



**City of Albuquerque**  
**Division of Child and Family Development**  
**Early Head Start**  
**POLICY COUNCIL**  
 March 17, 2021

- I. Call to Order (5:30 pm)- Chairperson
- II. Introductions/Roll Call/Establish Quorum
- III. Approval of Minutes
- IV. Administrator’s Report (Read prior to meeting)-Any Questions/Comments?
- V. Division Center Reports (Read prior to meeting)-Any Questions/Comments?
- VI. Governing Board Report- N/A This reporting Period
- VII. Directors Report:
  - 1. Enrollment
  - 2. Attendance & Meal Counts
  - 3. EHS Centers COVID Update- Child Development & Education Specialist
  - 4. School Readiness- Child Development & Education Specialist
  - 5. Family Engagement-Parent, Family & Community Engagement Specialist
  - 6. Budget (Financial Statements)
  - 7. P-Card Report
- VIII. New Business-Action Items
  - 1. EHS Policy Manual
  - 2. EHS Annual Continuation Grant Application

Chair	_____	_____	_____
	Approval	Disapproval	Other Action
Vice Chair	_____	_____	_____
	Approval	Disapproval	Other Action
Secretary	_____	_____	_____
	Approval	Disapproval	Other Action

IX. Open Forum

X. Adjournment

Next Meeting Date: April 17, 2021

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EHS Policy Council Chair

\_\_\_\_\_

Date

\_\_\_\_\_

EHS Policy Council Vice Chair

\_\_\_\_\_

Date

\_\_\_\_\_

EHS Policy Council Secretary

\_\_\_\_\_

Date



**City of Albuquerque**  
**Division of Child and Family Development**  
**Early Head Start**

Policy Council Meeting Minutes  
Wednesday, February 17, 2021

1. Establish Quorum: Stephanie Pickup, Catherine Seat, Crystal Ayala, Karen Lucero/ Community Representative, Nicole Taylor/ City Council Rep, and COA Staff- Dawnita Blackmon-Mosley/Division Manager, Sheena Cacy/EHS Program Manager, Robi Ruiz/EHS Education Specialist, Daphne Dubriel/Parent, Family Engagement Coordinator. Meeting was called to order @ 5:35 pm.
2. Approval of Meeting Minutes: Stephanie Pickup motions to approve minutes, Catherine Seat seconds. Unanimous consent.
3. Governing Board Report: No report. First Meeting will be February 18<sup>th</sup> at 9 am via Zoom
4. Directors Report: Reporting Period 1/1/2021- 1/31/2021

a.) **Enrollment**- Total funded enrollment 128. Total reportable enrollment 67; 58 center based and 14 home based. Vacancies are not reported to the Office of Head Start until the enrollment slot has been vacated over 30 days.

b.) **Enrollment Monthly Summary**- New Enrollment-families (1), children (1), pregnant moms (0), number of children born (0); total new enrollment (1). Total leaving program (5),- transitioning children (3), pregnant moms giving birth (0), children leaving before turning 3 (2), pregnant moms leaving before having baby (0). Children up-to-date on Immunizations (62), children up-to-date as possible on immunizations (0), children not up to date (5).

**Eligibility Category**- income eligible (39), TANF/SSI (4), Foster Child (2), Homeless (5). Over Income (1), Over 130% (16), Children w/IFSP's (14).

c.) Attendance-

City operated Early Head Start centers classroom attendance rates:

La Mesa	56.36%
Macarthur	63.39%
Plaza Feliz	74.63%
School on Wheels	74.00%
Singing Arrow	0% (closed)
Trumbull	0% (closed)
Western Trail	74.52%

**Overall center-based program attendance totals- 70.43%; total number of absences 147.**

d.) **Meal Counts**- Total number of meals for (0-3 years in age), total children served (43), breakfast (379), AM snack (0), Lunch (378), PM snack (339), Dinner (0).

e.) **Budget**- Financial statements provided to policy council membership:

Federal Grant-year to date (YTD) expenditures \$ 1,920,468

Training/Technical Assistance-(T/TA)-year to date expenditures \$ 44,906

COVID 19 Supplement- year to date expenditures- \$14,526

QI & COLA Supplement- year to date expenditures-\$19,136

\* **Overview provided on operating expenditures & column/underspent**

## percentages\*

### 5. Discussion:

- A telephone poll was done by Daphne Dubriel, Parent Family Engagement Coordinator, to members on casting their votes to approve or deny the hiring of Sheena Cacy, EHS Program Manager and Monavar Makvandi, Head Teacher at Plaza EHS. Karen Lucero, Karelia Cabrera, Estela Becerra, Ismelda “Crystal” Ayala, and Catherine Seat all approved the staff hiring on February 3<sup>rd</sup>, 2021.
- Stephanie Pickup motions for an approval on the new Criteria Rating Scale for the EHS Eligibility Selection Criteria. It was updated to determine how priority is given to enrolling children/families into the program. The criteria weight ensure that all eligible families are considered for Early Head Start services and the highest need families are served. Priority is given to families who are homeless and children in foster care. Families will be selected in the following order: Returning Early Head Start families, Early Head Start transitioning families, Homeless and Foster children, Income-eligible families, including those receiving public assistance and Over-income families.
- Right before the vote Crystal Ayala’s phone died and was not able to vote but a telephone poll will be made to her and remaining members to vote. Stephanie Pickup, Karen Lucero, Katherine Seat were able to vote and all voted to approve the new Criteria pending Crystal’s vote. On February 19<sup>th</sup> Crystal was called but no return call. On February 22 Karelia Cabrera and Ashley Jones were called and gave their approval vote.
- Monthly packet was reviewed including financials.
- Potential money that might be reverted back could be applied to the next grant year as long as money is stipulated ahead of time for future use. Would like to expand Trumbull EHS center with two new classrooms but no decision has been made if they will be EHS classrooms or potentially an Early Pre-K or preschool classroom that children would be able to transition into from EHS program right there at Trumbull.
- COVID 19- Supplement and COLA grants were discussed.
- Stephanie Pickup expressed concern that the Cost of Living Grant is being used for training of staff and work related items and feels it should go to the employees in respects to a raise, or a onetime incentive for each EHS employee. She expressed the unfairness that the CABQ Pre-K teachers received a \$5,000 check from their grant. Dr. Dawnita Blackmon-Mosley did explain that this particular grant was written this way before she was hired and with City Union having to be consulted they are trying to figure a way to get employees compensated from the COLA.
- Catherine Seat asked if there is a way for families to be notified easier of center closures; discussion of using Remind App or looking into our Child Plus program for mass text messaging capabilities to notify families quickly of 2 hour delays and closures due to weather or other issues.
- March 1<sup>st</sup> is the planned date for EHS center hours to resume back to 8am -2:30 pm going to full time in person learning. A list of resources is being prepared for families of child care centers that can provide after care services for their child. Families can chose to enroll with that child care center if they need it and apply for CYFD assistance to help pay. A concern was raised about the short notice this will give families and a potential new date of March 15<sup>th</sup> was suggested to give families time to secure after care for their children.
- Stephanie Pickup asked about previous management proposal of aftercare being offered for a sliding scale fee for families. Dr. Blackmon-Mosley explained that staff would need to be hired for those hours and a grant to pay for salaries would need to be secured because we cannot charge families in early head start.

- Families that would like to stay with virtual learning for the remainder of program year will discuss moving them to the Home based program to continue services for their child. We do not want to drop them if they would like to stay in program and can offer them a home visitor instead. Discussions with families seems to be that they are ready to go back to all in person learning along with staff as well.
- Robi Ruiz updated on COVID center closures. All centers are back open after Covid exposures . We continue to have Trumbull EHS closed to lack of staff. Singing Arrow EHS is in the process of enrolling new students and will open back up next week February 22<sup>nd</sup>.
- Biweekly COVID testing for early childcare providers is still continuing. Turnaround time for results is taking up to 2 days.
- Federal Monitoring Review date has been set for March 29<sup>th</sup>. It will be through Zoom but the process of required documentation to submit is underway. We will share the reviews findings.
- Adjournment @ 7:20 pm.      Next Meeting Date: March 17th, 2021



City of Albuquerque  
Early Head Start Monthly Program Manager's Report

Meeting Date: March 17, 2021

Program: Division of Child & Family Development

Name of Person Submitting Report: Sheena Cacy

**Funded Enrollment**

Center-Based 104

Home-Based 24

**Current Enrollment**

Center-Based 73

Home-Based 13

- f.) **Enrollment Monthly Summary**- New Enrollment-families (7), children (1), pregnant moms (0), number of children born (0); total new enrollment (7). Total leaving program (4),- transitioning children (3), pregnant moms giving birth (0), children leaving before turning 3 (1), pregnant moms leaving before having baby (0). Children up-to-date on Immunizations (65), children up-to-date as possible on immunizations (0), children not up to date (4).
- g.) **Eligibility Category**- income eligible (40), TANF/SSI (5), Foster Child (2), Homeless (5). Over Income (1), Over 130% (16), Children w/IFSP's (12).
- h.) Attendance-

City operated Early Head Start centers classroom attendance rates:

- La Mesa  
Toddler 40%  
**Site Average: 40%**
- Macarthur  
Infant 68.75%  
Toddler 65%  
**Site Average: 66.67%**
- Plaza Feliz  
Toddler 66.07%  
Twos 72.86%  
**Site Average: 69.84%**
- School on Wheels  
Infant 84.00%  
Toddler 87.5%  
**Site Average: 86.42%**
- Singing Arrow  
Infant 84%  
Toddler 87.5%  
**Site Average: 85%**
- Trumbull 0% (closed)
- Western Trail  
Infant 81.67%  
Toddler 86.2%

**Site Average: 84.31%**

**Explanation, if needed:**

**I. Content Areas**

**A. Education:**

- Review of staff education requirements needing Council of Professional Recognition Certificate materials purchased and delivered to staff. Cohort schedule established by Education Specialist to oversee the progression of the CDA Portfolios for completion. Completion of all staff to receive CDA Certificate. Due date for completion of certification July 31, 2021
- Teachers and Home Visitors offered opportunity to participate in NMAEYC Conference Friday, March 5 & Saturday March 6th
- Education Specialist continues weekly quality assurance visits to support classroom staff.

**B. Support Services (Mental Health and Disabilities).**

- The division continues to look at ways to support staff and families with social-emotional well-being of children through research-based curriculum
- Upcoming NMAEYC Virtual Workshop “The Meaning behind Stressed Behavior in Young Children” opportunity presented for staff to participate in upcoming Workshop March 24, 2021.

**C. Health/Nutrition:**

- The division continues to update and/or develop policies and procedures that align with Head Start Performance Standards
- MSR West scheduled to calibrate EHS hearing testing equipment on 4/13/2021 at 9:00 a.m.

**D. Family and Community Partnerships:**

- Ready Rosie families have been added to the system. Pilot of Ready Rosie will begin mid-April/May. All centers will begin using Ready Rosie in August.
- Western Trails Early Head Start held virtual parent meeting to discuss normal operating hours returning March 15, 2021.
- Home Visiting held virtual socialization events for the month of February. Virtual Storytime with Maryse Lapierre: Lullabies and Bedtime Stories. Virtual Friends & Family Art Activity – Introducing the concept of STEAM in Early Childhood. Domain: Language and Literacy, and Social and Emotional Development, Perceptual, Motor, and Physical Development

**E. Program Design: Management & Administration**

- Office of Head Start Focus Area 2 Monitoring Review to be conducted week of March 29, 2021.
- Focus Area 2 Review Schedule completed and sent to participants selected for FA2 discussions with OHS
- Office of Head Start Focus Area 2 socially distanced meeting conducted March 10 with Randolph Administrative staff in regards to review questions
- Zoom Meetings conducted with teachers to answer any questions they may have about the review. Asked questions pertaining to questions they may be asked during their FA2 Meeting with OHS.
- Early Head Start Centers 100% in person learning, operating Monday-Friday
- Monthly meeting with OHS to provide updates of program and operations

**II. New Hires as of March 1, 2021**

**EHS Leadership:** N/A This reporting period

**EHS Center-Based:** N/A This reporting period

**EHS Home-Based:** N/A This reporting period

**II. Involuntary Terminations:**

**EHS Center-Based:** N/A This reporting period

**EHS Home-Based:** N/A This reporting period





## EARLY HEAD START Center-Based Monthly Report Form



Center Name: Western Trail Early Head Start

Reporting Period: February 2-26, 2021

Submitted by: Diane Y. Archibeque, Head Teacher and Jessica Decker, Teacher

### Center-Based Activities:

- **Infant Indoor Play** - This month the teachers and the infants focused on getting their groove on. Throughout the beginning of the week, the infants sang and danced. Teachers used hand over hand motions to teach the songs to infants. However, not completely understanding the movement the infants tried and caught onto the basic motions of the songs. Such as “Baby Shark”, infants started not knowing the motion of the shark mouth, but over lessons were able to clap their hands together. With dancing around teachers also focused on naming body parts. “Head, Shoulders, Knees and Toes” allowed the infants to point to that body part. When teachers ask the infants, “Can you show me your toes?” They would stick their feet out also wiggling their toes. Some infants would say “EWW!”
- **Infant Outside Play** – This month was cold, but when weather permitted, the infants and teachers played outside. Teachers were helping infants with balance. The infants started by walking around the playground. They would start their adventure by trying to walk on the asphalt giving them a flat surface. Some kids would fall from not being able to lift their foot completely from the asphalt but overall they did an amazing job. Once they got the hang of the asphalt, we worked on walking inside the sand box. This gave the infants a hard time because the sand would throw them off from a dip into the sand.
- **Toddler Indoor Play** – This month the teachers and the toddlers got sticky. Teachers focused on fine motor skills inside the classroom. They worked on putting crafts onto contact paper. This allowed children to look through a basket of pieces and colors they liked then place it onto the contact paper. Some children used their whole hand and with reminder to try using fingers were able to pick up the pieces easier. This helped with the big project putting their hands and molding dough. Toddlers would poke, kneed, and flatten the dough to get it into the shape the toddlers liked.
- **Toddler Outside Play** – On days that weather permitted to be outside, teachers and toddlers went outdoors to play in the sand. They built sand castles, drew faces, and traced letters. Throughout the month, the teachers focused on toddler using fingers to continue their fine motor skills. When building the sand castles they would use the shovels and rakes to pull and pour sand into the bucket. This was easy for the toddlers to do. When drawing faces into the sand the teachers would say “Happy face: Two eyes and a smile” and “Sad face: Two eyes and sad face”. The toddlers were able to trace the happy face and follow the sad face. Only a few of toddlers were able to trace letters the teachers did in the sand.
- **Parent Center Committee Meetings:** On February 22, 2021, we had a virtual parent center committee meeting with the help of one of our parents Stephanie Pickup who lead the meeting. The first thing we went over were important dates and information: Spring your clocks forward on March 14, 2021, potential for returning to normal operating hours anticipated date is March 15, 2021, and Spring Break on March 22-26, 2021. We also reminded parents to be sure to call if your child will not be attending school and remember to continue to bring a jacket for your child even on warm days as the weather changes quickly in New Mexico. Second we talked to parents about what will the return to normal operating look like: Monday-Friday 8:00am-2:30pm, drop off and pick up procedures will remain the same until further notice, if you need additional care for your child outside of our operating times we will be sending you a list with more information about other resources. The third thing we talked to the parents about were some health topics: Warmer weather allows more outdoor play please apply sunscreen, get your child on a healthy hygiene routine, vaccinations need to be up to date with the CABQ EHS offices. The fourth thing we talked to parents about were resources for activities to supplement learning and entertain their children at home. The fifth and last thing we talked to the parents about were any question that the parents had and we let them know that March 8, 2021 at 3:30 pm will be our next virtual parent center committee meeting.



EARLY HEAD START  
Center-Based Report Form



Site/Center: Plaza Feliz Early Head Start

Reporting Period: February 2021

Submitted by: Mona Makvandi

**Activities at Center:**

- February at Plaza Feliz was a fun filled month. We said good-bye to Ms. Yvette and Ms. Coral who were helping us out while their home site Singing Arrow was closed. Ms. Mona and Ms. Paula took over in the two's class, with Ms. Maria remaining in the one's (toddlers) class and we happily welcomed Ms. Venessa, who joined our team temporarily.
- Our classroom play this month included a variety of activities introducing/ revisiting social concepts such as considering other's feelings, parallel play, sharing, and taking turns. In addition to reading some classic children's stories, such as "Brown Bear Brown Bear", "The Pout Pout Fish" & "The Rainbow Fish". The children also explored fine motor activities like making collages with tissue paper, stickers, and other craft materials, along with creative expression with markers, and crayons. We also saw a few of our two's transition from diapers into underwear as they progressed in their potty training.

**Parent Committee Meetings/Socializations:**

- This month during our parent committee meetings discussed Parent-Teacher conferences, the transition from Early Head Start to a Preschool program and our program reverting to pre-COVID (Monday – Friday 8am-2:30pm) hours of operation.



## EARLY HEAD START Center-Based Report Form

**Center Name:** Western Trail Early Head Start  
**Reporting Period:** February 2021  
**Submitted by:** Diane Y. Archibeque, Head Teacher

### Center-Based Activities:

- **Infant Indoor Play** - This month the teachers and the infants focused on books and reading. They started by having the infants pick out individualized books. Giving each infant one on one reading time. Throughout the week, the infants were encouraged to look and share books with their friends. However, sharing books for the infants was difficult and they needed many reminders to try to share. By the end of the week the teachers and infants worked together to tell a story which included the infants as characters within the story.
- The teachers introduced all sorts of animals and the sounds they make. The teachers counted the animals aloud for the infants to hear. When the teacher showed the infants a picture of a pig, the infant snorted like a pig. When the teachers say the word kitty one of the infants says "meow!" When the teacher roared like a lion, the infant also roared like a lion.
- **Infant Outside Play** - This month was cold but when weather permitted, the infants and teachers played outside. Working on identifying with oneself, and friends they would look around the playground to find friends, hiding behind structures and equipment. Teachers would ask the infants "Can we find..." and the infants would look and point to their friend(s).
- While playing on the play structure, the teachers counted the steps that the infants were taking. The teachers would count the steps aloud and encouraged the infants to take more steps. Using positive feedback to encourage each infant. One infant smiled and pushed herself when going up the steps.
- **Toddler Indoor Play** - This month the teachers and the toddlers did a lot of yapping, on the pretend phones. The teachers said hello to the toddlers and toddlers would reply by saying "hello", "hi", etc. Then the toddlers would say Mom and/or Dad, and some of the toddlers would give the phone to the teacher wanting the teacher to talk to their Mom and/or Dad. The teachers would act like they were talking to the toddler's parents and then they would say "good-bye" and give the phone back to the toddler telling the toddler 'your Mom and/or Dad wants to talk to you now'. The toddlers would say "Bye Mom, bye Dad" then hung up the phone, and tried to put the phone in their pocket.
- The toddlers also had a blast making finger paint masterpieces. The toddlers at first did not want to put their fingers in the paint texture. After seeing a teacher put their fingers into the paint, the toddlers tried it, seemingly to be more comfortable to try it. The toddlers used all their fingers into different colors onto the paper. Some of the toddlers were saying the colors they used. The teacher only needed to make a few corrections on the names of colors.
- **Toddler Outside Play** - On days the weather permitted to be outside, teachers and toddlers played with nature materials. First, the toddlers would look around the outside play area found within nature collecting sticks, dirt, leaves, rocks, pinecones, flowers, tree bark, and pods then they put them all on sticky contact paper. Naming the nature items, toddlers would also try to repeat the words. With each nature item, the teachers and toddlers used it to draw in the sand. The teacher used a stick to draw a letter and two toddlers were able to identify that letter and say it without any assistance.
- Due to the windy weather outside the teachers and toddlers ran around the playground chasing bubbles. The toddlers would point to the bubbles, saying the word bubble and try to follow it. A toddler pointed to the bubble and said "Bye, bye bubbles!", then started to wave good-bye. Going back to the teacher to wait for more bubbles. The toddlers would try to catch, squish, or stomp on any that passed by.
- **Parent Center Committee Meetings:**
- The parents did not have a center committee meeting for the month of January.



## EARLY HEAD START Home-Based Report Form



Reporting Period: February 2021

Submitted by: Valarie Ramirez

### Home Based:

- Virtual visits are done weekly focusing on Child Development utilizing the Parents as Teachers home based curriculum and Family Outcomes using the PFCE Framework.
- One particular activity done in the month of February was called “Book of Sounds: Relating sounds to objects”, this activity focused on the child’s Language and Literacy development. Mom pulled out several farm animal books and read to child asking what sound each animal makes. Mom would ask “What sound does the cow make?” and child excitedly would say “moooo”. Mom also asked about several other animals to which the child was able to correctly makes the sounds for a cat, dog, and goat saying “meooooow”, “woof..woof”, and “baaah”.
- Another activity for the month of February was “Sensory Box: Filling, sharing, pouring, and exploring” focusing on Perceptual, Motor, and Physical Development (fine motor). Mom brought out different colored bowls, spoons, cups, and rice. Mom showed child how to take large and small spoonfuls of rice and pour them into each cup or bowl. Child practiced with three different sized spoons, mom would say “Do you want to use the big spoon or the little spoon?” Mom asked child “Can you put some rice into the yellow cup?” or “Can you put some rice for momma in this blue bowl?” Child was able to identify the yellow cup and used the smallest spoon well.

### February 2021 Virtual Socializations:

- February 12th – Friends & Family Art Activity – Introducing the concept of STEAM in Early Childhood. Domain: Language and Literacy, and Social and Emotional Development, Perceptual, Motor, and Physical Development (Fine Motor) – 3 attended.
- February 24th – Anderson-Abruzzo Albuquerque International Balloon Museum – Stories in the sky - Virtual Storytime with Maryse Lapierre: Lullabies and Bedtime Stories. Domain: Language and Literacy, and Social and Emotional Development – 0 attended.



## EARLY HEAD START Home-Based Report Form



Reporting Period: February 2021

Home Visitor: D. Martinez

### Monthly Home-Based Activities:

The weekly virtual visits focused on child development with activities, child health, parenting education, parent chosen goals/progress, and family health and well-being.

- A February activity for an infant was the Parents as Teachers- Mirror Play, Looking and Finding. This activity focused on Cognition- developing memory and Social and Emotional development- developing self-awareness. We also discussed the baby's 9 month well child checkup. For parent education the topic was Learning to Learn, emphasizing that children learn by doing and by playing and how babies learn through repetition and need safe spaces to explore and learn.
- A February toddler activity was called Care Time Songs. The focus was on Social and Emotional development, specifically the self-help skill of tooth brushing. We sang a song called "This is the Way We Brush Our Teeth. FDS, Mother, and child all brushed our teeth. FDS showed Mom how to check for any signs of tooth decay by practicing "Lift the Lip" once a month and encouraged dental check-ups every 6 months.

### Monthly Parent/Family Socializations (Virtual):

- 2/12/21 Friends & Family Art Activity Socialization introducing the concept of STEAM in early childhood. Three families participated virtually.
- 2/24/21 Albuquerque Balloon Museum Stories and Music in the Sky Lullabies and Bedtime Stories. There were no attendees for this virtual Socialization.



## City of Albuquerque Early Head Start Caseload/Enrollment Report 2/28/21

### Enrollment

Total Funded Enrollment:	128
Total Actual Enrollment:	<b>69</b>
Children Withdrawn & Dropped ( last 30 days ):	4
Total Reportable Enrollment ( actual + withdrawn/dropped ):	73
Total Deficit:	<b>55</b>

### Program Snapshot

	Home based	Centers	ALL
Funded Enrollment:	24	104	128
Enrollment:	13	60	73
Deficiency:	<b>11</b>	<b>44</b>	<b>55</b>

#### Home Based Detail

Caseload: 12 slots per home visitor

FDF	Caseload Capacity	HB Family	HB Child	Pregnant	Due date	Left in Last 30 Days	Reportable Total	Deficit
Valarie	12	6	8	0		0	8	<b>4</b>
Debbie	12	4	4	0		1	5	<b>7</b>
<b>Total</b>	<b>24</b>		<b>12</b>	<b>0</b>		<b>1</b>	<b>13</b>	<b>10</b>

#### Center Detail

Ctr Detail	Service Capacity	Enrolled Children	Left in Last 30 Days	Reportable Total	Pending Placement	Current Deficit
La Mesa	8	7	1	8		<b>0</b>
MacArthur	16	13	0	13		<b>3</b>
PlazaFeliz	16	11	0	11		<b>5</b>
SOW	16	11	1	12		<b>4</b>
Trumbull	24	2	0	2		<b>22</b>
W. Trail	16	13	1	14		<b>2</b>
Singing Arrow	8	0		0	0	<b>8</b>
<b>Total</b>	<b>104</b>	<b>57</b>	<b>3</b>	<b>60</b>		<b>44</b>



# City Of Albuquerque EHS

4:46 PM

E25745

## 2301 - Average Daily Attendance

Program Term: EHS 2020 - 2021, Program Option: Standard Full Day, Attendance Date: 2/1/2021 - 2/28/2021

### City Of Albuquerque EHS

	Attendance Records			Operating Days	ADA <sup>1</sup>	Funded Enrollment		Actual Enrollment		
	Present <sup>5</sup>	Absent <sup>6</sup>	Neither <sup>7</sup>			Count	% Attendance	Count <sup>2</sup>	% Attendance <sup>3</sup>	
<b>Douglas MacArthur</b>										
Infant	22	10	0	8	2.75	8	34.38%	4.00	68.75%	
Toddler - EH	26	14	0	8	3.25	8	40.63%	5.00	65.00%	
<b>Site Total</b>	<b>48</b>	<b>24</b>	<b>0</b>	<b>8.00 (avg)</b>	<b>6.00</b>	<b>16</b>	<b>37.50%</b>	<b>9.00</b>	<b>66.67%</b>	
<b>La Mesa</b>										
Toddler - EH	6	9	0	3	2.00	8	25.00%	5.00	40.00%	
<b>Site Total</b>	<b>6</b>	<b>9</b>	<b>0</b>	<b>3.00 (avg)</b>	<b>2.00</b>	<b>8</b>	<b>25.00%</b>	<b>5.00</b>	<b>40.00%</b>	
<b>Plaza Feliz</b>										
Toddler - EH	37	19	0	14	2.64	8	33.04%	4.00	66.07%	
Twos	51	19	0	14	3.64	8	45.54%	5.00	72.86%	
<b>Site Total</b>	<b>88</b>	<b>38</b>	<b>0</b>	<b>14.00 (avg)</b>	<b>6.28</b>	<b>16</b>	<b>39.29%</b>	<b>9.00</b>	<b>69.84%</b>	
<b>School On Wheels</b>										
Infant	21	4	0	8	2.63	8	32.81%	3.13	84.00%	
Toddler	49	7	0	8	6.13	8	76.56%	7.00	87.50%	
<b>Site Total</b>	<b>70</b>	<b>11</b>	<b>0</b>	<b>8.00 (avg)</b>	<b>8.74</b>	<b>16</b>	<b>54.69%</b>	<b>10.12</b>	<b>86.42%</b>	
<b>Western Trail</b>										
Infant	49	11	0	14	3.50	8	43.75%	4.29	81.67%	
Toddler	80	13	0	14	5.71	8	71.43%	6.64	86.02%	
<b>Site Total</b>	<b>129</b>	<b>24</b>	<b>0</b>	<b>14.00 (avg)</b>	<b>9.21</b>	<b>16</b>	<b>57.59%</b>	<b>10.93</b>	<b>84.31%</b>	
<b>City Of Albuquerque EHS</b>	<b>341</b>	<b>106</b>	<b>0</b>	<b>10.11 (avg)</b>	<b>32.23</b>	<b>72</b>	<b>46.84%</b>	<b>44.05</b>	<b>76.29%</b>	
<b>Report Totals</b>	<b>341</b>	<b>106</b>	<b>0</b>	<b>10.11 (avg)</b>	<b>32.23</b>	<b>72</b>	<b>46.84%</b>	<b>44.05</b>	<b>76.29%</b>	

1. ADA for each classroom is the sum of statuses selected to count as 'Present' on the setup screen divided by the Operating Days for that classroom.
2. Actual Enrollment Count for each classroom is the sum of the Present and Absent columns divided by the Operating Days
3. Percent Attendance is the Present count divided by the sum of Present and Absent Count
4. Site totals for ADA, Funded Enrollment Count, and Actual Enrollment count are the sum of that count for each of the site's classrooms.
5. Statuses counted as Present: Present(P), Present Offsite(PO), Tardy(T), Left Early(LE), Tardy and Left Early(TLE)
6. Statuses counted as Absent: Excused(E), Unexcused(U)
7. Statuses counted as Neither: Not Scheduled (N)



**City Of Albuquerque EHS**  
**2371 - CACFP Reimbursement Summary**  
 Program Term: EHS 2020 - 2021, Program Option: Standard Full Day  
 Attendance Date: 02/01/2021-02/28/21

**City Of Albuquerque EHS**

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
<b>EHS 2020 - 2021</b>									
<b>Douglas MacArthur</b>									
Infant	8	4	0	0	18	0	16	13	0
Toddler	8	5	0	0	22	0	25	15	0
<b>Douglas MacArthur</b>	16	9	0	0	40	0	43	28	0
<b>La Mesa</b>									
Toddler	3	5	0	0	5	0	6	5	0
<b>La Mesa</b>	3	5	0	0	5	0	6	5	0
<b>Plaza Feliz</b>									
Toddler	14	4	0	0	34	0	37	34	0
Twos	14	5	0	0	46	0	51	47	0
<b>Plaza Feliz</b>	28	9	0	0	80	0	88	81	0
<b>School On Wheels</b>									
Infant	8	4	0	0	7	0	9	8	0
Toddler	8	8	0	0	38	0	49	49	0
<b>School On Wheels</b>	16	11	0	0	45	0	58	57	0
<b>Western Trail</b>									
Infant	14	5	0	0	43	0	49	39	0
Toddler	14	7	0	0	74	0	79	75	0
<b>Western Trail</b>	28	12	0	0	117	0	128	114	0
<b>City Of Albuquerque EHS</b>	126	46	0	0	287	0	323	285	0
<b>Report Totals</b>	126	46	0	0	2587	0	323	285	0