



**Homeless Services System  
11:00 – 12:30  
July 6, 2021  
Minutes**

**Meeting Participation Principles:**

- Past Progress – Many diverse, and respected voices have contributed to where we are today.
- Preparation - All background materials, minutes and project updates should be read, prior to meetings.
- Contribution – Every voice is elicited, uninterrupted, and heard.
- Distraction - Mute cell phones, avoid side-conversations, stay on-topic.
- Transparency – Acknowledge mistakes, provide upward feedback, seek differing opinions.

*Co-Chairs: Erin Engelbrecht (Mayor’s Office), Commissioner Charlene Pyskoty (Bernalillo County), Rodney McNease (UNM)*

*Attendees: Erin Engelbrecht (CABQ), Laura Norman (CABQ consultant), Cate Reeves (NMPCA), Rodney McNease (UNM), Comm Charlene Pyskoty (BernCo), Lisa Huval (CABQ), Marit Tully (Near North Valley NA), Melinda Frame (Parkland Hills NA), Doreen McKnight (Wells Park NA), Khadijah Bottom (South San Pedro NA), Margarita Chavez Sanchez (BernCo), Doug Chaplin (CABQ), Joe Noriega (Office of Comm Pyskoty), Patrick Diller (Guest- Pallet Shelter), Steve Johnson (New Day), Reed Russell (AHCH), Mario Cruz (Parkland Hills NA)*

<b>Individual:</b>	<b>Discussion/Action</b>
Welcome/Introductions and Approval of Minutes Comm Psykoty	1.)Welcome and agenda review by Comm Psykoty; then Rodney McNease moved into introductions and minutes approval. Motion to approve minutes of 06.01.21 was made by Comm Psykoty; with no dissention, motion to approve passed.
Update on Committee Tour of Gibson Health Hub, Rodney McNease and Doug Chaplin	2.) Rodney McNease reported that a group of approx. 8 committee members did do a tour, being walked through the building by Doug Chaplin of CABQ. Doug Chaplin added that the City continues to work with current tenants to meet their needs; and the team is learning much about GMC building.
Conditional Use Process, Doug Chaplin	3.) Doug Chaplin updated the group on Conditional Use Permit for GMC. Hosted a facilitated meeting, June 22. On track to make application August 3 for a September hearing. Prior to that, documents will be available for feedback (operational plan specifically). Marit Tully asked for clarification of a question asked during the facilitated meeting: could tenants there also have overnight/shelter guests, meaning does the Conditional Use permit apply to the premises or to the applicant (City)? Would this one conditional use permit allow for multiple shelters on site? <u>Doug Chaplin offered to research and come back with answer.</u>

<p>Operations Plan Timeline, Lisa Huval</p>	<p>4.) Lisa Huval provided detail on the Operations Plan for the Gateway Center at Gibson Health Hub currently in development. Goal is to include a complete draft to go with Conditional Use Permit app Aug 3. Will cover the core elements discussed at previous meetings, such as referrals, intakes, orientation, engagement, services, amenities, exit planning, and safety, security, transportation, traffic, role of Community Safety Dept and more. Pulling from the 3 community meetings to date to incorporate feedback. July 19 is goal to share with core community members after that, and before August 3 deadline. A consultant, Barbara Poppy, is helping to identify core components to be included in the operational plan and to understand best practices across the country. Khadijah Bottom asked if community member are at the table putting it together; Lisa Huval responded no, but the feedback already received from community is being incorporated in the initial draft. Then, after July 19, will get more feedback. <u>Steve Johnson asked if he could be on the list to receive it after July 19 and give feedback; Marit Tully asked that the neighborhood representatives on this HSS Committee also be included.</u> Melinda Frame asked whether a meeting with the consultant will occur; Lisa Huval replied that the consultant is providing guidance and not having meetings. Melinda Frame asked how to provide feedback on the draft after July 19; Lisa Huval said that comments in writing are fine, but there will also be a meeting yet to be scheduled.</p>
<p>Bernalillo County Update on Safe Outdoor Spaces, Comm Pyskoty</p>	<p>5.)Comm Pyskoty shared that the Facilities Committee under HCC is exploring a partnership with a church to perhaps offer a Safe Outdoor Space; very exploratory at this point – just in information-gathering stage. Patrick Diller, of Pallet Shelter, guest presenter today, is here to share information. First, Joe Noriega shared his insights from when he attended a demonstration of a pallet shelter in a UNM parking lot; roughly 50 to 60 sq ft ea, heated/cooled, bunks, relatively inexpensive. Separate community bathroom with small office attached for staff. Can be set up very quickly. A community in California used pallet shelters to help the unsheltered population, and when the numbers decreased the pallet shelters were used for emergency management after fires. Lisa Huval clarified that this is a high impact strategy that came out of the Facilities Committee under HCC, which like this committee, has leadership from City/County/UNM; however, the County is the lead on Safe Outdoor Spaces with the City providing support as needed. There was a HCC meeting (perhaps May) the question was posed and County Manager and Comm O’Malley did agree to take the lead in exploration. Doreen McKnight asked how these are different from tiny homes? Margarita Chavez joined the meeting and confirmed this is in a feasibility, planning and coordination stage; her department has not been as engaged because the work is being handled out of Comm O’Malley’s office thus far. Doreen McKnight expressed concern about the different lines of communication coming from County on this topic, specifically that property is being explored. <u>Margarita Chavez Sanchez was not familiar with any location information but said she would follow up to see if there is an update; potential location news will be on the agenda next meeting.</u> Marit Tully asked about amendments to the IDO, one of which broadened locations where camping and RV’s could be – how does that zone change fit into this conversation? <u>Lisa Huval did not have information to speak to the zoning code, but could add this to the next meeting agenda.</u> Patrick Diller shared info on Pallet Shelter. They have built communities as large as 60 shelters in a single day; flexible. Built nearly 50 shelter communities across the country, mostly focused on West Coast. They don’t consider these tiny homes – not meant to be permanent homes, rather</p>

<p>UNM Update on Medical Respite</p> <p>Wrap up, Q&amp;A</p>	<p>they are a way to get people off the streets. Experience is a high rate of success in moving people from the streets, through the pallet shelter and to more permanent housing. Work with cities, counties, faith-based organizations. Patrick Diller said \$5,500 is base price of shelter and they go up depending on heat, cool, number of mattresses, shipping, set up plan, and more. Patrick Diller said the common bathroom set up can vary by communities and can either be pumped out or attached directly to water/sewer. Steve Johnson asked what zoning and regulations Pallet Shelter typically needs to address, to which Patrick Diller said each jurisdiction is different. Often, they operate under some type of emergency declaration, or could be using a conditional use permit. Lisa Huval shared that her understanding of the zoning code is only faith based organizations that serve people without homes are allowed to have camping, but she added that she was not familiar with changes Marit Tully mentioned previously. Marit Tully asked about impacts he has seen outside the pallet shelter communities in the neighborhoods; to which Patrick Diller he said no impacts to his knowledge. They require each pallet community to have inside services and security. No point to living outside the community, because only residents can access the services inside. Doreen McKnight asked if food is provided in the communities; he said yes food is typically brought in as opposed to an onsite kitchen – he expressed no preference, but food does need to be provided.</p> <p>Rodney McNease shared that the conversation around Medical Respite is beginning later this week (UNM and the City). Some people have medical needs such as wound care or post-surgery needs that make staying in traditional shelter difficult or impossible.</p> <p>Erin Englebrecht thanked the co-chairs for leading the meeting, and some of these major topics will continue to be discussed next meeting.</p> <p>Melinda Frame asked about the Needs Assessment that Janet Page Reeves is leading; specifically that the post-doc Matthew Schwartz focused on neighborhood impact is no longer on the team. <u>Who is going to focus on neighborhood impact now? This information will be provided to the committee.</u></p>
	<ul style="list-style-type: none"> <li>• <b>First Tuesday in Aug is next meeting: August 3, 2021</b></li> </ul>

**Core Documents:**

**CABQ:** Focus Group – People With Lived Experience, Gateway Center Site Ranking Report, Gateway Center Online Survey Report, Gateway Center Public Input Session, Changing the Story document, Assessing Shelter Capacity Report (Barbara Poppe and Stephen Metreaux report), Gateway Concepts document, Medical Respite Community Needs Assessment

**UNM:** UNM Hospitals 2020 Community Health Needs Assessment

**BernCo:** Bernalillo County Healthcare Task Force Recommendations: 2014