



**CITY OF ALBUQUERQUE  
DEPARTMENT OF FAMILY AND COMMUNITY SERVICES**

**SUBSTANTIVE CHANGES  
TO REVISED SOCIAL SERVICES CONTRACTS PROCUREMENT RULES**

- ❖ Made some general formatting, grammar, and punctuation revisions for clarity, throughout the document.
- ❖ Made revisions to the following definitions in Section 2:
  - 2.G. Director
  - 2.Q. Social Services Agreement
- ❖ Added “City special revenue funds” to funding sources of social services agreements in 3.A.
- ❖ Included all the applicable exemptions set forth in §§5-5-20 and 5-5-26 ROA 1994 to Section 4. Exemptions from the Request for Proposals Process.
- ❖ Added the language “approved City budget document or other” to clarify the description contained in 4.C.1.
- ❖ Included some additional description of emergencies or urgent needs in 4.E.
- ❖ Included a subsection 4.G. regarding purchasing from government contracts as an exemption to the request for proposals process.
- ❖ Removed requirements for Contractors to meet performance standards from 7.C. Ineligible Entities, and added it to 5.A.2. Conditions for Use of the Request for Proposals process for social services contracts.
- ❖ Added a subsection 5.A.3. clarifying that the department may issue a “problem-based” or “solution-based” competitive solicitation.
- ❖ Included permissive language in 7.C.2. which would allow an entity to request authorization from the Department to be considered eligible to apply for requests for proposals and contracts, in a situation where an entity has been terminated by the City for cause. The entity must make a written request to the Department and provide justification for allowing the exception.
- ❖ Added a 7.C.4. which would allow an entity to provide input into the specifications for a request for proposals or request for quotes, under certain circumstances.
- ❖ Changed the name of the Chief Procurement Officer to the current CPO, Jennifer L. Bradley.