



## City of Albuquerque Domestic Violence and Sexual Assault Commission

**Date/Time:** Monday, January 08, 2024, starting at 3:00 P.M. MST  
**Location:** City Hall, 7<sup>th</sup> Floor, Room 7096, Conference Room and [Zoom](#)  
**Contact:** Isez Roybal, 505-991-3676

### **Commission Members Present:**

Teresa Garcia, Chair  
Stacy Burleson, Co-Chair  
Chearie Alipat, NMAFC  
Jodie Jaramillo, RCCCNM  
Sara Yvonne “Bonnie” Escobar, Enlace Comunitario  
Shannon Lowry, ABQ SANE  
Jolene Holgate, CSVANW  
Autumn Neas, BCSO Sergeant  
Victoria LeBlanc (Patricia Lyke as proxy), District Attorney’s Office  
Kate Thompson, (Jayme Leadmon as proxy) Public Defenders Office  
Amber Chavez Baker, Judge 2nd Judicial  
Cecily Barker, APD Deputy Chief  
Jay Ratliff, APD Deputy Commander  
Christopher Sotelo, AFR Deputy Chief  
Jeffery Bustamante, CABQ ACS  
Ellen Braden. CABQ HHH  
Beatriz Valencia, CABQ OEI

### **Commission Members Absent:**

Isez Roybal, CABQ Office of Mayor/Policy  
KC Carmona, NM Attorney Generals Office  
Natividad Posada, CYFD NM  
Heather Benavidez, ARC NM

### **City Staff Present:**

Brian Moore, Special Counsel for City Attorney and Acting DVSAC Counsel  
Jennie Lusk, Assistant Director of Policy  
Mandy Hinojos, Government Affairs Administrator  
Ashley Romero, Albuquerque Fire Department  
Kyle Hartsock, Commander APD

### **Members of the Public Present:**

**Josh Boone**, District Attorney’s Office  
**Sarah Coffey**, NM Legal Aid  
**Bev McMillian**, FAC Manager  
**Desiree Trujillo**, Bernalillo County Sheriffs Department  
**Jayme Leadmon**, LOPD  
**Melissa Silver**, NMCADV  
**Kelsea Kilbride**, Victim Advocate of DVRC  
**Frida Quinonez**, RCCCNM  
**Anastacia VanOrman**, CYFD  
**Joseph Hinkle**, NMCEH  
**David Adams**, Parnall Adams Law  
**Annika Granfors**  
**Alexis Rindone**

### **I. Call to Order**

- a. The meeting was called to order at 3:00 pm by Chair Teresa Garcia.

## **II. Introductions**

- a. Co-chair Stacy Burleson took a roll call of commission members.

## **III. Approval of Agenda**

- a. Voting Member Jodie Jaramillo moved to approve the agenda for the January 8, 2024, meeting. The motion was seconded by Member Bonnie Escobar. The January agenda was approved as presented. The motion was approved by a unanimous roll call vote.

## **IV. Approval of Minutes from December 11, 2023**

- a. Co-Chair Burleson entertained a motion to approve the minutes. The motion was seconded by Member Escobar. The motion was approved by unanimous roll call vote.

## **V. Discussion and Vote on Special Meeting for OMA Training with CABQ public Affairs and City Clerk's Office**

- a. Chair Garcia opened discussion on the above agenda item regarding Open Meetings Act and the many questions the DVSAC has had in regard to what falls under OMA and how this Commission proceeds with meetings, recommendations, etc. To solve for this, Chair Garcia proposed that DVSAC members have the 45min to 1hr training during the monthly February meeting or outside of the monthly meeting.
- b. Chair Garcia moved to have OMA Training on the agenda at the February 2024 meeting, where the CABQ Public Affairs Office and City Clerk's Office will present for 45 minutes to 1 hour. The motion was seconded by Member Jaramillo. The motion was approved by unanimous roll call vote.

## **VI. Training Subcommittee Update**

- a. The Training Subcommittee of the DV/SA Commission is responsible for developing and implementing comprehensive training programs aimed at raising awareness, educating stakeholders, and data centered approaches to promote effective responses to domestic violence and sexual assault within the community.
  - i. Member Escobar (Chair of Training Subcommittee) gave the below updates:
    1. No update.
  - ii. Training Subcommittee will meet on the 4<sup>th</sup> Monday of the Month from 3-4 PM, January 22, 2024.

## **VII. Policy and Funding Subcommittee Update**

- a. The Policy and Funding Subcommittee of the DV/SA Commission is responsible for developing and advocating for policies, legislation, and funding initiatives that address domestic violence and sexual assault, promote survivor-centered approaches, and enhance the effectiveness of support services.

- i. Policy subcommittee gave the below updates:
  1. Recommendation and Vote – Support Red Flag Law for Upcoming Legislative Session and Subcommittee Priority (Recommendation attached)
    - a. Lengthy discussion from DVSAC
    - b. Member Escobar moved to approve the recommendation of “The Domestic Violence and Sexual Assault Commission supporting the Red Flag Law, seeking Mayor’s support of Red Flaw law by issuing a press release, and that the Policy and Funding Subcommittee convene to strategize and explore ways to actively support legislation,” with the amendment of “issuing a joint press release with Mayor and the Commission.” The motion was seconded by Member Jaramillo. The motion was approved by unanimous roll call vote.
  2. Training Subcommittee will meet on the 4<sup>th</sup> Monday of the Month from 3-4PM, January 22, 2024.
  3. Recommendation and Vote – Funding for Additional Dollars to Intimate Partner Violence and Sexual Assault Services (Recommendation attached)
    - a. Lengthy discussion from DVSAC.
    - b. Member Ellen Braden shared that the funding request does not specify which agency possible monies will be awarded to, as many direct service provider agencies sit on the Commission and would be a direct conflict of interest. If funded, monies will have to be procured.
    - c. Chair Garcia moved to approve the \$1.871,638M funding request for IPV/SA services be submitted to the Mayor and City Council for inclusion in the FY25 Budget. Member Burleson seconded the motion. The motion was approved by roll call vote.
  4. Policy and Funding Subcommittee will meet on the 4<sup>th</sup> Wednesday of the Month from 8:30 – 9:30 AM, January 24, 2024.

**VIII. Vote on Updated Process for Hoteling Flowchart and Document**

- a. Chair Garcia opened discussion on the updated Hotel Flowchart and Document. Per Decembers Commission meeting, flowchart was updated to add “Contact DVSA Program for an Advocate” to account for capacity issues.
  - i. Hoteling process does apply to unhoused populations\*
- b. Chair Garcia moved to approve flowchart as presented. Co-chair Burleson seconded. The motion was approved by unanimous roll call vote.

**IX. Albuquerque Community Safety Department Monthly Report of Hotel Fund Usage**

\*Case by case basis if there is a large family

- a. Member Jeffery Bustamante, Deputy Director of ACS, provided the following update:
  - i. ACS has started hoteling people, not just DV or SA
  - ii. Hoteling clients is in single digits
  - iii. Reviewing SOPs (will couple with DVSAC approved flowchart process)
    - 1. CORA and Field responders are trained on SOPs
  - iv. Process will be up and running next week. Contact Jeffery Bustamante if there are any issues. [jbustamante@cabq.gov](mailto:jbustamante@cabq.gov)
  - v. Partner Triage Call will be moved to 8:30am

**X. Lethality Assessment Comparison, Discussion and Vote: MNDAV LAP 2.0, ODARA, DA-LE Assessment**

- a. Chair Garcia shared lethality assessment comparison chart and supplemental information for the individual assessments listed above. Per last couple of DVSAC monthly meetings, the DVSAC is looking for law enforcements recommendation.
- b. Darrell Holly (MNDAV), Johnie Trujillo (ODARA), and Melissa Silver (DA-LE) were in attendance for questions.
  - i. Ashley Romero suggest Albuquerque Fire Rescue be included in recommendation and training, as first responders.
  - ii. Melissa Silver emphasized that lethality assessments are a part of coordinated response, but will not solve everything – In order to, there needs to be implementation and policy and procedure practiced, relationship between law enforcement + courts + advocacy, has to be strong to work.
- c. Chair Garcia moved to table this conversation and vote to the February 2024 meeting, where key members of APD, BCSO, and the DA’s Office could be present and offer insight into their recommendation.

**XI. District Attorney’s Office Update and Recommendation**

- a. Chair Garcia shared that the Second Judicial District Attorney’s Office is creating a Domestic Violence Unit (recommendation attached)
- b. The Domestic Violence and Sexual Assault Commission thanks the District Attorney’s Office for their work in creating this unit and proving to the Community that Domestic Violence is a priority for them
- c. Chief Deputy District Attorney, Josh Boone gave the following updates about the DV Unit:
  - i. Received grant funding through end of FY24 -- \$225K
  - ii. Hiring two senior level prosecutors
    - 1. 1<sup>st</sup> DV prosecutor should be hired 1/22/24
    - 2. 2<sup>nd</sup> DV prosecutor should be hired 2/5/24
    - 3. Prosecutors will take on misdemeanor cases to felony cases
    - 4. Will focus on order of protection cases

- 5. Prosecutors will take on Red Flag violence cases
- 6. If using a lethality assessment, and DA's office sees high lethality score come in, they will push for issues to come forward
- iii. Asking for funding for DV early contact
- iv. Looking at capability in battering prevention programs (helping offenders reduce recidivism + meaningful treatment)
- d. Discussion amongst commission members
  - i. Jayme Leadmon, Public Defenders Office
  - ii. Melissa Silver, NMCADV
  - iii. Jodie Jaramillo, RCCCNM
  - iv. Bonnie Escobar, Enlace Comunitario
- e. Chair Garcia moved to approve proposal (as presented): DVSAC be in full support the DV Unit creation from the District Attorneys Office, request \$500k to ensure stained services for 12-month period, subcommittees will work alongside DA's office on needs, and the DVSAC will work on any outward communication for the DV unit if the DA/DVSAC see fit. Co-chair Burleson seconded the motion. The motion was approved by unanimous roll call vote.

**XII. Discussion and Vote on Recommendation to Prioritize education and continued collaboration for BCSO Civil process.**

- a. Chair Garcia opened discussion on above item. Member Jaramillo shared background on case that brought the need for this recommendation to be created.
- b. Chair Garcia moved for the Training subcommittee to prioritize collaborative efforts to solve for BSCO Civil process to obtain survivors belongings and educating Second Judicial and New Mexico law enforcement. Member Jaramillo seconded the motion. The motion was approved.

**XIII. Other Recommendations**

- a. Discussion and Vote – Funding Request for a Coach/Facilitator to create Mission, Vision, and by-laws for a teambuilding opportunity (recommendation attached)
  - i. Chair Garcia moved to approve proposal that asks City Council for \$1,500 for a professional coach to host workshop/session with DVSAC no later than May 2024. Co-chair Burleson seconded the motion. The motion was approved unanimously by roll call vote.
- b. Discussion and Vote – Communications Process for Commission (recommendation attached)
  - i. Chair Garcia entertained a motion to approve the communications process to handle media inquiries for the DVSAC. The motion was seconded by Member Escobar. The motion was passed unanimously by roll call vote.
- c. Discussion and Vote – Process for New Members for Commission (recommendation attached)
  - i. Member Escobar motioned to amend proposal, under Residency Requirement, to: “Commission members must represent an

agency/organization that is in the City of Albuquerque or must be residents of the City of Albuquerque for at least one year before their application is considered. The motioned was approved.

- ii. Member Garcia motioned to approve proposal as amended. Co-chair Burleson seconded the motion. The motion was approved by unanimous roll call vote.

**XIV. Public Comment**

**XV. Future Actions and Next Meeting**

- a. Next Meeting: January 12, 2023 at 3pm MST.
- b. Isez Roybal to send out Meeting Minutes via email to Commission Members.
- c. Teresa Garcia and Stacy Burleson to send out additional and/or supplemental documents, upcoming agenda items, etc.
- d. Additional updates will be circulated via email.

**XVI. Adjournment – Thank you**

- e. Meeting adjourned at 5:45 p.m. by Teresa Garcia, Chair.