

SMALL BUSINESS REGULATORY ADVISORY COMMISSION

CITY OF ALBUQUERQUE



CHAIRMAN: ALEX ROMERO
VICE CHAIRMAN: DON KAUFMAN
EX-OFFICIO COMMISSIONER: JOHN A. GARCIA

COMMISSIONERS: ANTHONY TRUJILLO
BEVERLY CHAVEZ
LARRY GARCIA
LARRY RAINOSEK
SCOTT THROCKMORTON

MINUTES from December 18, 2012

ATTENDEES:

Alex Romero
Anthony Trujillo
Beverly Chavez
Don Kaufman
Larry Garcia
Larry Rainosek
Scott Throckmorton

STAFF:

John Garcia
Cheryl Rein- Borunda
Donna Griffin
Ramona Zamir-Gonzalez

Attachments: Draft: Project Proposal Summary for "Make Albuquerque More Business Friendly"

Meeting called to order by Vice Chairman Don Kaufman at 7:34 a.m. Chairman Romero arrived and conducted the meeting.

- I. There were two additions to the Agenda – to add a brief report by John Garcia prior to Item III, and to discuss the Chair and Vice Chair elections after Item IV. There were no deletions to the Agenda.

- II. November 20, 2012 Minutes reviewed and approved by the Commission.

MOTION BY VICE CHAIRMAN KAUFMAN

SECOND BY COMMISSIONER CHAVEZ

MOTION CARRIED UNANIMOUSLY

John Garcia thanked the Commissioners for their service. He advised that a meeting with local private business leaders was scheduled that morning to discuss economic growth and development for Albuquerque. He also advised that City Council passed a Resolution to create an account from which 5.2 million dollars will be used for economic development. The funding source for this account will come from the claw back settlement with Schott Solar. John advised this is very exciting and important as it gives the City monies to use in promoting Albuquerque and in closing deals to bring new businesses to Albuquerque. A committee of two City Councilors, a Mayoral designee, and two public citizens will look at four areas to allocate the funds which have been designated as (1) marketing, (2) business retention and expansion, (3) closing fund, and (4) workforce development.

John advised some funds may be available to contract resources to assist the SBRAC in researching legislation. He also mentioned the following issues as potential funding considerations: wholesale tax reform and single sales factor for manufacturing businesses, post-performance tax credits, support of Local Economic Development Act (LEDA) – incentive programs and marketing for the city.

John Garcia added that the new Council President has asked for monthly reports from the department, as well as from the SBRAC.

- III. The Commission reviewed and discussed the draft of the Project Proposal Summary. Commissioner Throckmorton reported he met with the President of Anderson Business School and confirmed that it would be best to submit the proposal to him within the next week before they close for the winter holiday. Cheryl Rein-Borunda asked for feedback and suggestions. There was a motion to substitute Tucson for San Antonio in the Scope of cities to be analyzed.

MOTION BY COMMISSIONER THROCKMORTON
SECOND BY COMMISSIONER RAINOSEK
MOTION CARRIED UNANIMOUSLY

A few edits to the Summary were suggested, including adding a line item to the tables for zoning. Cheryl Rein-Borunda confirmed with Commissioner Throckmorton that the corrections would be made and the final copy emailed to him later that day for submission to the school. There was a motion to submit the Project Summary as modified according to the discussed suggestions.

MOTION BY COMMISSIONER THROCKMORTON
SECOND BY COMMISSIONER TRUJILLO
MOTION CARRIED UNANIMOUSLY

- IV. Cheryl Rein-Borunda reviewed the Press Release by Council President Dan Lewis. She commented that the expectation of the Commission to review legislation and City rules and regulations would require that one have a legislative and legal background, and Economic Development Department does not currently have the staffing or expertise to accomplish these tasks. She added that it might be possible to use some of the claw back funds for expertise in this area.

Chairman Romero inquired about the Albuquerque Business Center and how much traffic it sees. John Garcia responded that it does not receive a lot of traffic unless the Center is marketed. Cheryl Rein-Borunda added that it is more of a library; people generally call or come in and receive direction, referrals, and help with the process of starting a small business. There is a sign-in sheet to track who and how many people come in for assistance.

There was discussion about the positive impacts that can come about from the Commission's participation in the City Council meetings.

- V. The Commission discussed the nominating process for the new Chair and Vice Chair positions. Cheryl Rein-Borunda reviewed the SBRAC by-laws. There was a motion to nominate Vice Chairman Kaufman for Chair.


MOTION BY CHAIRMAN ROMERO
SECOND BY COMMISSIONER TRUJILLO
MOTION CARRIED UNANIMOUSLY

There was a motion to nominate Commissioner Trujillo for Vice Chair.

MOTION BY COMMISSIONER THROCKMORTON
SECOND BY COMMISSIONER GARCIA
MOTION CARRIED UNANIMOUSLY

Chairman Romero advised that the Commission will vote at the next meeting. There being no further business to discuss, the meeting adjourned at 8:38 am.

Minutes submitted by  Date 2-7-2013
Cheryl Rein-Borunda

Minutes approved by:  Date 2-19-13
Alex Romero, Chairman of the Board