



**CITY OF ALBUQUERQUE**  
**OLD TOWN PORTAL MARKET ADVISORY BOARD**  
**May 16, 2018 - Minutes**

Board Members: Denise Pepin, Ramona Tafoya, Alex Nunnally, Sylvia Ramos

City Representative: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:35 p.m.

Sylvia Ramos motioned to approve the Agenda; the motion was seconded and approved unanimously.

Sylvia Ramos motioned to approve the Minutes; the motion was seconded and approved unanimously.

**Review of the Handcrafted terms including for Ceramic / Clay items:**

Currently our labeling guidelines for clay items are as follows:

	LABEL
Clay, Worked or Built and Decorated by Hand	"Handmade"
Clay, Cast and then Decorated by Hand	"Cast"

The Board discussion took into consideration an attempt to differentiate between the various processes of making and decorating clay items.

After some discussion it was proposed that the following labeling guidelines be brought to all of the vendors for comment:

MATERIAL OR PROCESS	DECORATION and or MAKERS MARK	LABEL
Hand Crafted Ceramic	Impressed Makers Mark	"Handcrafted"
Ceramic Cast by Artist in Artist Mold	Must be, Hand Glazed / Impressed Makers Mark	"Artist Cast"
Factory Cast Ceramic	Must be, Hand Glazed / Glazed Makers Mark	"Factory Cast"

**New Business:** The Portal Manager gave an update on the Vendors request to replace the Vendor Christmas Tree. In a discussion with the Forestry Division within the Parks and Recreation Department the supervisor explained that there are several issues with the Ash trees that surround the park including an infestation of beetles migrating from the East Coast that has so far been resistant to treatment. This issue may not only affect Plaza Vieja but approximately 50% of the trees planted throughout the parks in Albuquerque. The Ash trees are also delaying any action being implemented regarding the Christmas they are blocking the light to the current Christmas Tree and would end up doing the same to any new tree that was planted in the same spot.

**Meeting adjourned at 6:30 p.m.**

The next scheduled meeting will be held at the Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW and is set for July 18<sup>th</sup> at 5:30 p.m.