



**Minutes**  
**Youth Housing Continuum Committee**  
**4:00 – 5:30 pm**  
**December 9th, 2020**

**Committee Purpose** – To recommend proposed solutions to address the housing needs of young people ages 18-25 in Bernalillo County.

**Meeting Purposes:**

1. To bring all meeting participants up to speed with current information with updates
2. To address system gaps and unmet needs with high impact strategies within the first 60 days of meeting

<b>Attendees:</b>
<i>Co-chairs: Dr. Assata Zerai (UNM), Quinn Donnay (FCS), Jennifer Scacco (BernCo Dept. Beh. Health), Nasha Torrez (UNM Dean of Students)</i>
<i>Members: Gilbert Ramirez (FCS-Behavioral Health Dep. Dir), Laura Norman (CABQ consultant), Bill Wagner (Centro Savila), Diana Lopez (YDI), Kashif Muhammed (BernCo), Cathleen (Caty) Willging (PIRE), Kim Zamarin (PIRE), Karla Castaneda (Centro Savila), Kerry Moriarty (CYFD BHS), Hilari Lipton, (CYFD), Joscylyn Huffmaster (BHI), Maya McKnight (CYFD), Emily Martin (CYFD), Madeline Rafferty (CYFD), Jennifer Weiss-Burke (Serenity Mesa), Penelope Buschardt (APS), Steve Johnson (New Day), Dr. Assata Zerai (UNM), Quinn Donnay (FCS), Jennifer Scacco (BernCo Dept. Beh. Health), Nasha Torrez (UNM Dean of Students)</i>

<b>Agenda Items:</b>	<b>Discussion of Needs/Gaps – SPECIFICALLY, YOUNG ADULT SHELTER</b>
1.)Welcome and Intros, Jennifer Scacco	Attendees were welcomed by co-chair Jennifer Scacco; introductions made.
2.)Minutes approval, Jennifer Scacco	Minutes from 10.28.20 meeting were approved.
3.)Quinn Donnay to introduce PIRE presenters, Caty Willging and Kim Zamarin	<p>Quinn Donnay shared that while the committee has not met in some time, business has continued. There is momentum around the <b>Youth Housing Needs Assessment, which is being funded by CYFD</b>. Caty Willging of PIRE (Pacific Institute of Research and Evaluation) and her colleague Kim Zamarin provided a presentation detailing this work and the proposal for it (shared screen with a powerpoint, and the actual proposal sent via email).</p> <p>Caty said that this will be a collaborative undertaking with UNM Office of Community Health and the University of San Diego Children and Adolescent Research Services Center. <b>Purpose is to initiate a comprehensive needs assessment to inform and enhance services for youth ages 15 to 25 with lived experiences of homelessness and homeless instability in Albuquerque and Bernalillo County. Also to obtain key info about homelessness, examine the insight/capacity/readiness of organizations serving youth, and generate data and reports for evidence-based decision making.</b></p>

	<p>Following the 4 phase EPIS Model of implementation, which stands for Exploration, Preparation, Implementation and Sustainment. This committee is in the <i>Exploration</i> phase, doing a needs assessment. Will need IRB (Institutional Review Board) approval. Will create a youth advisory board of youth who have lived experience. Will review existing efforts and literature. Will use Mixed-method design. Will provide analysis and written report.</p> <p>Planning to use Capture-Recapture methodology for the youth count/survey. Will do youth focus groups with youth who have lived experience. Will need service organization assistance to recruit youth.</p> <p>Organizational assessment will be most effective if dialogue with people at multi-layers of organizations, not just top leaders. System leaders to be identified and interviewed too.</p> <p>Envision a leadership team from this committee that will help determine which agencies to approach for the organizational/system assessment. Staff to be compensated for their time, and focus groups to be compensated too.</p> <p>The Capture-Recapture method allows for two waves of data collection. All kids get a particular tag, a unique identifier, which ensures no double counting. It is scientifically sound to do the count this way and extrapolate. Have budgeted up to 1,000 kids on this.</p> <p><b>Timeline highlights</b> – Whole process starts in January, with completion of final report writing at end of June. Start recruiting youth advisory board in January. Leadership team meetings to start in January. The youth count/survey will likely begin in April and done in mid-May.</p> <p><b>Feedback from committee:</b> Maya McKnight thought it was very thorough; Diana Lopez concurred. Gilbert Ramirez asked how this can be replicated over time; long-term sustainability considerations. Caty Willging confirmed it can be done and the committee will be given the tools; she thought that while not all parts would need to be done annually, some parts maybe every few years. This magnitude of analysis is not typically done annually. If this works well in Albuquerque, perhaps a broader roll out throughout NM can happen.</p> <p>Steve Johnson asked how homelessness will be defined (there are various definitions). Kim Zamarin said that this is an issue that the committee’s leadership will need to define.</p> <p>Bill Wagner said he liked the methodology; asked the committee to think about how can invest in the advisory group youth and engage them longer than just for their work on this project. Nasha Torrez said that she recently met with the Basic Needs Steering Committee the UNM Provost has established; shared this committee’s plan. This may be the connection for school credit possibilities for participating youth. Caty Willging mentioned that NIH has funding for this type of thing, to build on Bill Wagner’s suggestion. Emily Martin and Jennifer Scacco added their excitement that this process is getting underway.</p> <p>Quinn Donnay stressed that during this process, the committee will need to work together on execution not just PIRE alone. <u>Caty Willging to send Quinn Donnay the Powerpoint and it will be sent to the committee. Members were encouraged to provide any feedback on proposal to Caty Willging.</u></p>
All	<ul style="list-style-type: none"> <li>- Next meeting will continue the Needs Assessment planning and implementation. The other strategies of this committee are still alive; however, the Needs Assessment is the time sensitive focus now.</li> </ul>

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|  | <ul style="list-style-type: none"><li>- PIRE will target initial IRB application for the organizational assessment in early January; this element of the process will likely be exempt. Will be toward end of January before the draft survey is ready to make that IRB application.</li></ul> |
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**Next Meeting: Jan. 6 2021, 4:00-5:30 pm**