

City of Albuquerque  
 Department of Family and Community Services  
**APPENDIX #4: Project Budget Detail Form – Personnel**  
 Page 1 of \_\_\_\_\_

1. Agency Name:

2. Project Title:

Personnel costs: Use this form to identify all salaries, wages, payroll taxes and fringe benefits shown on the Expense Summary Form. One individual per row. Add additional rows as necessary.

FTE on Project	Position Title	Salary for the Project	Amount Requested from the City	Percent Requested <small>(Amount Requested / Salary for the Project)</small>
4. Salaries & Wages				
5. Payroll Taxes & Employee Benefits*				
6. Total Personnel Costs				

7. \*Payroll Taxes: FICA @ \_\_\_\_\_ %; Unemployment Insurance @ \_\_\_\_\_ %  
 Employee Benefits: Health Insurance @ \_\_\_\_\_ % Retirement @ \_\_\_\_\_ %  
 Other \_\_\_\_\_ @ \_\_\_\_\_ %