



Coordinated Street Outreach (CSO) Committee
3:30 – 5:00 pm
February 11, 2021
Minutes

Committee Purpose – *The purpose of the committee is to establish a shared approach to conducting street outreach among workgroup members. The workgroup defines street outreach as the process of connecting and building trust with people experiencing homelessness where they are, with the goal of helping each person meet his or her immediate needs for survival, and helping each person to achieve wellbeing, belonging and connection according to their own understanding.*

Meeting Purposes:

1. To bring all meeting participants up to speed with current information with updates
2. To address system gaps and unmet needs with high impact strategies within the first 60 days of meeting
3. To address and identify our philosophies, limitations and potential to meet the needs of our community members experiencing homelessness.

Meeting Participation Principles:

- Past Progress – Many diverse, and respected voices have contributed to where we are today.
- Preparation - All background materials, minutes and project updates should be read, prior to meetings.
- Contribution – Every voice is elicited, uninterrupted, and heard.
- Distraction - Mute cell phones, avoid side-conversations, stay on-topic.
- Transparency – Acknowledge mistakes, provide upward feedback, seek differing opinions.

Co-Chairs: Dr. Denise Lin (UNM) with Lisa Huval (Dep Dir, CABQ-FCS)
Attendees: Celina Lopez (CABQ-FCS), Alexandra Paisano (NMCEH), Sebastian Adamczyk (CABQ-FCS), Carol Brusca (Heading Home), Christine Barber (StreetSafe), Laura Norman (CABQ Consultant), Kashif Muhammad (BernCo), Lisa Huval (CABQ-FCS), Isaiah Curtis (CABQ and First Nations), Jessica Delgado (HopeWorks), Evelyn Kuhn, Dr. Denise Lin (UNM), Diana Lopez (YDI), Ryan Delaware (HopeWorks), Rachel McHugh (Rape Crisis CNM), Charlie Verpleogh (BernCo), Reed Russell (AHCH), Pelatia Trujillo (DOPE Services NM)

Item & Individual:	Discussion/Action
Welcome and intros of new participants, minutes, Dr. Denise Lin	<ol style="list-style-type: none"> 1) Co-Chair Dr. Denise Lin welcomed all; introductions made. 2) Dr Denise Lin asked for any changes or additions to minutes of 1.28.21 as sent; hearing none, minutes stood approved as sent.
Present final Coordinated Street Outreach Agreement	<ol style="list-style-type: none"> 3) Lisa Huval shared screen of the most recent draft 2.1.21 of “Street Outreach Agreement” as sent to committee members. Dr Denise Lin read through document, then entertained questions/comments. Diana Lopez shared that YDI

Review/discuss draft job description for Street Outreach Coordinator

had no concerns and thought the document comprehensive. Alexandra Paisano shared that the VI-SPDAT referenced is not only tool to use doing coordinated entry; anyone can do coordinated entry as long as ROI is signed – no VI-SPDAT required. Charlie Verpleogh commented that document is in line with the committee’s conversations and goals.

Motion to adopt the Street Outreach Agreement was made by Sebastian Adamczyk, seconded by Diana Lopez. Motion to adopt passed.

Lisa Huval expressed thanks to committee for completion of this high-level strategy, adding that it is very foundational to work going forward. She and/or Laura Norman will be following up to ensure committee member organizations sign and return the agreement.

4.) Lisa Huval confirmed that DFCS at City has money to fund Street Outreach Coordinator position effective July 1. Will contract with a nonprofit, not have the position in-house at City. More to come on RFP etc. This committee to work collectively to develop a job description. She shared screen with the draft job description 2.9.21 including her recent updates. To create this, Lisa Huval shared that she reviewed previous meeting minutes. In addition, Laura Norman researched similar positions nationally.

Charlie Verpleogh asked whether there is an opportunity for this person to identify gaps as they coordinated and communicate this upward to policy makers and leaders, so they can be aware and invest resources. This person will be ‘the glue’ that pulls outreach providers together; a representative for the people who do outreach to articulate gaps and how to address.

Diana Lopez asked if this person will be a liaison or advocate. Lisa Huval responded that main function is ‘the glue’ among people who provide the direct service, but this person will be a leader in the community of all things street outreach. Not necessarily an advocate, but as a leader would perhaps play that role at times.

Charlie Verpleogh, asked about the possibility of adding documentation and reporting expectations; specifically, what the communication expectations would be with law enforcement, city/county leadership, etc. As a follow up, Alexandra Paisano asked what outcomes would be tracked, to which Lisa Huval shared that the vision was to let this person lead a collective process to develop shared outcomes. Dr Denise Lin suggested adding coordination with psychiatric/mental health providers.

Feedback given to spell out acronyms in the Coordinator Position Description (ROI, DFCS, etc.)

Lisa Huval shared that while intend to have contract in place July 1, have not yet worked out procurement details. This amount falls below what is required by City for issuing an RFP, but may go that route anyway.

Isaiah Curtis asked how this person will interface with Albuquerque Community Safety Department; Lisa Huval to add reference to this entity, along with Law Enforcement.

Will do final review of Street Outreach Coordinator position description at next meeting.

<p>Next Steps:</p>	<p>Next steps for committee: While have now accomplished 3 of the 4 high-impact strategies, still have the 4th (Establish a Model of Coordination) to do. This one more complex and less concrete than the others. How to make progress here? Research what is being done in other communities?</p> <p>Discussion moved to how necessary off-hours outreach is. How do we determine the need, and what are we missing, asked Christine Barber? Lisa Huval concurred that the assumption should be examined. Rachel McHugh suggested that individuals know that services aren't available on weekends and nights and plan accordingly; might see the impact through emergency services utilizes during these times.</p> <p>Reed Russell reminded that there is a distinction between outreach and the provision of services.</p> <p>Pelatia Trujillo recommended asking clients/persons with lived experience directly through an incentivized survey. The committee would benefit from input from people receiving outreach services. <u>She volunteered to draft something. To be a short survey that gets at what people's street outreach needs on the weekends and at night are. Electronic/survey monkey, but print version also recommended. Will look at a draft next meeting. Lisa Huval will research whether City can provide bus passes as incentives. Lisa Huval will also research what city data is available to inform this discussion.</u></p> <p><u>For next meeting, Lisa Huval will pull from the minutes the 2 additional high impact strategies that this committee created; revisit them and discuss next steps.</u></p> <p>Lisa Huval proposed monthly meetings going forward; consensus on this proposal, so next meeting will be March 11.</p> <p>A question was raised in the chat box by attendee Sara Keeney regarding the City's plans to shelter those without homes during the upcoming winter storm. Lisa Huval shared that City plans to re-purpose a previous Covid-isolation motel and use it for emergency overflow instead. Those needing shelter during this weekend's forecasted storm can go to any pick up location for the WEHC where they will be assessed and brought to the motel; 3 meals to be provided. Christine Barber shared that Sunday in Downtown and International District they will be distributing tarps, blankets, handwarmers, etc; if there is a place where committee members are requesting specific street outreach let her know.</p> <p>Next Meeting: March 11, 2021</p>
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Core Documents:

CABQ: ABQ Street Outreach Agreement Draft 3-2-20, Street Outreach Report, <https://www.cabq.gov/family/partner-resources/meeting-minutes-agendas/homeless-coordinating-council>
BernCo: Non and MCT Responses, **UNM:**