

City of Albuquerque Small Business Regulatory Advisory Commission		
Chair: Myra Ghattas Vice Chairman: Tim Nisly City Legal: L. Brunner Staff: C. Vender A. Mireles	Commissioners: Paulette Baca Matthew Biggs Kenneth J. Carson Lisa McCulloch Cailyn Kilcup	

August 8, 2023

10:00 AM – 11:30 AM

<https://cabq.zoom.us/j/9863682011>

Meeting ID: 986 368 2011

AGENDA

I. Approval of minutes – Chair

MOTION to Approve June 2023 Minutes: Paulette Baca
SECOND by: Lisa McCulloch
MOTION: PASSED UNANIMOUSLY

II. Additions/deletions to agenda – Chair

III. Open Discussion –

- Chair reminds commission of the useful information in last meeting’s minutes.
- Commissioner go around and introduce those on the call.
- Danielle is the Director of DowntownABQ MainStreet and Arts & Cultural District.
- She plans to create a newsletter for the businesses in the downtown area to inform those of city events/ services and general information to pass along.
- Arts and culture district is Lomas - Coal and Broadway - 10th street.
- Is also paired up with a business in Minnesota, Art space, to create more affordable housing.
- Small business Saturday is coming up and Danielle is planning to get together gift certificates.
- Danielle is working towards expanding the downtown growers market next to the hosting park and is going to pair up with 3 Sisters Kitchen. Resource office, local

market, more room for vendors, assistance in marketing is to be expected in the new area.

- Chair requests some highlights of the survey Danielle took.
 - Survey shows more people want security, more planned events, downtown improvements in lighting and beautification and just more foot traffic.
- Chair asks about expanding the borders of Downtown from Lomas to Marble.

IV. City Update - Carrie Vender, Small Business Office Liaison

- Small Business Resource Fairs will begin August 28th in partnership with the Planning Department and Job Training Albuquerque.
- Carrie requests feedback from commission for what other departments or services would a small business owner need?
 - Lisa suggests landscaping, maintenance, and security services.
 - Chair suggests health department and possibly a check list from every department to give to new businesses.
 - Tim suggests the “no trespassing” signs and other signs available on hand and having examples for viewing.
 - Stacy mentions Dream Spring and other funding organizations for small businesses.
 - Chair mentions Terri Bruner for funds on improvements and for cameras
- Carrie mentions creating a Business owner’s guide to assist new businesses
 - Stacy shows his 2012 copy of “Albuquerque Business Center”.

V. Committee Update – Myra Ghattas, Chair

- Matt speaks on vacating his seat on the board.

VI. Adjourn

MOTION TO ADJOURN:

ADJOURN - Meeting adjourned at 10:58am

Notice to Persons with Disabilities

If you have a disability and require special assistance to participate in this meeting, please contact Carrie Vender as soon as possible before the meeting date at 505-768-3730.