



### Coordinated Street Outreach (CSO) Committee

3:30 – 5:00 pm

January 28th, 2021

### Minutes

**Committee Purpose** – *The purpose of the committee is to establish a shared approach to conducting street outreach among workgroup members. The workgroup defines street outreach as the process of connecting and building trust with people experiencing homelessness where they are, with the goal of helping each person meet his or her immediate needs for survival, and helping each person to achieve wellbeing, belonging and connection according to their own understanding.*

**Meeting Purposes:**

1. To bring all meeting participants up to speed with current information with updates
2. To address system gaps and unmet needs with high impact strategies within the first 60 days of meeting
3. To address and identify our philosophies, limitations and potential to meet the needs of our community members experiencing homelessness.

**Meeting Participation Principles:**

- Past Progress – Many diverse, and respected voices have contributed to where we are today.
- Preparation - All background materials, minutes and project updates should be read, prior to meetings.
- Contribution – Every voice is elicited, uninterrupted, and heard.
- Distraction - Mute cell phones, avoid side-conversations, stay on-topic.
- Transparency – Acknowledge mistakes, provide upward feedback, seek differing opinions.

<b>Co-Chairs:</b> Dr. Denise Lin (UNM) with Lisa Huval (Dep Dir, CABQ-FCS)	
<b>Attendees:</b> Celina Lopez (CABQ-FCS), Alexandra Paisano (NMCEH), Sebastian Adamczyk (CABQ-FCS), Carol Brusca (Heading Home), Christine Barber (StreetSafe), Laura Norman (CABQ Consultant), Kashif Muhammad (BernCo), Lisa Huval (CABQ-FCS), Kevin Santry (AHCH), Isaiah Curtis (CABQ), Jessica Delgado (HopeWorks), Delores Gomez (BCBS), Evelyn Kuhn (Community Mbr), Dr. Denise Lin (UNM), Jodie Jepson (Heading Home), Diana Lopez (YDI), Ryan Delaware (HopeWorks), Bill Wagner (CentroSavila)	

Item & Individual:	Discussion: Needs /Gaps
Welcome and intros of new participants, minutes, Dr. Denise Lin	1) Co-Chair Dr. Denise Lin welcomed all expressing gratitude for the work that committee members do for people with high needs. Introductions made.
Lisa Huval, CABQ-FCS (interim City Co-Chair)	2) Motion to approve minutes of 12.17.20 was made by Kevin Santry, seconded by Carol Brusca. Motion to approve passed. 3) Lisa Huval provided an overview to orient the group to current status. There has been a change in committee leadership, with Xochitl Campos Biggs leaving the

City, and Commissioner Collie's term as County Commissioner ending. The committee was sent the 03.02.20 existing draft version of the Street Outreach Agreement, which has had some updates this week. She will be sharing later in meeting to discuss and gather feedback. This was one of the high impact strategies as determined by the group. As the committee will recall, the HCC is a collaborative of the City/County/UNM. There are 5 committees each charged with identifying high impact strategies for needs/gaps in their particular area. Lisa Huval shared screen with the document "Coordinated Community-Wide Framework on Homelessness" as it is currently approved and posted on city website; the Coordinated Street Outreach (CSO) committee has 4 high impact strategies in this document. Lisa Huval would like the committee to focus on these for the next few minutes and move to completion where possible. The survey for outreach providers, strategy #2, is done. The funding of a coordinator position, strategy #4, is moving along; City has identified funding, this committee needs to complete the job description. Laura Norman will send this Framework document to the committee for easy access; it is on the City website also.

4.) Discussion about the **Street Outreach Coordinator** position continued; funding is in 21/22 City budget, the fiscal year of which starts July 1. Lisa Huval said she does not plan for this position to be housed at the City, rather it will be contracted out to a nonprofit as discussed in previous committee meetings. She will take the meeting minutes where details and qualities are identified and incorporate into a draft job description to be sent out prior to the next meeting for feedback.

Diana Lopez pointed out that once this person is hired, high-impact strategy #3 (establish a model of coordination) may flow from that person. Jodie Jepson said that identifying the model of coordination is going to be key, as there are various models being utilized by the various providers throughout Albuquerque.

Christine Barber asked for clarification regarding two strategies that were added by the committee at December meeting, but aren't on this Framework document. Lisa Huval confirmed that those are not yet incorporated; today she is using currently approved HCC Framework document and would like to move efficiently to complete some of these initial strategies first. Do not want those to be forgotten; they will be added and sent out in a new Framework version later.

5.) Next, Lisa Huval shared screen of a **Street Outreach Agreement** version 01.28.21 which she updated prior to this meeting. She reviewed her edits (the committee members had the currently approved March 2020 draft sent to them previously). There were some items that were outdated, such as Agora was mentioned but their contract is ending soon so it has been removed. She said this document strengthens and enhances collaborative efforts around outreach.

Feedback provided on what was current and what to delete/add. Jodie Jepson mentioned that the coordinated entry meeting is on hold; Kevin Santry confirmed that a weekly Thursday meeting does happen, and Carol Brusca added that a text thread has developed from this allowing for quick communication and problem-solving. It was the monthly meeting referenced in the previous draft that morphed into this weekly meeting. Suggestion made to pull specific agency names out of this, to keep the agreement as generic as possible; Lisa Huval will do that. The google form referenced is in place, Kevin Santry confirmed, but people are not using it. He thought it would be a

	<p>good tool for the new Outreach Coordinator. Dr. Lin asked about whether social workers at UNM Psychiatric Center working on discharge plans for persons who are homeless reaching out to community providers is “outreach” in the same sense as this committee’s street outreach discussions. Jodie Jepson offered to present information to NM Psychiatric Center staff about specific focus/specialties of each outreach provider, confident other partners would be willing to do the same.</p> <p>Question regarding the signature expectations of the agreement; there is signature line for organization to adopt/agree. Lisa Huval said this is voluntary, and there are no repercussions for entities who do not sign. If committee members have directors with questions, they are welcome to contact Lisa Huval directly. <u>The draft as finished today in committee meeting will be sent by early next week to all, with a date requested for return with approvals.</u></p> <p>6.)<i>Next Steps</i>: Lisa Huval shared announcement that Quinn Donnay has developed <b>short survey for people with lived experience with homelessness</b>, to gather input on what they would like to see in a shelter/gateway center. It is through Survey Monkey and can be done on a phone, other device. When the link and details are ready, it will be sent out to this committee. No requirement to do it, just a request in case there are those that can include in their workflow. Can be done over the phone too. It will just be open for a couple weeks in February. Dr. Lin will pass the information along to the social workers at the hospital too.</p> <p><b>Next Meeting: February 11<sup>th</sup>, 2021</b></p>
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**Core Documents:**

**CABQ:** ABQ Street Outreach Agreement Draft 3-2-20, Street Outreach Report, <https://www.cabq.gov/family/partner-resources/meeting-minutes-agendas/homeless-coordinating-council>  
**BernCo:** Non and MCT Responses, **UNM:**