



**CITY OF ALBUQUERQUE**  
**OLD TOWN PORTAL MARKET ADVISORY BOARD**  
**August 8, 2018 - Minutes**

Board Members: Denise Pepin, Ramona Tafoya, Alex Nunnally, Sylvia Ramos

Public: Charlene Kalbfell

City Representative: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:35 p.m.

Sylvia motioned to approve the Agenda; the motion was seconded and approved unanimously.

Sylvia motioned to approve the Minutes; the motion was seconded and approved unanimously.

**Presentation and Review of Annual Report:** The Portal Manager reported that the Annual report would consist of:

1. Rules and Regulations Governing Soliciting in the H-1 Historic Old Town Zone, pursuant to Ordinance §13-3-2-18 that was ratified November 22, 2017. Arriving at a consensus and drafting the changes to the Regulations had been a process several years in the making.
2. Old Town Portal Market Materials Quality Guidelines for Labeling (as of 3/21/18), which represents many years of implementation and refinement.
3. Handcrafted Jewelry Guidelines (as of 3/21/18), which has been developed over the past few years to assist in setting boundaries for what qualifies as a Handcrafted item.
4. Historic Old Town Portal Market Repairs, completed April of 2018, where the benches and walls along the Portal were repaired and Painted.

Alex motioned that the Board should endorse the Annual Report as proposed; the motion was seconded and approved unanimously.

**Review of the Handcrafted terms including for Ceramic / Clay items:** The Portal Manager had compiled information regarding Handcrafted criteria by taking examples from US and State Indian Arts and Crafts Acts and the Old Town Portal Market Ordinance, and used a comparison of that information to pose questions to; Nina Alexander, representing the US Indian Arts and Crafts Board, the American Craft Council, and the NM State Attorney General's Office. The board asked to review this information and revisit Ceramic terms at the next board meeting.

**New Business:** A question came up about the presence of VSM security in the Portal Market area, it was generally agreed that VSM does maintain a good presence during the time periods that they do cover Old Town.

**Nominate and Elect Officers:** Denise Pepin nominated Ramona Tafoya to be Chair and Alex Nunnally nominated Denise Pepin to be Vice Chair, Ramona motioned that the slate of officers be approved by acclamation; the motion was seconded and approved unanimously.

**In her first act as Chair Ramona pronounced the Meeting adjourned at 6:30 p.m.**

The next scheduled meeting will be held at the Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW and is set for September 19<sup>th</sup> at 5:30 p.m.