



JANUARY 27, 2025

PAY ENVIRONMENTAL HEALTH PERMIT FEES ONLINE

CITY OF ALBUQUERQUE
ENVIRONMENTAL HEALTH DEPARTMENT

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Overview

The City of Albuquerque’s Environmental Health Department is converting to the new ABQ-PLAN software system on January 27th, 2025. The process for paying your Consumer Health permit fees will change. This guide will show you how to pay your fees. The process will remain the same for Air Quality Permit Fees and Vehicle Pollution Fees, as well as Legacy Consumer Health Fees (Sections 1 and 2 of this guide). The process will be different for new Consumer Health Fees, starting January 27th, 2025 (Sections 3 and 4 of this guide); these include but are not limited to, Pool, Food Establishment, Food Processor, Cannabis, and Vending Machine permits. You will also need to use the new process to pay Noise Penalty fees and Pigeon Nuisance fees.

To familiarize yourself with ABQ-PLAN, please refer to the guide at the following links:

<https://www.cabq.gov/planning/abq-plan>

<https://cityofalbuquerque-nm-energovweb.tylerhost.net/apps/selfservice#/home>



1. iPayment – Air Quality Permit Fees, and Vehicle Pollution Fees

- a. Invoices that begin with “IN” followed by a number (i.e. IN0099999) are invoices generated from the Envision Connect system.



City of Albuquerque
Environmental Health Department
Air Quality Program

Invoice ID : IN00 Facility ID: FA000 A/R ID : AR000

Date	Permit #	Description	Amount
8/21/2023			\$ 3.00

Due Date: 10/31/2023 Total Due for This Invoice: \$ 3.00

Notice: The City of Albuquerque's credit card processing vendor will be charging a 2.75% service fee for each credit/debit card transaction processed. The City of Albuquerque does not benefit from this fee. Please note this charge is for payments by credit/debit card only. You will have the option to pay by e-Check without any service fee.

PAY ONLINE AT: <https://www.cabq.gov/311/pay-a-bill>

PLEASE RETURN THE BOTTOM PORTION OF THIS INVOICE NOTICE WITH PAYMENT

PAY ONLINE AT: <https://www.cabq.gov/311/pay-a-bill>



City of Albuquerque
Environmental Health Department
Air Quality Program
PO Box 1293
Albuquerque, NM 87103

Invoice Date	Due Date
8/21/2023	10/31/2023
Invoice ID	Amount Due
IN00	\$ 3.00

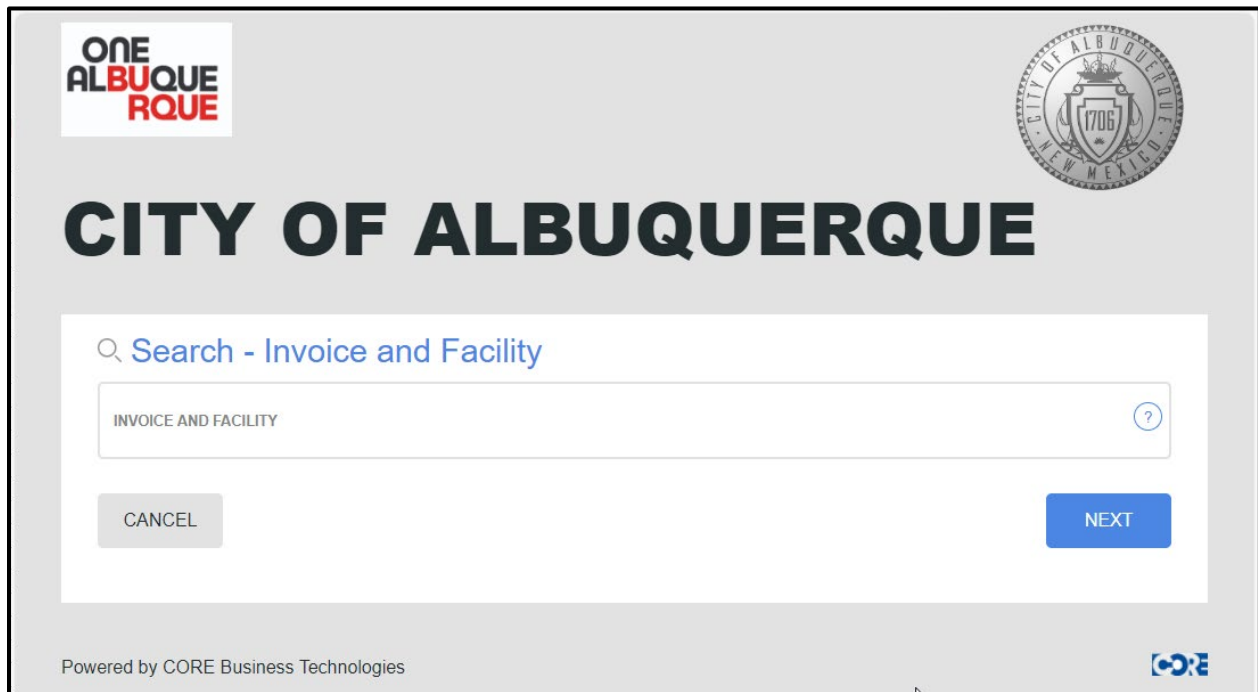
Remit to:

City of Albuquerque
Environmental Health Department
PO Box 1293
Albuquerque, NM 87103

085 00000001340400000000036315 0000765600



- b. Navigate to the City of Albuquerque's **Pay a Bill** site: <https://www.cabq.gov/311/pay-a-bill>
- c. Scroll to **Air Quality Permits and Fees, Vehicle Pollution Fees**.
- d. To pay an invoice, search using the Invoice_FacilityID combination (i.e. IN0099999_FA0000999).



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CITY OF ALBUQUERQUE

Search - Invoice and Facility

INVOICE AND FACILITY

CANCEL

NEXT

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2. iPayment – Health Permit Invoices Issued Prior to 1/27/2025

- e. Invoices that begin with “IN” followed by a number (i.e. IN0099999) are invoices generated from the Envision Connect system.



City of Albuquerque
Environmental Health Department
Air Quality Program

Invoice ID : IN00 Facility ID: FA000 A/R ID : AR000

Date	Permit #	Description	Amount
8/21/2023			\$ 3.00

Due Date: 10/31/2023 Total Due for This Invoice: \$ 3.00

Notice: The City of Albuquerque's credit card processing vendor will be charging a 2.75% service fee for each credit/debit card transaction processed. The City of Albuquerque does not benefit from this fee. Please note this charge is for payments by credit/debit card only. You will have the option to pay by e-Check without any service fee.

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PAY ONLINE AT: <https://www.cabq.gov/311/pay-a-bill>



City of Albuquerque
Environmental Health Department
Air Quality Program
PO Box 1293
Albuquerque, NM 87103

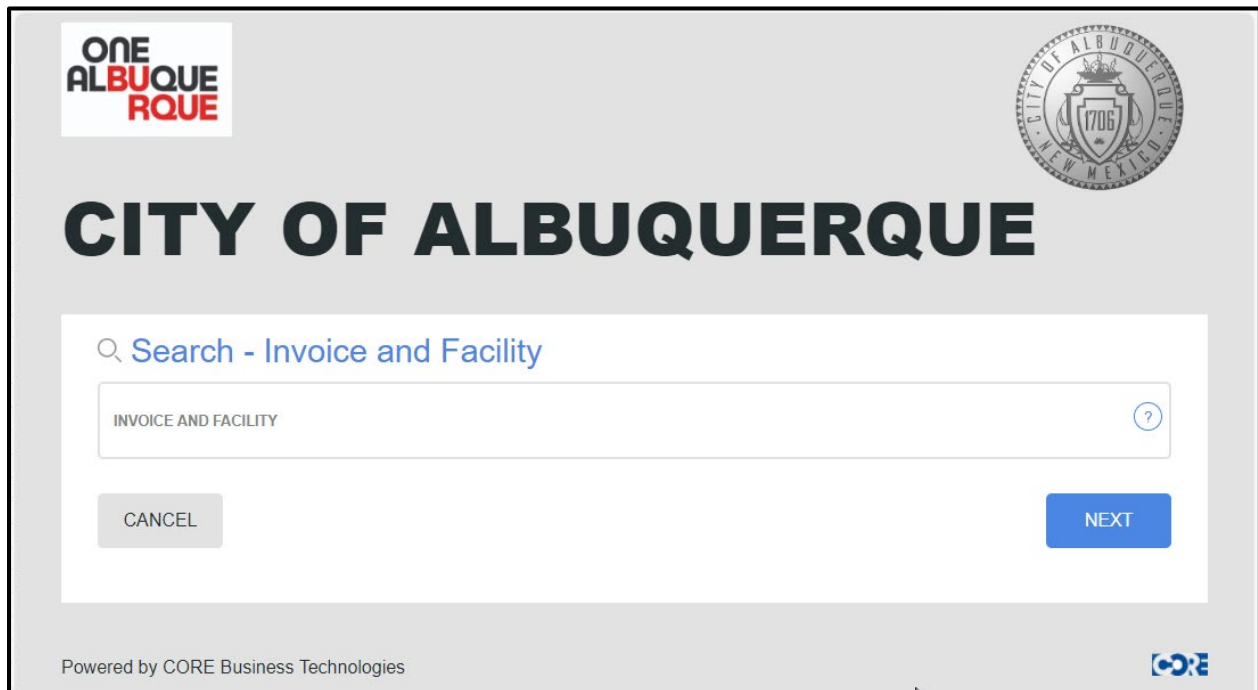
Invoice Date	Due Date
8/21/2023	10/31/2023
Invoice ID	Amount Due
IN00	\$ 3.00

Remit to:
City of Albuquerque
Environmental Health Department
PO Box 1293
Albuquerque, NM 87103

085 00000001340400000000036315 0000765600



- f. Navigate to the City of Albuquerque's **Pay a Bill** site: <https://www.cabq.gov/311/pay-a-bill>
- g. Scroll to **Health Permit Invoices Issued Prior to 1/27/2025**.
- h. To pay an invoice, search using the Invoice_FacilityID combination (i.e. IN0099999_FA0000999).



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CITY OF ALBUQUERQUE

Search - Invoice and Facility

INVOICE AND FACILITY

CANCEL

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3. iPayment – Health Permit Invoices Issued on or After 1/27/2025

- i. Invoices that begin with “INV” followed by a dash “-” and number (i.e. INV-00099999) are new invoices generated from the ABQ-PLAN system. Note that partial payments are not allowed.

**INVOICE (INV-00000002)
FOR CITY OF ALBUQUERQUE**

BILLING CONTACT
EHD Test



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00000002	01/22/2025	01/22/2025	Due	NONE

REFERENCE NUMBER	FEE NAME	TOTAL
UBD-CO0025944	Pigeon Feeding Fee (EHD - UBD)	\$1.00
4328 67Th St Nw Albuquerque, NM 87120		SUBTOTAL \$1.00

REMITTANCE INFORMATION
City of Albuquerque
Department of Finance and Administrative Services
Accounts Receivable Section
P. O. BOX 27780
Albuquerque, NM 87125

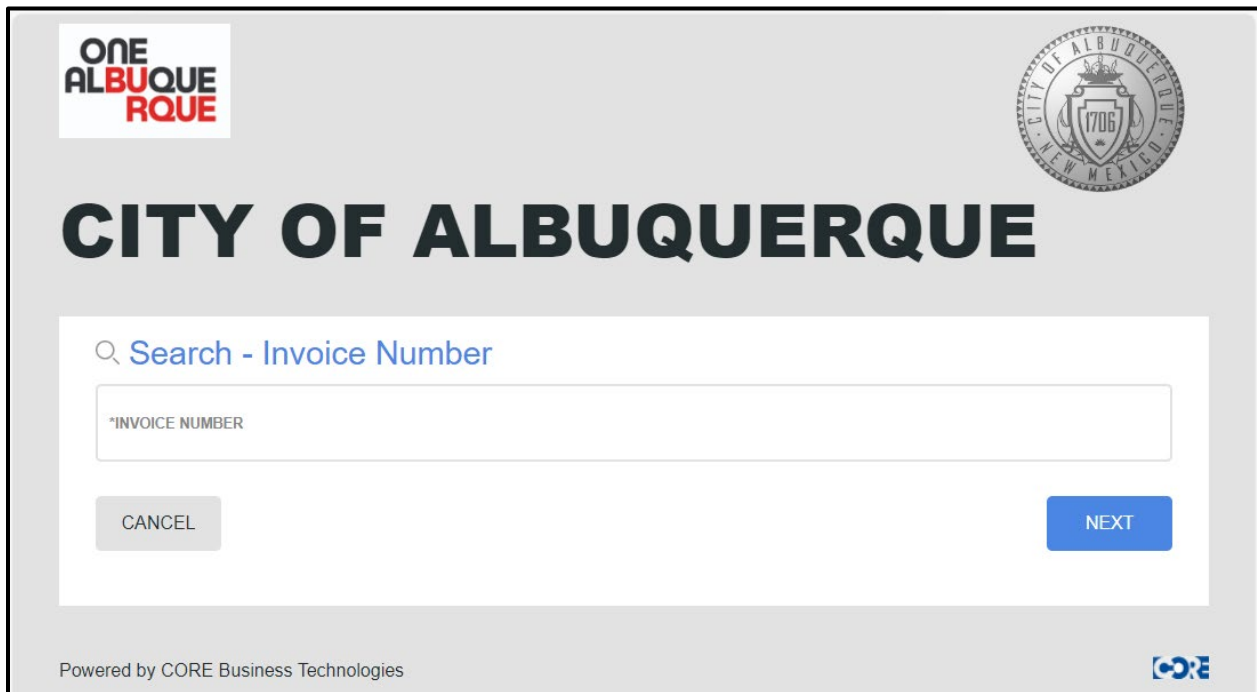
TOTAL **\$1.00**

January 22, 2025 City of Albuquerque

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- j. Navigate to the City of Albuquerque's **Pay a Bill** site: <https://www.cabq.gov/311/pay-a-bill>
- k. Scroll to **Health Permit Invoices Issued on or After 1/27/2025**.
- l. To pay an invoice, search by entering the invoice number only (i.e. INV-00099999). Note that partial payments are not allowed.



The screenshot shows the 'Pay a Bill' interface for the City of Albuquerque. At the top left is the 'ONE ALBUQUERQUE' logo. At the top right is the official City of Albuquerque seal. The main heading is 'CITY OF ALBUQUERQUE'. Below this is a search section titled 'Search - Invoice Number' with a magnifying glass icon. It features a text input field with the placeholder text '*INVOICE NUMBER'. Below the input field are two buttons: a grey 'CANCEL' button on the left and a blue 'NEXT' button on the right. At the bottom left, it says 'Powered by CORE Business Technologies'. At the bottom right is the 'CORE' logo.



4. ABQ-PLAN – Health Permit Invoices Issued on or After 1/27/2025

- m. Invoices that begin with “INV” followed by a dash “-” and number (i.e. INV-00099999) are new invoices generated from the ABQ-PLAN system.

INVOICE (INV-00000002)
FOR CITY OF ALBUQUERQUE

BILLING CONTACT

EHD Test



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
INV-00000002	01/22/2025	01/22/2025	Due	NONE

REFERENCE NUMBER	FEE NAME	TOTAL
UBD-CO0025944	Pigeon Feeding Fee (EHD - UBD)	\$1.00
4328 67Th St Nw Albuquerque, NM 87120		SUBTOTAL \$1.00

REMITTANCE INFORMATION

City of Albuquerque
 Department of Finance and Administrative Services
 Accounts Receivable Section
 P. O. BOX 27780
 Albuquerque, NM 87125

TOTAL \$1.00

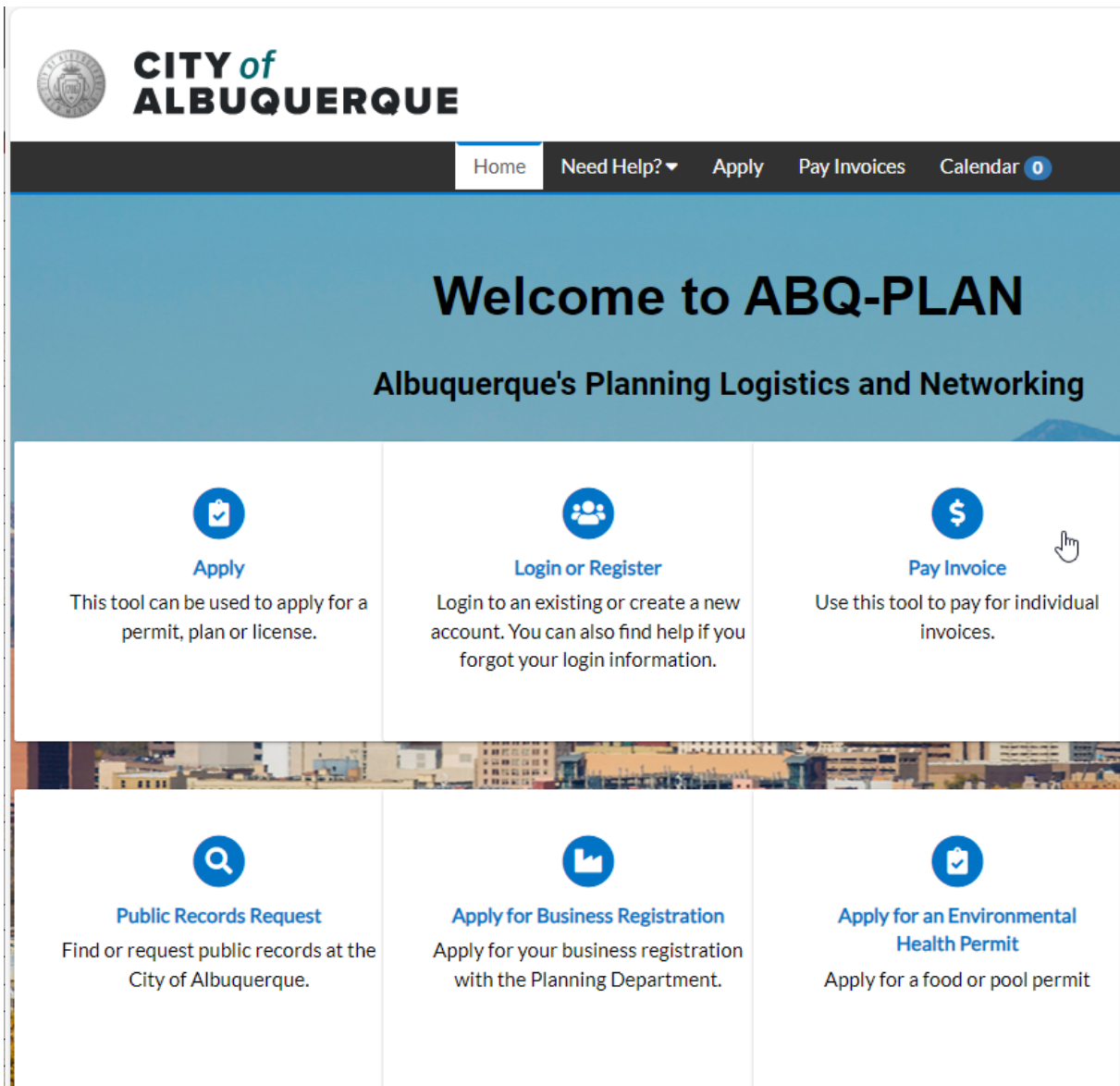
January 22, 2025 City of Albuquerque
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n. Navigate to the **ABQ-PLAN** dashboard:

<https://cityofalbuquerque-nm-energogovweb.tylerhost.net/apps/selfservice#/home>

o. Select the “Pay Invoice” card or “Pay Invoices” in the ribbon menu.



- p. To pay an invoice, search by entering the invoice number only (i.e. INV-00099999).

**CITY of
ALBUQUERQUE**

HomeNeed Help? ▾ApplyPay InvoicesCalendar 0

Invoice Search

Search

- q. Select “Pay Now.”

**CITY of
ALBUQUERQUE**

Login or Register

HomeNeed Help? ▾ApplyPay InvoicesCalendar 0

[Back](#)

Invoice Number: INV-000

Pay Now

Invoice Total: \$1.00

Status: Invoiced, Past DueInvoice Date: 10/22/2024

Due Date: 10/22/2024

Description: NONE

Primary Fees

Misc Fees

Payments

Attachments

Contacts

Primary Fees

Sort Fee Name ▾

Fee Name	Fee Total	Amount Due	Case Number	Case Type	Notes
Requested Inspection Fee	\$1.00	\$1.00	POOL-2024-	Business License	

Results per page 10 ▾ 1 - 1 of 1 << < 1 > >>



- r. You will be redirected to the iPayment portal. Select “PAY NOW.”



CITY OF ALBUQUERQUE

1 Related Item for Invoice

Number: :INV-000

Amount Owed: **\$1.00**

EPL Online Payment Page -
Tyler

Paying 1 total item(s)
Total Amount: **\$1.00**

PAY NOW

+ Order Information:

+ 1 Business License Fee Payments: \$1.00

Paying 1 item(s)
Amount: \$1.00

Verify your payment amount and press the **NEXT** button to continue with your payment.
If you do not wish to make a payment at this time, return to the main page by pressing the **CANCEL** button.

CANCEL **NEXT**



- s. Enter your contact and payment information. Select “NEXT” and then “ACCEPT.”



CITY OF ALBUQUERQUE



Payment Options

You have chosen to pay 2 item(s). You can pay a total of \$1.00

Credit CardACH

There will be a 2.75 percent fee charged for all credit card payments.

Billing Information (* = required fields)

CANCEL

NEXT



Bill Summary

EPL Online Payment - EPL	\$1.00
Total Payment	\$1.00

