

**City of Albuquerque/Bernalillo County
Area Agency on Aging
Older Americans Advisory Council**

**Monday, July 10, 2023
Village of Tijeras Senior Center
10 Tijeras Ave, Tijeras, NM 87059
and Zoom**

Members Present	Members Absent	AAA Staff
Mel Pearson, Chair	Herb Angle, Jr.	Michelle Briscoe
Lynne Anker-Unnever, Vice Chair	Michele (Shelley) Hennie	Renee Archuleta
Danny Lay	Hazel Mella	Ana Benavidez
Meggin Lorino		Kyle Kemp
Guillermina (Gigi) Osoria		Melissa Padilla
		Guests
		Rita Rivera
		Dennis R Plummer
		Veronica Cordova

1. Call to Order

The Older Americans Advisory Council (OAAC) meeting was called to order at 2:00 p.m.

2. Introductions

Staff and OAAC members introduced themselves.

3. Approval of Agenda

A motion to approve the agenda was made by Meggin Lorino. Guillermina Osoria seconded the motion. The motion was unanimously approved.

4. Approval of Minutes

A motion to approve the minutes from the April 10, 2023 meeting was made by Lynne Anker-Unnever. Guillermina Osoria seconded the motion. The motion was unanimously approved.

5. Updates:

Ms. Briscoe shared the FY24 Area Agency on Aging budget distributed for review. Budget notification was received from the State in June following the long legislative session. Additional nearly \$1 million in State funding, allocated to balance increasing costs including worker pay minimums and additional services.

Ms. Briscoe detailed the federal, state, county and local sources. Ms. Anker-Unnever asked if the non-billable City funding would remain with the City if another Area Agency on Aging was designated. Ms. Briscoe confirmed the City funding would stay within the City.

A motion to accept the FY24 Area Agency on Aging was made by Danny Lay. Lynne Anker-Unnever seconded the motion. The motion was unanimously approved.

6. AAA Policies and Procedures:

Ms. Briscoe reviewed updates to the Area Agency on Aging Policies and Procedures distributed for review. Assisted Transportation was added to reflect the newly offered service. Services involving travel time were updated to clarify travel time is not to be included in units of service. Workers can be paid for the time as a cost of doing business, but travel time is not reportable as service delivery. Most other changes were grammatical or other minor clarifications.

Mr. Lay requested clarification on the definition of a trip unit of service for transportation services. Ms. Briscoe clarified it is defined as a one-way trip, and multiple units could be reported on an outing when multiple stops are made. Mr. Lay asked about transportation from the Village of Tijeras to destinations in Albuquerque. Ms. Rivera shared sometimes the driver is not available and the fixed route around the Village of Tijeras Senior Center is not served. Ms. Briscoe clarified transportation capacity limitations and prioritization of medical appointments.

A motion to accept the updated Area Agency on Aging Policies and Procedures was made by Danny Lay. Lynne Anker-Unnever seconded the motion. The motion was unanimously approved.

Ms. Briscoe discussed plans for distribution of the revised Area Agency on Aging Policies and Procedures and provider trainings.

7. Member terms:

Ms. Briscoe shared there are two City vacancies and two County vacancies if anyone has recommendations.

Mr. Lay requested a review of Area Agency on Aging background missed when he was appointed.


8. Advisory Member Community Feedback:

Ms. Osoria shared Department of Senior Affairs transportation services are a benefit to the community.

9. Next Meeting: Monday, October 16, 2023 at 2:00 p.m. - 3:00 p.m. due to observance of the Indigenous Peoples Day.

10. Adjournment:

A motion to adjourn the meeting was made by Danny Lay. Lynne Anker-Unnever seconded the motion. The seconded the motion. The motion was unanimously approved.

Chairperson's Signature:  _____

Prepared by: _____