



City of Albuquerque
Division of Child and Family Development
Early Head Start
POLICY COUNCIL
October 21, 2020

- I. Call to Order (5:30 pm)- Chairperson
- II. Introductions/Roll Call/Establish Quorum
- III. Approval of Minutes
- IV. Administrator’s Report (Read prior to meeting)-Any Questions/Comments?
- V. Division Center Reports (Read prior to meeting)-Any Questions/Comments?
- VI. Governing Board Report
- VII. Directors Report:
 - 1. Enrollment
 - 2. Attendance & Meal Counts
 - 3. Budget (Financial Statements)
 - 4. P-Card Report
 - 5. School Readiness- Child Development & Education Specialist
 - 6. Family Engagement-Community Services Program Specialist II
- VIII. New Business-Action Items
 - a. EHS Criteria Weight
 - b. New Hire Approval
 - c. Move PC Monthly Meeting to Quarterly- Financials Provided Monthly

Chair	_____	_____	_____
	Approval	Disapproval	Other Action
Vice Chair	_____	_____	_____
	Approval	Disapproval	Other Action
Secretary	_____	_____	_____
	Approval	Disapproval	Other Action

- IX. Open Forum

X. Adjournment

Next Meeting Date: November 18, 2020

_____ Date

EHS Policy Council Chair

_____ Date

EHS Policy Council Vice Chair

_____ Date

EHS Policy Council Secretary



City of Albuquerque

Department of Family and Community Services
Division of Child and Family Development
Early Head Start Policy Council

Wednesday, September 16, 2020

1. Roll Call (Quorum not established): Rose Sedillo- Dever, Nicole Taylor City Council Rep, and COA Staff- Dr. Dawnita Blackmon- Mosely-Division Manager, Robi Ruiz-EHS Education Specialist, Daphne Dubriel-EHS Community Specialist II. Meeting was called to order @ 5:36 pm.
2. Approval of Meeting Minutes: Quorum not established.
3. Governing Board Report: No report
4. Directors Report: Reporting Period 8/1/2020-8/28/2020

- a.) **Enrollment-** Total funded enrollment 128. Total reportable enrollment 96; 74 center based and 22 home based. Vacancies are not reported to the Office of Head Start until the enrollment slot has been vacated over 30 days.
- b.) **Enrollment Monthly Summary-** New Enrollment-families (1), children (1), pregnant moms (0), number of children born (0); total new enrollment (1). Total leaving program (5),- transitioning children (3), pregnant moms giving birth (0), children leaving before turning 3 (2), pregnant moms leaving before having baby (0). Children up-to-date on Immunizations (77), children up-to-date as possible on immunizations (0), children not up to date (13).
Eligibility Category- income eligible (56), TANF/SSI (6), Foster Child (3), Homeless (5). Over Income (18), Over 130% (3), Children w/IFSP's (16).

- c.) Attendance-

City operated Early Head Start centers classroom attendance rates:

La Mesa	92.86%
Macarthur	74.29%
Plaza Feliz	70.97%
School on Wheels	87.50%
Singing Arrow	0% (closed)
Trumbull	0% (closed)
Western Trail	78.69%

Overall center-based program attendance totals- 77.73%; total number of absences 55.

- d.) **Meal Counts-** Total number of meals for (0-3 years in age), total children served (79), breakfast (189), AM snack (0), Lunch (184), PM snack (147), Dinner (0).

- e.) **Budget-** Financial statements provided to policy council membership:
Federal Grant-year to date (YTD) expenditures \$ 213,171
Training/Technical Assistance-(T/TA)-year to date expenditures \$2,746
City Match-Year to date expenditures \$17,021
COVID 19 Supplement- year to date expenditures- \$0
*** Overview provided on operating expenditures & column/underspent percentages***

5. Discussion-

- Still Needing approval of hire of Dr. Dawnita Blackmon-Mosely. CABQ EHS management will call Policy Council members next week 9/21/20 to get votes on hiring of Dawnita Blackmon Mosely.
- Need approval on the new Criteria Rating Scale for the EHS Eligibility Selection Criteria
- Robi Ruiz explained the Reentry Plan for School on Wheels to reopen after a parent tested positive for COVID-19 and child was in the center. Discussed Department of Health and State Licensing recommendation to shut down and have staff quarantine for 14 days before reopening. All staff had to test for Covid-19 and have a negative test result before being allowed back to work. Children are not in the center yet but we are waiting on the approval from State Licensing to let them back.
- COVID 19- Supplement and COLA grants were discussed that EHS received funding and ensuring the money is used wisely and effectively.
- Discussed slimming down fiscal reports and ensuring P-Card reports are presented in an easier format and less repetition. Nicole Taylor stated being able to see the breakdown of the financial reports and being able to have them simplified will be a big difference and much appreciated.
- Target date of September 28th being at 100% enrolled capacity in centers as long as Governor's health orders and parent comfort levels permit.
- Discussed the need to track children's outcomes in My Teaching Strategies (Formerly TS Gold) and utilize the paid subscription to the fullest. Rose Sedillo-Dever (policy council member) stated she agreed that My Teaching Strategy is great and uses that at her job where she is a EHS Teacher for Isleta Pueblo. Dr. Dawnita Blackmon-Mosely asked if there would be a possible conflict of interest that she works for an EHS program and sits on a Policy Council for another EHS agency. Rose stated she didn't think so but it would have been when she had worked for YDI it would have been. Dr. Dawnita Blackmon-Mosely stated she would need to check into that possibly being a conflict of issue.
- Center Monthly reports and Home based reports will be included in Policy Council Packets so members can see what staff and children are doing in centers each month and ideas they might like for their centers.
- Nicole Taylor asked when children transition out at the age of 3 where do they go. Dr. Blackmon-Mosely stated that 6 months prior to 3rd birthday a Team meeting with staff and parents should be scheduled and meet to discuss options of another program or

enrolling into the CABQ preschool program. Provide parents with all resources possible and to help guide them on the transitioning process.

- Dr. Dawnita Blackmon-Mosely introduced the question of possible interest of Policy Council meeting quarterly instead of monthly. Monthly Policy Council packets would be sent out with center and home base reports and financial documents as well so that information is continuously shared.

6. Adjournment @ 6:38 pm

Next Meeting Date: October 21, 2020

City of Albuquerque

Early Head Start Program Report

Meeting Date: October 21, 2020

Site/County/Program: Division of Child & Family Development

Name of Person Submitting Report: Dawnita Blackmon-Mosely

Funded Enrollment

Center-based 104

Home-based 24

Current Enrollment -

Center-based 96

Home-based 20

Explanation, if needed: EHS operating on a hybrid model of 50% in-person learning and 50% distance learning. Family are choosing to keep children home and many are not interested in participating virtual learning.

I. Content Areas

A. Education:

Ed. Specialist continues to conduct weekly site visits to provide support to classroom staff and to observe classroom environments and interactions.

B. Support Services (mental health and disabilities).

- Classroom staff continue to work with families on completing 45 day social-emotional (ASQSE2) and developmental (ASQ3) screens
- EHS Policies & Procedures Committee is developing and/or updating policies on services to children with special needs and/or disabilities.
- Division Manager was called on to participate as a panel speaker for Congresswoman Deb Haaland on the Impact COVID 19 is having on children's Mental Health and Social Well-Being.
- EHS Center-Staff and Home Visitors received training on Early Intervention Services from lifeROOTS, Inc. on 10/19/20.

C. Health/Nutrition:

- EHS Policies & Procedures Committee continues to develop and/or updating policies on health, safety and nutrition.
- Monthly Nutrition Activities are being completed in accordance with CACFP guidelines.
- Division Manager working on establishing the

D. Family and Community Partnerships:

- Division Manager is working with HR on defining the job description for the Parent, Family and Community Engagement Specialist
- All EHS Centers have begun providing Monthly Center Parent Committee Virtual Meetings
- All EHS Home-Visitors have begun providing Monthly Virtual

Socializations

E. Program Design and Management (including transportation, facilities, etc.)

- No transportation services are being provided
- EHS Home-Visitors continue to provide services in the virtual format, however, the program option is in the beginning stages of providing in-person visits in open spaces (i.e. families front yard, public park etc.). The program option is developing a Home-Visitor's COVID Health & Safety Plan prior to in-person visits being approved.
- The Division leadership has developed a health & Safety Plan for Visitors- This plan will be followed by community service providers in order to provide therapy services in the EHS center settings.

E. Administration:

- Division Manager Participates in weekly ECECD meeting with Secretary Groginsky in efforts of staying abreast of state guidelines on COVID Health & Safety Practices
- School on Wheels re-opened on October 13th
- Plaza Feliz closed on October 12th due to positive staff COVID case. All internal and external reporting processes followed
- Division Manager has re-posted the following positions: Program Manager, Head Teacher M13, Teacher M12 and Teaching Assistant C26

G. Construction Projects

- Receiving bids for Trumbull site remodeling to add an additional classroom to the center.

II. New Hires as of October 1, 2020

EHS Center-Based:	N/A This reporting period
EHS Home-Based:	N/A This reporting period

III. Involuntary Terminations:

EHS Center-Based:	N/A This reporting period
EHS Home-Based:	N/A This reporting period



EARLY HEAD START
Center-Based/Home-Based Report Form

Home Based

Reporting Period: 9/5/20 to 9/28/20

Submitted by: Debra Martinez, FDS

Home Based Activities:

Each child has their own specialized child development goals. Utilized Parents as Teacher Curriculum for activities and parenting education.

Assessed and monitored each child's development utilizing the PAT Milestones by School Readiness Domains.

Parenting education topics covered were in family/child health and well-being, nutrition, dental and other parenting topics.

Resources and referrals were made for families as needed.

Discussion of COVID-19 and proper safety protocols discussed.

Parent Committee Meetings/Socializations: No Socializations due to COVID-19.



EARLY HEAD START
Center-Based/Home-Based Report Form

Reporting Period: 9/1/20 – 9/30/20

Submitted by: Valarie Ramirez, Home Visitor

Home Based:

Due to COVID, Home Visitors are not doing physical home visits. I am still meeting with families each week either through FaceTime or through Google Duo. With video visits we are still able to discuss families' health, child's health, upcoming vaccinations, dental, and doctor visits. I am utilizing email and/or text messaging to send parent's educational handouts and child activities. Depending on family/child, activity is usually done or at least attempted while on video call.

Email/text messaging is utilized to send families referrals for food boxes, school supplies, doctor info, dentist info, counseling, info for ESL classes etc...

On occasion and while wearing masks etc... I have had families stop by the office to pick up materials needed in order for their child to work on a specific domain. For example, one mom stopped by to pick up a lacing card so that she could work with her son on his fine motor skills. I have also dropped off extra books to a family and music/jingle bells and printed out nursery rhymes for another family (placed on chair on family's front porch) in order for these families to work with their children on Language and Literacy.

Socializations:

Due to ongoing restrictions and closures because of COVID, no face to face in-person socializations have been held. Beginning with the month of October, virtual socializations will be held.



EARLY HEAD START Center-Based Report Form

Center: Trumbull EHS

Reporting Period: September 2020

Submitted by: Frances Gonzales, Head Teacher

Activities at Center:

Our center is closed but we are participating in virtual visits. We continuously update our families on program changes, conduct weekly wellness checks using objectives that include: family goals, health and development, parent concerns, resources, and a weekly activity.

Weekly activities for September: I spy with a book, lunch outside, look at family pictures together, painting with green and dark blue paint provided by us, finger painting with fall colors and taking a family picture for us to post on our apple tree.

We sent out information for public events: Links to job postings, friends' family and neighbor program, NM kids resources and referral guide, info for opening of indoor pools and pumpkin patches.

Center Parent Committee Meetings:

- Home visit to the homes of our families, to pick up posters, ASQ's, ROI's, and conduct well check. Drop off paint for activity and discuss any concerns.
 - *During our home visits we all wore our mask and stayed outside to adhere to social distancing rule of 6ft. We briefly communicated with our families as we distributed material for the weekly activity and had required documentation signed. We picked up the family posters they worked on to post in our classroom under our family tree.
- We have ongoing communication with our families.



EARLY HEAD START
Center-Based Monthly Report Form
Due the 1st Friday Each Month

Center Name: Mac Arthur EHS
Reporting Period: Sept 1- Sept 30, 2020
Submitted by: Maria Chacon, Head Teacher

Center-Based Activities:

Children at the center practice social distancing. Children are encouraged to wash their hands more often and after each activity. Teachers disinfect the toys and furniture more often. Each child has its own art supplies. The toddler room worked on farming theme. The teachers put out books, farms, and sang songs that had to do with farming and farm animals. They painted and did playdough to help with their cognitive skills. The nutrition activity was making an avocado into guacamole. The infant room worked on fall theme. They had the children paint and put out fall books and puzzles. Each month both classrooms rotate toys, books, and change the environment of the classroom to fit the theme the teachers are working on. Children go outside depending on the weather to work on their gross motor skills, watch the weather change, look for bugs, and explore the outside world.

Virtual home visits are done with children and their parents who are not attending the center. We call once a week on Mondays and record it on the Family Outreach and Interactions form as well as in child plus. We call the parents, leave a voice message if possible, and send them an email to the email that was provided. The teachers have more trouble of getting a hold of parents who are in the virtual classroom. They will answer once in a great while. Some parents prefer to be contacted though email because of work. We remind them that keeping in touch is part of being in our program and if they need anything, we will try to find the resources to help them. The parents who do talk to us, we check in, plan activities with them and send them activities to do with their children.

Parent Center Committee Meetings:

No Parent Center Committee Meetings have been held



EARLY HEAD START
Center-Based Monthly Report Form
Due the 1st Friday Each Month

Center Name: Plaza Feliz
Reporting Period: September 2020
Submitted by Natasha Baca, Head Teacher

Center-Based Activities:

The children in the 1 yr. old classroom were working from the theme of Farm Animals. Materials were rotated for the children to be introduced to animals that would live on a farm.

Weekly Activities Included: Stacking and counting soft blocks, Cheerio activity where the children used their pincer grasp to pick up cheerios, Finger painting to stimulate sensory and fine motor skills. Using animals on the farm teachers encouraged the children to mimic the sounds for example "a cow says Moo". Teachers would also sing songs theme based like "Old McDonald"

A calendar was sent out with highlighted dates of events happening in the center.

Virtual communications were: A peek a boo game to promote social emotional relationships. Book reading with the children, where the children are able to point out pictures and the adult would ask questions. Fill and dump, where families are asked to work with their child at home moving materials available from one container to another while having the child use their hands.

Teachers also checked files and updated information like ROI's, ASQ's,

This month in the 2yr. old classroom we focused our nutrition activity around apples. Children were gathered at the table, and we discussed apples, the smell, texture, color, shape and size. The children tasted a few different types of apples and discussed what other products are created with apples (e.g. apple sauce, apple juice and apple butter). We also extended the children's exposure by tasting each of the apple products as well.

As for the children/families receiving services via virtual learning, we focused our nutrition activity on healthy eating. Information for in-home activities using common household items was also shared. They were to create a puppet using an old sock or a paper page. Then cut out foods from grocery ads or magazines and talk about each item. Finally, they would only feed the puppet healthy food items and discuss why. I have several children that are nonviable, and we have started to use ASL to help the children communicate their needs and express themselves. I have also sent the parents via email signs that we are currently using so they may reinforce these practices at home.

I have also sent email communication introducing myself as a temporary teacher they can direct questions or concerns to about their children. I have also sent home activities they can do at home for all children that are enrolled in the Two's classroom on Fridays.

Parent Center Committee Meetings:

During this time any in house meetings are not being held. Parents are met at the door, and are shared information by the management staff.



EARLY HEAD START
Center-Based Monthly Report Form
Due the 1st Friday Each Month

Center Name: Western Trail Early Head Start
Reporting Period: September 1 – 30, 2020
Submitted by: Diane Y. Archibeque – Head Teacher

Center-Based Activities: Infant Indoor Play – Teachers showed the infants how to use “gentle touches” by talking about gentle touch and showing gentle touch. They also read a book “Lots of Feelings” by Shelley Rotner. The teachers introduced different textures to the infants by reading a book “Textures” by Katie Wilson, they also used different texture paintbrushes and rollers to paint on paper. The teachers showed the infants the “What’s Inside Box” by Lakeshore and the infants could not wait to get their hands inside the box and find out exactly what was inside! The teachers had the infants shred paper to work on their fine motor skills. The teachers introduced different taste to the infants such as sour (pickle), salty (cracker), and sweet (orange). The infants played I spy with the teachers, the teachers had the infants look for teachers, colors, transportation, and animals. The teachers showed the infants the color yellow, they ate bananas, played in housekeeping with pretend bananas, and they used yellow paint on paper and yellow crayons to draw on paper. Every day teachers do a little circle time with infants, they sing songs and read books.

Infant Outside Play - The infants played with the push toys around the playground. The infants put their hands in the sandbox, also used buckets and shovels to dig inside sandbox. The teachers assisted the infants in balancing on the balance beam by holding their hands. The infants hopped, jumped, marched, and ran around the playground. The infants played with the bouncy balls trying to bounce, kick, roll, throw, and catch them. The infants used spray bottles of water paint while playing outside. The infants climbed up the stairs and slid down the slide of the play structure.

Toddler Indoor Play – Teachers showed the toddlers different toy insects, books with insects, and live insects outside they named the insects and then the toddlers repeated or said the name of the insect if they knew. The teachers took out a lot of sing along “Fairy Tale Books” from Lakeshore and read them with the toddlers. The toddlers got out the drums and had a drumming session! They made beautiful music together! The teachers took out paper, blue, and green paint to do finger painting with the toddlers. The toddlers strung beads through string some needed help of the teachers. The teachers and the toddlers got some bubble wrap and popped it by squishing it in their hands and stomping it with their feet. While playing in the housekeeping area the toddlers dressed up in the different career outfits. The toddlers did a lot of building with different types of blocks they used foam, wood, and clear plastic blocks to build very high towers. The teachers used puppets to tell a story to the toddlers and then the toddlers tried using the puppets to tell a story to the teachers. The teachers took out the farm animals and asked the toddlers if they knew what sound the farm animal made, some of the toddlers knew some of the sounds and the teachers told them the sound they did not know. The toddlers moved their bodies to all sorts of toddler dance music. The toddlers got the moves!

Toddler Outside Play – The toddlers filled and dumped sand in the buckets with shovels, they also build sand castles with the teachers, and they used some sea animals to dig up in the sand. The toddlers raced around the playground with each other and then tried to catch the teachers. The teachers gave the toddlers buckets of water to play with in the sand and paintbrushes to water paint outside. The toddlers bounced and kicked balls outside. The teachers had the toddlers take turns going up the stairs and down the slide of the play structure. The teachers took some toddler dance music outside and the toddlers sang and danced their little bodies around the playground. The teachers took out paintbrushes, paint, and some cardboard for the toddlers to paint on while outside. The teachers played follow the leader with the toddlers, they told the toddlers to do as I do and the toddlers did a lot of it.

Parent Center Committee Meetings: All teachers are doing virtual home visits once a week with families and children if they are not attending classroom instruction. Teachers give parents program updates and center updates. The parents receive individualized homework activity for their child. We ask the parents if they need any resources and help them get any resources they may need. Infants and toddlers who are due for ASQ’s or ASQ – SE’s parents receive them to fill out. If needed we contact parents by phone or email.



EARLY HEAD START
Center-Based Monthly Report Form
Due the 1st Friday Each Month

Center Name: Singing Arrow
Reporting Period: September 2020
Submitted by Yvette Ortiz,

Center-Based Activities:

Continued to work with families through Virtual Home visits and distance learning as Singing Arrow is still closed to children of Early Head Start. EHS staff met virtually or spoke with families during scheduled times each Monday to share program updates, catch up families and children on necessary program paperwork, to identify the needs of families and/or children and to find resources. We then discuss their child's developmental progress. After discussing developmental progression, I find suitable learning activities to be done at home with little to no supplies needed and send out each Friday via email. I also sent out a Nutrition Activity to be done at home with families.

September's Nutrition Project

Making Food Puppets

Activity: Making Food Puppets

Learning Objective(s): Children will engage in creative play while reinforcing healthy food choices after this activity.

Materials Needed:

MyPlate and Healthy Eating for Toddlers posters

Brown paper bags or old sock

Crayons or markers

Optional: magazines, grocery ads, scissors and glue

Directions:

1. Discuss the food groups and ideas for healthy snacks (refer to the poster).
2. Help children create paper bag or sock puppets.
3. Cut out food items from magazines or grocery ads
4. Describe each food item as you feed it to the puppet, then discuss whether the item is healthy or not and why.
5. Talk to your child about making healthy food choices.
6. Encourage your child to verbalize to you what food item is healthy

Parent Center Committee Meetings:



EARLY HEAD START
Center-Based Monthly Report Form
Due the 1st Friday Each Month

Center Name: School on Wheels EHS
Reporting Period: September 2020
Submitted by: Bernice Johnson, Head Teacher

Center-Based Activities:

Here at SOW, Teachers have been working on:

- As of August 20th, 2020, School on Wheels has been closed due to exposure to an individual who tested positive (a parent on an enrolled child).
- Staff had gotten tested and results were negative.
- Staff returned back to work the 14th of September.
- Staff has been doing their regular virtual home visits with the students that were on Virtual Home Visits.
- The week of 21st to 25th of September, staff started doing virtual home visits for all of the children that are enrolled at School on Wheels EHS.
- Head Teacher sent out emails to inform families that need a month checkup and lead screenings, immunizations and IFSPs.
- Families were happy to receive a call from the teachers of SOW EHS.
- Activities were sent out via emails to families for them to assist their child to finish.

Parent Center Committee Meetings:

NONE



City of Albuquerque Early Head Start Caseload/Enrollment Report 9/30/20

Enrollment

Total Funded Enrollment:	128
Total Actual Enrollment:	88
Children Withdrawn & Dropped (last 30 days):	4
Total Reportable Enrollment (actual + withdrawn/dropped):	92
Total Deficit:	36

Program Snapshot

	Home based	Centers	ALL
Funded Enrollment:	24	104	128
Enrollment:	21	71	92
Defficiency:	3	33	36

Home Based Detail

Caseload: 12 slots per home visitor

FDF	Caseload Capacity	HB Family	HB Child	Pregnant	Due date	Left in Last 30 Days	Reportable Total	Deficit
Valarie	12	10	11	0		0	11	1
Debbie	12	8	9	1	10/9/2020	0	10	2
Total	24		20	1		0	21	3

Center Detail

Ctr Detail	Servable Capacity	Enrolled Children	Left in Last 30 Days	Reportable Total	Pending Placement	Current Deficit
La Mesa	8	5		5		3
MacArthur	16	13	2	15		1
PlazaFeliz	16	13		13		3
SOW	16	11		11		5
Trumbull	24	9	2	11		13
W. Trail	16	13		13		3
Singing Arrow	8	3		3		5
Total	104	67	4	71		33

City Of Albuquerque EHS

2301 - Average Daily Attendance

Program Term: EHS 2020 - 2021, Program Option: Standard Full Day, Attendance Date: 9/1/2020 - 9/30/2020

City Of Albuquerque EHS

Attendance Records			Operating Days	ADA ¹	Funded Enrollment		Actual Enrollment	
Present ⁵	Absent ⁶	Neither ⁷			Count	% Attendance	Count ²	% Attendance ³

Douglas MacArthur

Infant	29	22	0	17	1.71	8	21.32%	3.00	56.86%
Toddler - EH	45	21	0	17	2.65	8	33.09%	3.88	68.18%
Site Total	74	43	0	17.00 (avg)	4.36	16	27.21%	6.88	63.25%

La Mesa

Toddler - EH	38	16	0	18	2.11	8	26.39%	3.00	70.37%
Site Total	38	16	0	18.00 (avg)	2.11	8	26.39%	3.00	70.37%

Plaza Feliz

Toddler - EH	56	8	0	18	3.11	8	38.89%	3.56	87.50%
Twos	55	17	0	18	3.06	8	38.19%	4.00	76.39%
Site Total	111	25	0	18.00 (avg)	6.17	16	38.54%	7.56	81.62%

Western Trail

Infant	52	10	0	18	2.89	8	36.11%	3.44	83.87%
Toddler	46	14	0	18	2.56	8	31.94%	3.33	76.67%
Site Total	98	24	0	18.00 (avg)	5.45	16	34.03%	6.77	80.33%

City Of Albuquerque EHS	321	108	0	17.71 (avg)	18.09	56	32.36%	24.21	74.83%
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Report Totals	321	108	0	17.71 (avg)	18.09	56	32.36%	24.21	74.83%
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1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Present Offsite(PO), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Excused(E), Unexcused(U)
7. Statuses counted as Neither: Not Scheduled (N)

City Of Albuquerque EHS
2371 - CACFP Reimbursement Summary
 Program Term: EHS 2020 - 2021, Program Option: Standard Full Day
 Attendance Date: 9/1/2020 - 9/30/2020

City Of Albuquerque EHS

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
EHS 2020 - 2021									
Douglas MacArthur									
Infant	17	3	0	0	28	0	28	28	0
Toddler	17	5	0	0	45	0	45	17	0
Douglas MacArthur	34	8	0	0	73	0	73	45	0
La Mesa									
Toddler	18	3	0	0	36	0	36	36	0
La Mesa	18	3	0	0	36	0	36	36	0
Plaza Feliz									
Toddler	18	4	0	0	56	0	52	47	0
Twos	18	4	0	0	53	0	51	46	0
Plaza Feliz	36	8	0	0	109	0	103	93	0
Western Trail									
Infant	18	5	0	0	48	0	52	34	0
Toddler	18	4	0	0	46	0	46	38	0
Western Trail	36	9	0	0	94	0	98	72	0
City Of Albuquerque EHS	124	28	0	0	312	0	310	246	0
Report Totals	124	28	0	0	312	0	310	246	0

**FAMILY AND COMMUNITY SERVICES DEPARTMENT
EARLY HEADSTART PROGRAM - FY 2021 EXPENDITURE REPORT
GRANT (3163680) AND T&TA (3163681)
September 30, 2020**

DESCRIPTION	BUDGET		EXPENSES YTD THRU LAST MONTH		EXPENSES CURRENT MONTH		EXPENSES TOTAL YTD		REMAINING BALANCE		YTD % EXPENSED	
	GRANT	T&TA	GRANT	T&TA	GRANT	T&TA	GRANT	T&TA	GRANT	T&TA	GRANT	T&TA
WAGES	1,109,027		148,484	0	71,753		220,237	0	888,790	0	20%	0%
FRINGE	600,547		62,523	0	35,553		98,077	0	502,470	0	16%	0%
522500-TRAVEL		5,000			0	0			0	5,000	0%	0%
522054-EQUIPMENT	25,000		212	0	0	0	212	0				
522000-SUPPLIES	37,368		521	0	265	0	785	0				
522020-Supplies-Uniforms			0	0	0	0	0	0				
522032-Supplies-Food			0	0	0	0	0	0				
522048-Supplies-Office			0	0	0	0	0	0				
522052-Supplies-Operating			0	0	0	0	0	0				
522060-Supplies-Postage/Freight			31	0	20	0	52	0				
523400-Dues And Memberships		5,000	800	2,746	1,300	0	2,100	2,746				
523410-License Renewals			0	0	0	0	0	0				
TOTAL EQUIPMENT & SUPPLIES	62,368	5,000	1,632	0	1,585	0	3,149	2,746	59,219	2,254	5%	55%
527500-CONTRACTUAL SERVICES	33,000	25,000	0	0	0	907	0	907	33,000	24,093	0%	4%
521000-Other Services	70,620	9,906	0	0	0	0	0	0				
522510-Travel - Local/In State (Mileages)				0	194	0	194	0				
523000-Training - General			0	0	0	0	0	0				
523800-Repairs And Maintenance			531	0	1,191	0	1,722	0				
527505-Svcs-Advertising			0	0	0	0	0	0				
Other Misc (Publication, Prining etc)			0	0	0	0	0	0				
Utilities			0	0	0	0	0	0				
TOTAL OTHER SERVICES	70,620	9,906	531	2,746	1,384	0	1,915	0	68,705	9,906	3%	0%
GRAND TOTAL	1,875,562	44,906	213,171	2,746	110,276	907	323,378	3,653	1,552,184	41,253	17%	8%

ENT 1,875,562
TA 44,906
1,920,468

	T&TA	ENTITLEMENT
Current %	17%	8%
Should Be	25%	25%
Under spent	8%	17%
Possible reversion	\$1,552,184	\$41,253

Cardholder N:	Transaction C	Posting Date	Merchant Name	Merchant City, State/Province	Amount	Currency
Dubriel, Daph	9/29/2020	9/30/2020	Amazon.Com Mk1bk8lw1 Amzn	Amzn.Com/Bill, WA	81.48	USD
Dubriel, Daph	9/29/2020	9/30/2020	Amazon.Com Mk2i96lu1 Amzn	Amzn.Com/Bill, WA	87.1	USD