

Small Business Regulatory Advisory Commission

CITY OF ALBUQUERQUE

Chair:
Anthony Trujillo
Vice Chair:
Steven Garcia
Ex-Officio Commissioner:
Gary Oppedahl

Commissioners:
Romero

Alex

Kaufman

Don

Beverly Chavez

Rainosek

Larry

Throckmorton

Scott



MINUTES FROM
April 18, 2017

ATTENDEES:
Anthony Trujillo
Don Kaufman
Larry Rainosek
Synthia Jaramillo

STAFF	GUEST
Dora Dominguez	
Russell Brito	
Jenny Walters	

The meeting was called to order by Anthony Trujillo, Chairman at 7:30 a.m.

- I. **Additions/deletions to the agenda** – None heard
MOTION TO APPROVE THE AGENDA – APPROVED
MOTION BY COMMISSIONER – Scott Throckmorton
- II. APPROVAL March 21, 2017 MINUTES - Approved by the Commission.
MOTION BY COMMISSIONER – Don Kaufman
SECOND BY COMMISSIONER – Beverly Chavez
MOTION CARRIED UNANIMOUSLY
- III. **WELCOME & INTRODUCTIONS & FOND FARWELL'S....**
 - Formal and submission and resignation of Alex Romero, Board Commissioner was administered as part of the Board meeting. Fond and Heartfelt farewells were extended by the Board. SBRAC resignation follows Alex Romero's announcement he would be retiring as CEO from the Albuquerque Hispano Chamber of Commerce in 2017. Alex Romero's SBRAC term began in 2011.
- IV. **Board Terms and Vacancies Update:**
 - Hispano Chamber of Commerce representation on the Board was confirmed as open by ED Staff. Recommendation will not require City Council review and action. SBRAC Board requirements as amended in 2013 read:
 - ...any Commission member shall reside within the City of Albuquerque or shall be an owner of record in or be currently serving as a corporate officer of a business operating within the City of Albuquerque.
 - Designated representation from the Hispano Chamber of Commerce is Synthia Jaramillo, Chief Operating Officer. The Chamber feels it is very important for the Chamber to continue to participate and support the work of SBRAC. Jaramillo currently reside within the City and currently an officer of the AHCC. Jaramillo has worked with the Chamber for 15 years. The online board application information was provided by staff. Jaramillo will apply online and keep the Board posted once the application has been submitted. No Board action required.
 - Overview of all Board Terms was provided by ED Staff.

V. Healthy Neighborhood ABQ; A Community Wealth Building Collaboration Joint Procurement Fair April 28, 2017– Dora Dominguez, SBRAC Staff -

- Four Albuquerque institutions participating in the Healthy Neighborhoods Albuquerque in partnership with the Albuquerque Hispano Chamber of Commerce hosted the first “Buy Local Joint Procurement Fair.” The event took place Friday, April 28, from 8:30 a.m. - 12 p.m. at Central New Mexico Community College’s [Main Campus Student Services Center](#). The organizations participating in the Buy Local Joint Procurement Fair are the City of Albuquerque, Central New Mexico Community College (CNM), the University of New Mexico Health Sciences Center, Albuquerque Public Schools, and the Albuquerque Living Cities Integration Initiative. The event also serves as a kick-off to National Small Business Week, April 30-May 6. The Healthy Neighborhoods Albuquerque initiative follows a national model that works to strategically invest a community’s existing resources in improving the quality of life in local communities.
 - 167 registered attendees with 60 day of event registrations
 - Plan next event early next fall, September or October 2017
 - General discussion of the opportunities presented by anchor institutions partnering on local procurement, hiring local and supporting small business.

VI. City of Albuquerque ABC to Z Comprehensive Plan – Russell Brito, City Planning Dept.

- A printed presentation was provided as a handout for the Board of the City’s work to update the City’s zoning plans and the convoluted number of sector plans. City has focused on updating zoning. The confusion of zoning verses sector plans that can work contrary to current standards. Often neighborhood associations influenced sector plan designs without input from builders and planners. The opportunity to create an easier code for everyone. Two major goals are to create two tools: the integrated development ordinance and an updated ordinance plan...
- The City of Albuquerque and Bernalillo County have created ABC to Z – an ambitious, two-year project to update the Albuquerque/Bernalillo County Comprehensive Plan, and also to integrate and simplify the city’s zoning and subdivision regulations to implement the plan. Key goals of the project are to improve opportunities for economic development and job creation, improve protection for the city’s and county’s established neighborhoods and special places, streamline the city’s development review and approval procedures, and respond to long-standing water and traffic challenges by promoting more sustainable development based on the guiding principles of the comprehensive plan that would be more in line with market trends. The Integrated Development Plan is being development to support small business development by supporting mix-use development to meet market demands for those seeking more urban lifestyles.
 - Timeline and approval process was detailed as:
 - The City Planning Department has submitted an updated Comp Plan to the city's formal review and approval process. The updated comprehensive plan was approved by City Council April 2017.
 - The plan goes first to the City of Albuquerque's Environmental Planning Commission (EPC) in August
 - City of Albuquerque City Council's Land Use, Planning, and Zoning Committee (LUPZ), in October
 - Full City Council for a vote to approve or deny, likely in November 2017. If the City Council adopts the Comp Plan updates, the draft will then be sent through Bernalillo County's formal review and approval process.
 - Monday, April 24, 2017 next public hearing meeting.
 - A remaining round of community input meetings remain on scheduled for the fall 2017
 - Finally on a rotation basis all area development plans will be reviewed on an every three years basis.

VII. City News & Update & Announcements– Dora Dominguez. Recognition and appreciation expressed to Steve Garcia, Suits Unlimited, for their contribution of top hats and tails (tuxedos) to City administrators worn at the Zoo announcement of the beginning of construction of the penguin exhibit coming in spring 2018. A thank you note was presented by Dora Dominguez to Steve Garcia from Mayor Berry.

MOTION TO ADJOURN BY COMMISSIONER – Scott Throckmorton
SECOND BY COMMISSIONER – Steve Garcia
MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 8:50 a.m.

Minutes submitted by: *Dora Dominguez* Date May 16,
2017 Dora Dominguez, EDD Staff

Minutes approved by: *Anthony Trujillo* Date May 16, 2017
Anthony Trujillo, Chairman