

SMALL BUSINESS REGULATORY ADVISORY COMMISSION CITY OF ALBUQUERQUE

Chair:
Vice Chair:
Ex-Officio Commissioner:

Anthony Trujillo Commissioners:
Steven Garcia
Gary Oppedahl

Synthia Jaramillo
Don Kaufman
Beverly Chavez
Larry Rainosek
Scott Throckmorton



MEETING MINUTES - November 21, 2017

BOARD ATTENDEES	Staff	Guest
Larry Rainosek Anthony Trujillo Steven Garcia Beverly Chavez Don Kaufman	Gary Oppedahl Dora Dominguez Chris Tebo, City Legal Jen Walters	

The meeting was called to order by Anthony Trujillo, Chairman at 7:30 a.m.

- I. **Additions/deletions to the agenda** – None heard
MOTION TO APPROVE THE AGENDA – Chairman Trujillo
MOTION TO SECOND – Don Kaufman
MOTION CARRIED UNANIMOUSLY

- II. **APPROVAL Oct 17, 2017 MINUTES** - Approved by the Commission.
MOTION BY COMMISSIONER – Don Kaufman
SECOND BY COMMISSIONER – Steve Garcia
MOTION CARRIED UNANIMOUSLY

- III. **WELCOME & GUEST INTRODUCTIONS** – Chair
 - **MiABQ** – Julia Mandeville, <http://miabq.com> (Note: The scheduled presenter was an early morning cancelation.) Plan remains to reschedule at a later date. Given the topic and the City's familiarity with MiABQ – Gary Oppedahl was able to cover the topic and lead discussion. Addition copies of the MiABQ Recommendations for Downtown Revitalization: Cultivating Special Events, Small Business & Residential Development report was provided to the Board and the framework of the MiABQ agenda item.

MiABQ is dedicated to supporting civic engagement and participation among young people, young professionals and young families in our community. Established in March 2014, MiABQ is an independent, nonpartisan organization coordinated by volunteers from an array of sectors, perspectives and backgrounds.

MiABQ includes a committee initiative focused on Permitting & Regulation. MiABQ's full recommendations are summarized on its website <http://miabq.com>. A copy of the summary report was presented to the City and served as a jumping off point for City improvements and a framework for improving permitting and regulations need to support future MiABQ projects.

MiABQ initiative started with the March 5, 2014 Downtown Millennials Summit organized by Downtown Action Team, Historic District Improvement Company (HDIC)

and the City of Albuquerque, Department of Economic Development, with the support of Mayor Richard J. Berry.

The resulting report from MiABQ report was distributed to Mayor, City Council, CABQ Department of Economic Development and CABQ Department of Cultural Services Department. The November SBRAC Meeting was the first time the report was presented to SBRAC Small Business Regulatory Advisory Commission.

MiABQ services as the millennial community advisory group to the City of Albuquerque. MiABQ's Permitting & Regulations Committee hosted two community outreach sharing sessions and as a result created a set of Recommendations for Downtown Revitalization. The recommendations were focused on ideas that serve to contribute to a "truly robust and healthy urban ecosystem – one that inspires our contemporaries to live, work, play and stay Downtown – the research and recommendations presented herein focus on cultivating special events, small business and residential development meant to serve both as a jumping off point for City-driven improvements and as a blueprint for our committee's forthcoming projects."

- IV. **City News & Updates** – Dora Dominguez, provided update on proposed City Ordinance, "O-17-60 - Enacting The Albuquerque Security Assistance Funding Zone Ordinance." The ordinance essentially proposes to allow for the creation of special zones in which the Council can match funds that a group of businesses put towards a security plan. Ordinance Highlights provided by Sean Foran, Policy Analyst, City Councilor Patrick Davis - District 6.

Ordinance Highlights:

- This could allow businesses to join together and receive support from the City to overcome the financial hurdles to making security improvements.
- The ordinance allows the council to designate Security Assistance Funding Zones (SAF Zones). The areas need to be of significant cultural, economic, and tourist interest to the City as well as compact and contiguous.
- The City could match up to \$100,000 in funding on a 1-1 match for security measures.
- The funds could be used to pay for things like cameras, lights, fencing, private security, APD overtime, etc. that are determined in the creation of a security plan that is developed by the businesses alongside city departments.
- 10 or more business owners making up at least 51% of the proposed zone would have to come together to designate an area, create an entity to do administration, and work together on the security plan.

Recommendation by the Board for a continued tracking of the ordinance as it moves through the City approval process and a recommendation to have a presentation by the ordinance sponsor for the January 2018 SBRAC meeting.

- V. **New Business/ Final Discussion** – Update of City's zoning, planning and IDO comprehensive plan redo was provided by Gary Oppedahl.
- The ABC Comprehensive Plan (vision, goals, and policies) was adopted by the City Council in March 2017. The schedule for the Integrated Development Ordinance (IDO) includes at least two more LUPZ hearings on 13 and 27 September. The 13 September LUPZ hearing will not have a public comment period, as it is intended for review of staff responses to comments from last night and as submitted by the public via email and in writing. The 27 September LUPZ hearing will be available for additional public comment. The LUPZ committee will determine on 27 September whether to hold additional hearings or send it on to the full City Council for at least two hearings

there. Adoption of the IDO by City Council could occur in October or November, but there is a built-in six-month period in the legislation between adoption and enactment, so the soonest the IDO could go into effect is sometime late Spring 2018. The project website (<https://abc-zone.com/>) has all the details about the IDO and an interactive map

VI. MOTION TO ADJOURN BY COMMISSIONER – Don Kaufman
SECOND BY COMMISSIONER – Steve Garcia
MOTION CARRIED UNANIMOUSLY

Meeting adjourned at: 8:50 a.m.

Minutes submitted by:  Date 1/16/18
Dora Dominguez, EDD Staff

Minutes approved by:  Date 1/16/18
Anthony Trujillo, Chairman

