

**HOUSING AND NEIGHBORHOOD ECONOMIC  
DEVELOPMENT FUND COMMITTEE  
(UDAG)**

**Tuesday, August 30, 2022**

**3:00pm to 4:30m**

**Meeting was held solely via Zoom**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>City Staff:</b>
Armijo, Frances (Chair)	Sanchez, Pat	Delgado, Omega
Colonel, Gwen	Vigil, Deacon Robert	Herrera, Jessica
Lopez, Jesse		Krantz, Yolanda
Margaret Lopez		Montoya, Monica
Nordhaus, Robert		Padrino, Patricia
Nelson, Robert		Webb, Cecilia
Plaza, Andrea		
Senye, Kelle		
	<b>HR&amp;A Staff:</b>	<b>Guests:</b>
		Baca, Paulette
		Gonzales, Elena
		Rogers, Christina
		Naranjo Lopez, Loretta

*Quorum for meeting was met.*

**I. Call to order**

Meeting called to order at 3:01 PM.

**II. Welcome and Introductions**

**III. Changes/Additions to the Agenda**

There were no changes to the meeting agenda.

**IV. Approval of Meeting Minutes**

A review of the Minutes from the February 22, 2022, May 24, 2022 and June 28, 2022 were made.

- ❖ Richard Nordhaus motioned to approve the February 22, 2022 minutes. The motion was seconded by Robert Nelson and unanimously carried.

- ❖ Margaret Lopez motioned to approve the May 24, 2022 minutes. The motion was seconded by Robert Nelson and unanimously carried.
- ❖ Richard Nordhaus motioned to approve the June 28, 2022 minutes. The motion was seconded by Margaret Lopez and unanimously carried.

**V. Committee Business**

a. Plan Update

- i. Legislation for the HNEDF Ten-Year Plan has not yet been approved. A City Councilor had some questions and is working with the DFCS Director to schedule a meeting.

b. Review of Current Roster

- Robert Nelson- term will expire in April of 2023.
- Richard Nordhaus- term will expire in June of 2023.
- Kelle Senye- term has expired and will continue to serve until the seat is filled.
- Frances Armijo- term will expire in April of 2024.
- Pat Sanchez- term has expired and will continue to serve until the seat is filled.
- Gwen Colonel- term has expired and will continue to serve until the seat is filled.
- Jesse Lopez- term expired in 2020 and will continue to serve until the seat is filled.
- Andrea Plaza- term will expire in April of 2024.
- Margaret Lopez- term will expire in April of 2023.
- Robert Nordhaus- term will expire in April of 2023.

c. Regular meeting schedule

- ❖ Meeting will be held the last Tuesday of each month from 2:00pm-3:30pm.

d. Election of Chair

- ❖ Margaret nominated Frances Armijo as Chair. Frances Armijo accepted the nomination and majority are in favor.

Election Vice Chair

- ❖ Frances Armijo nominated Margaret Lopez as Vice Chair. Margaret Lopez accepted the nomination and all are in favor.

e. Project Planning Discussion

- i. City staff suggested an open discussion on projects to propose, timelines, etc., and use the action plan as a guide to help identify projects for the next two years.
- ii. Richard Nordhaus stated the legislation calls for two-year action plans and one assumes that happens before defining projects. Richard asked what the process is and how will this task be started.
- iii. City staff does not know what questions City Council has and until the plan has been approved by Council there really isn't a guidebook to move forward.
- iv. Margaret Lopez stated that Richard has a valid point that there is not a process.
- v. City staff stated it is important to identify projects to fund first. Depending on what the committee decides, RFPs can be developed around the goals and objectives.
- vi. Richard stated it is important to look at partnerships and leverage the funds to supplement other programs.
- vii. Margaret recalls that when the consultants were conducting outreach with the public, there was a strong response for rehabbing housing in neighborhoods.

- viii. City stated that the benefit of housing rehab is that it will benefit the entire pocket of poverty and not just one area.
- ix. Richard stated he feels uncomfortable making a commitment to use all the funding for one project. There could be problems and complications. He stated he would like to start with smaller projects and find other ways to utilize the funds.
- x. City staff stated that certain criteria must be met by a nonprofit agency before an award is given to administer a program.
- xi. Margaret requested City staff bring more details regarding a rehab program to the next meeting.
- xii. City staff will bring information of a rehab program to the next meeting. City staff would like the committee to come to the next meeting with more ideas.

**VI. Announcements**

None

**VII. Public Comments**

Loretta Naranjo Lopez would like to encourage a housing rehab program. Loretta states she has benefited from a housing rehab program when she purchased her home in the 90's.

**VIII. Summary of Decisions and Assignments**

Meeting will be held each month from 2:00-3:30pm. City staff will follow up on the status of the Plan. The Chair and Vice Chair have remained the same. City staff will bring information on the structure of a rehab housing program.

**IX. Adjournment**

With there being no further business, meeting was adjourned at 4:18pm.

**Next Meeting Date:** September 27, 2022 at 2:00pm

<p><b>Chairperson's Signature:</b> <u>Frances Armijo</u> <small>DocuSigned by: 44825818495B4E5...</small></p> <p><b>Prepared by:</b> <u>Jessica Herrera</u></p>
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