetings starting in January 2024. After a discussion of the council member’s availability, the members settled on the first Friday of each month, at 1 PM. The council voted unanimously to adopt this meeting time beginning in January 2024.

VIII. Public Comment

- a. Karen Cushnyr, former council member, raised several concerns, including that scheduling Council meetings to be held remotely by Zoom and holding them during business hours may prevent some community members with disabilities from participating in the meetings. She also stated that she had emailed the ADA Coordinator’s public email the month prior and had not received any response. Alex Colbert-Taylor asserted that he had not received any messages from her.

IX. Adjournment

- a. Meeting adjourned at 6:39 p.m.

Next regularly scheduled ADA Advisory Council Meeting will be Monday, December 4, 2023

Manuel Baca, Chair

Date