

SMALL BUSINESS REGULATORY ADVISORY COMMISSION

CITY OF ALBUQUERQUE



Chairman:
Vice Chairman:
Ex-Officio Commissioner:

Don Kaufman
Anthony Trujillo
John A. Garcia

Commissioners:

Alex Romero
Beverly Chavez
Larry Garcia
Larry Rainosek
Scott Throckmorton

MINUTES from February 19, 2013

ATTENDEES:

Alex Romero
Anthony Trujillo
Beverly Chavez
Don Kaufman
Larry Rainosek

ABSENT:

Scott Throckmorton
Larry Garcia

STAFF:

John Garcia
Cheryl Rein- Borunda
Donna Griffin
Jennifer Walters

GUESTS: Deputy Chief Administrative Officer, Gilbert Montano
Danielle, student Job Shadow
Sara Mancini, Councilor Dan Lewis' office

Meeting called to order by Chairman Alex Romero at 7:35 a.m.

I. There were two corrections to the Agenda: the date – 'February 19, 2013', and Item II – 'Approve **December** minutes'. There were no other changes, additions, or deletions to the Agenda.

II. December 18, 2012 Minutes reviewed and approved by the Commission.

MOTION BY VICE CHAIRMAN KAUFMAN
SECOND BY COMMISSIONER TRUJILLO
MOTION CARRIED UNANIMOUSLY

III. The Commission voted on new Chair nominee, Don Kaufman.

ALL COMMISSIONERS VOTED IN FAVOR, NONE OPPOSED.

The Commission voted on new Vice Chair nominee, Alex Trujillo.

ALL COMMISSIONERS VOTED IN FAVOR, NONE OPPOSED.

IV. New Chair, Don Kaufman, assumed management of the meeting. The Commission decided to retain the same meeting day, time, and location for 2013.

MOTION BY COMMISSIONER ROMERO
SECOND BY COMMISSIONER CHAVEZ
MOTION CARRIED UNANIMOUSLY

Donna Griffin advised that she will review the Open Meetings Act to determine whether it stipulates that the Commission vote annually on the notification process used for the SBRAC meetings.


- V. UNM Project Update was deferred until the following meeting. Cheryl stated she would talk to Commissioner Throckmorton and email everyone on the status of the project.
- VI. Gilbert Montano introduced himself and Danielle, a job shadow. The Commissioners introduced themselves, talked about the SBRAC Ordinance, and discussed the topics that would be addressed at the Council presentation. They decided to emphasize the need for resources necessary to review future legislation, the Commission's past work on the signage and sprinkler legislation, as well as its current project with UNM Anderson School of Business. The Commission determined to hold a brief conference call on Wednesday, February 27th at 11:00 am to summarize discussion points for the Council report. Commissioner Romero agreed to set up the call-in phone number and issue emails to everyone with the information.

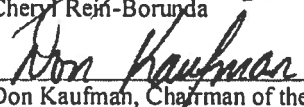
Sara Mancini, Policy Analyst for Councilor Dan Lewis, arrived at the meeting. She confirmed that Council would hear the SBRAC presentation at about 5:15 pm, and it would not extend longer than fifteen minutes. She expressed that the presentation should include what the Commission deems is most relevant about the work it is doing, and in what areas it would like to have the Council's support. Gilbert Montano suggested that the Commissioners share something from their personal experience of what is happening on the "front line" – give the Council their perspective of the effects of recent legislation on small business. John Garcia added that Chairman Kaufman ought to give a brief overview, introduce all the Commissioners, and allow enough time for questions; he also encouraged all the Commissioners who could make it to attend the meeting. There was further discussion and shared ideas and suggestions.

A discussion came about regarding a recently adopted health code. Donna Griffin stated that it is an advisory code by the FDA that was adopted in mass. She suggested the Commission consider inviting Marylou Leonard, Director, Environmental Health Department, to come in to talk about it; she also expressed that she can provide a copy of the code to the Commissioners, and is willing to conduct any research pertaining to questions the Commission may have in regards to it.

John Garcia announced a brief update on the UNM Lobo Village development and expansion.

- VII. There being no further business to discuss, the meeting adjourned at 8:35 am.

Minutes submitted by  Date 3-7-2013
Cheryl Rein-Borunda

Minutes approved by:  Date 3/19/13
Don Kaufman, Chairman of the Board