

# FACILITY USAGE & RENTALS PRICING & FEES

Pursuant to the "City of Albuquerque Facility Guidelines and Fees - Exhibit A" the following fees and categories have been put into place:

## Category

1

Neighborhood Association meetings and events, community support groups, public health/immunization clinics, AARP chapters, public town hall meetings, classes and activities, etc...

**Free**

One-time or recurring activities, events, or meetings held by Public Interest, Governmental Entities (County, State, Federal), and Albuquerque Public Schools, and individuals whose activities, events, or meetings are geared towards community constituents and are

**free and open to the public and do not involve political campaigning.**

## Category

2

Team practices, HOA meetings, political/fundraising events, Toastmasters, etc...

**\$7.50**  
room/hour

One-time or recurring activities, events, or meetings held by Public Interest, Governmental Entities (County, State, Federal), and Albuquerque Public Schools, whose activities, events and meetings are

**closed/not open to the public.**

## Category

3

Exercise, fitness, recreational, educational classes, etc...

**\$10.00**

room/hour

**+\$25.00**

non-refundable cleaning fee

**or \$15.00/gym (or comparable size room)/hour plus a \$25.00 non-refundable cleaning fee per semester, with the exception of a one-time activity or event.**

One-time or recurring activities, events, or meetings that are open to the public and held by an individual or agency, in which there is

**a fee charged to those who participate.**

## Category

4

Baby showers, birthday parties, weddings, funeral receptions, etc...

**Fee varies depending on the number people:**

**\$40/room/hour (Less than 50 individuals)**

**\$50/room/hour (50-99 individuals)**

**\$60/room/hour (100+ individuals)**

One-time large scale activities and events that are for

**exclusive/private use by individuals or for-profit organizations.**

Any requests to offer programs or activities from Categories 2 & 3 will be approved for a **MAXIMUM** of one semester and a **MAXIMUM** of 3 hours or less per session. Set up and clean up time must be built into the total time of each session. The CREI Rental Coordinator makes the final determination on which category an activity, meeting, or event is classified.

## Facility Usage -Licensure Agreement

### PRICING & FEES

#### Guidelines:

- One-time large-scale events are available for exclusive/private use by individuals or organizations after community center operating hours.
- The facility will be closed to the public during these reservations.
- Events must be reserved at least 30 days in advance and no more than 90 days, with full payment due 14 days before the event date.
- Staff will confirm or deny the request within 10 business days.

#### **Available Options Include:**

**Saturdays between 3:30 PM to 7:30 PM**

**Sundays between 10:00 AM and 6:00 PM**

**Half-day = 4 Hours. Full Day = 8 Hours. Hourly Options available, 3 Hour Minimum.**

Add-ons such as kitchens, patios, extra rooms and splash pads are available with a meeting room or gymnasium reservation. Full facility rentals require a full-day reservation.

#### Small Meeting Rooms

Capacity:  
1-49  
people

Hourly \$100  
Half Day \$350  
Full Day \$700



#### Medium/Large Meeting Rooms

Capacity:  
50+  
people

Hourly \$150  
Half Day \$450  
Full Day \$900

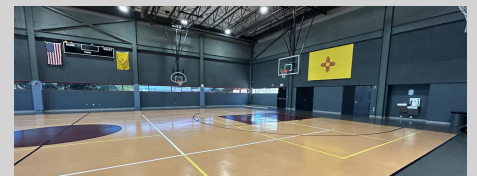


#### Gymnasiums

\*Rate may vary based on attendance\*

Capacity:  
50+  
people

Starting Rate:  
Hourly \$150  
Half Day \$500  
Full Day \$1,000



#### Add-Ons

Kitchen, Patio, Splash Pad,  
Additional Rooms

Half Day  
\$100  
Full Day  
\$200

Splash Pad  
Half Day \$150  
Full Day 300



**\*Private security may be required. Approval of Licensure Agreement is subject to staff availability.\***