City of Albuquerque  
Small Business  
Regulatory Advisory Commission  

Chair: Myra Ghattas  
Vice Chairman: Tim Nisly  
City Legal: Leigh Brunner  
Staff: C. Ashley III  
D. Lara  
M. Mitchell  
S. Romero  

Commissioners: Matthew Biggs  
Kenneth J. Carson  
Cailyn Kilcup  

February 8, 2022  
9:30 AM – 11:30 AM  
ED Conference Room – 11th Floor Civic Plaza  

Join Zoom Meeting  
https://cabq.zoom.us/j/9697603096  
Meeting ID: 969 760 3096  
Find your local number: https://cabq.zoom.us/u/acvh98go08  

AGENDA  

I. Approval of minutes – Vice Chair  

   MOTION to Approve January 25, 2022 Minutes: Chair Carson  
   SECOND by COMMISSIONER Kilcup  
   MOTION PASSED UNANIMOUSLY  

II. Additions/deletions to agenda – Chair  

   • Adding City Update regarding downtown business road closures under Committee Update  
   • Request to have nine (9) SBRAC Commissioners instead of seven (7)  

III. City Update - Monica Mitchell  

   • Introduction of new Director, Charles Ashley III  

IV. Director Introduction – Charles Ashley, III  

   • How can we encourage more participation with small business sector doing business with the City  
   • Director supports SBRAC and small businesses  
   • Legislative Update – Damian Lara  
CABQ continuing to monitor and in support of the following:  
   • HB – Hydrogen Hub  
   • HP 7 Enterprise Fund  
   • Battery/Electricity Storage – HP 14  
   • Public Projects fund
- Retirement Bills
- Broad Band Bill - HB 55
- SB90 and 103
- Small Business Recovery Loan Fund
  - Fund administered by State – NM Finance Authority.
  - Moving very slowly, City supports getting money out as soon as possible.
- Monitoring changes to cannabis regulation
- Senate Bill to review family and paid time off for medical leave
- SB90 and 103 - Partnership of $6m with CNM for the Space Valley appropriation
- CABQ opposing - HB 129 – Single Sale Factor for C-corps

V. Open Discussion with City Councilors – Chair Ghattas welcomed Councilors and introduced Commissioners and EDD staff.

- **Councilor Grout**
  - Small business owner, family business 1954 automotive shop
  - Would like to bring common sense type leadership
  - Focus is on small business
  - Supportive of SBRAC, let her know how she can help

- **Councilor Bassan**
  - Far NE heights area
  - Family of small business owners
  - Advocate for small business
  - Goals to focus on homelessness, providing services to protect people and businesses
  - Help to sustain and protect small business through loans, grants, support from crime and homelessness

- **Councilor Jones**
  - Small business owner, started first business at 17
  - #1 Goal is homelessness and to clean up Central Avenue
  - Rt 66 is an attraction on Central Avenue
  - Believes it’s up to City Council to clean it up, help businesses reopen, work on grant program to rehire people

Chair Ghattas – SBRAC key topics for Commissioners:

- Planning and Zoning challenges for small business
- Vandalism and crime
- Homelessness
- Permitting fees, types – growing more for small businesses
- Support and develop Small Business Office as a resource center to help small businesses how to do business with the City
- City contracts for local businesses
- Cultural shift across City Departments is challenging
- Central closures that are affecting small businesses
  - Shutting down Central from 8pm to 2am, but closer to 6pm to 2am. Negatively impacting businesses on Central because people are not going to visit these businesses.
  - Looking into reason for closures.
- Lack of communication to business owners by City regarding the street closures
- Plastic Bag Ban

**ACTION ITEMS:**

- Will send to Chair her memo regarding the manufacturing of paper vs. plastic and the scientific studies that are starting to come out regarding the environment.
- Include Councilors on update regarding road closures.
- Chair Biggs to call Councilor Jones’ office to connect.
- Monica will look into report back to SBRAC and Councilors regarding the closures, when, why, who?

**VII. Committee Update - Chair**

- Monica, shutting streets down from 8pm – 2am from 2nd street to 8th street from Wednesdays through Sundays. Trying to figure out who is doing this, and why?
- Matt Biggs – Heard from other Central businesses
  - Closures are problematic for businesses.
  - Preventing traffic from going downtown, negatively impacts businesses
  - Art Walk is requested to pay to have streets shut down on Fridays only. Review draft
- SBRAC Statement O-22-3- Plastic Bag Ordinance

**MOTION TO SUPPORT:** Commissioner Nisly
**SECOND:** Commissioner Kilcup
**MOTION PASSED UNANIMOUSLY**

**ACTION ITEMS:**

- Monica to include Planning and Zoning,
- Permit and Licensing (Business Registration) issues on next agenda.
- Add SBRAC list of priorities to future agendas.
- Adding additional commissioners to next agenda.

**ACTION ITEMS:**

- Monica to send email to Commission regarding statute received from Ethan.
- Tim Nisly – Will send SBRAC legislative process to change Ordinance.

**VIII. MOTION TO ADJOURN:** Chair Ghattas
**SECOND:** Commissioner Carson
**ADJOURN -** Meeting adjourned at 11:05am

**Notice to Persons with Disabilities**
If you have a disability and require special assistance to participate in this meeting, please contact Monica Mitchell as soon as possible before the meeting date at 505-768-3226.